**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 6th August at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Judy Westgate, Matthew Dovey, Paul Bolam, Ian Dickinson and District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

6 Members of the public were present.

8/18/1 Apologies for Absence

Cllr Mike Patrick – holiday

Cllr Richard Betteridge - holiday

8/18/2 Declarations of Interest

Cllr Matthew Dovey – planning application P18/S2430/FUL – Land N of Oxford Road

8/18/3 Public Participation

A resident brought up the matter of Kiln Lane wondering if SODC had responded to the letter of complaint regarding their performance on a recent planning matter. Cllr Chris Wright reported that no response had yet been received, he will wait a further 10 days.

Now that planning permission had been refused for Plot 8 in Kiln Lane, Cllr Chris Wright asked District Cllr Elizabeth Gillespie when the parish would see the land turned back into a greenfield site. District Cllr Elizabeth Gillespie reported that SODC planning enforcement would follow central government procedures, this is a slow process (up to 46 weeks). Planning Enforcement will write to the legal owner to start the process the end result should be the land returned to the state it was initially, with any remedial works performed by SODC charged to the legal owner. District Cllr Elizabeth Gillespie agreed to pursue this matter. Cllr Chris Wright went on to say that when a response to the complaint letter is received, the Parish Council will make the point that there has been a significant delay on the part of SODC in this planning matter and the Parish Council now expects to see some action taking place following the refusal of this planning application.

Plot 7 – a resident reported that this plot appears to be part of Plot 8 now as the boundaries have been removed. Cllr Chris Wright reiterated that Planning Enforcement have seen this during the site visit on 14th May and have photographic evidence. In the last 3 months nothing has happened. He requested District Cllr Elizabeth Gillespie to pursue this matter. She agreed.

Plot 12 – A resident reported that 30metres of hedgerow has been taken out or is dying around a neighbouring owner’s land, there has also been entry onto the neighbouring land with a digger. Clerk to write to the landowner to inform them of this activity.

8/18/4 Minutes of the Monthly Meeting held on 2nd July 2018

These were agreed and signed.

8/18/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Regarding 6/18/7 Cllr Matthew Dovey reported that CCTV would cost around £500-£700.00 and will circulate details.

Regarding 6/18/7 Cllr Chris Wright had spoken with Greenwoods and the parking problem was felt to be not too bad.

Regarding 7/18/11 Cllr Paul Bolam reported that he will look at the Health and Safety policy for the September meeting.

Regarding 7/18/10 Cllr Richard Betteridge had contacted Cllr Chris Wright to say that a work group will be arranged to deal with the brambles and fence at Parsler’s Piece.

8/18/6 County Councillor’s Report

None received

8/18/7 District Councillor’s Report

Oxford-Cambridge Expressway – District Cllr Elizabeth Gillespie reported that the southern route is now more likely but the final decision of the corridor is likely to rest with the Chancellor of the Exchequer. A letter had been sent out by central government to local councils giving them 6 weeks to identify sites for new development.

8/18/8 Finance

The Clerk reported that a direct debit has been set up to pay SSE, the first payment will be made on 9th August of £19.87.

Balances and cheques for signature –

Barclays Current Account at end of July 2018 - £45,053.71

To note DD payment to Grundon of £37.84

Receipts

£531.00 – from Rev Emma Pennington for burial fees to June 2018

The following cheques were approved and signed

£136.50 – D Loveridge for 1 cut of the play area (3 of 11)

£114.00 – Banbury Turf for 2 bags of bark for the play area

£78.58 – SODC for dog bin emptying April-June

£119.76 – WEL Medical Ltd for 3 defibrillator pads

£879.48 – Colourplus for Newsletter printing Aug/Sept

£157.54 – to reimburse Cllr Richard Betteridge for gate, gate post and stationery

£40.00 – ICO for data protection fees

£942.44 – BGG for grass cutting June and July

£222.00 – IAC Audit & Consultancy for internal audit

£454.00 – Clerk’s salary July

£11.40 – PAYE due to HMRC

8/18/9 Planning

P18/S1318/DIS – land adj St Mary’s Church – to note

P18/S2211/HH – Ways End 39 Southend – demolition of existing garage, alteration to access drive and landscape, amendments to existing landscaping to create accessible ramps and level access into property, associated drainage, rear 1.5 storey extension, alterations to existing dormers, fenestration alterations to existing property and replacement of all windows and doors.

A letter from a neighbour had been circulated and the site was visited by Parish Councillors.

The Parish Council objected to this application, for the following reasons. The access and site layout arrangements would constitute over engineering, and provide an uncomfortable and incongruous urbanising extension to domestic curtilage in the rural/agricultural setting. The rear extension is disproportionate in scale, bulk, height and massing and is out of keeping with the cottage property and its rural village setting. The extension is a 75% increase in the current size of the property.

P18/S2243/HH – The Old Kennels 30 Oxford Road. Refurbishment of part of the ground floor to relocate kitchen into adjoining barn, as well as the relocation of the utility to what is currently used as a study. Provision of new aluminium Crittal-style glazed screens and doors within the original timber posts structure of the barn openings. Re-roofing, timber repair and treatment to part of the roof as well as the addition of insulation below the rafters. Demolition of the late 19th century lean-to extension.

The Parish Council had no objections to this listed building application.

P18/S2371/DIS – 193 Oxford Road – to note.

P18/S2430/FUL – Land North of Oxford Road. Variation of condition 2 of P17/S2749/FUL. Erection of 4 family dwellings and associated infrastructure.

The Parish Council had no comments to make on this application.

8/18/10 Correspondence to Chairman and Clerk

The Clerk had received an email from a resident regarding fly tipping in a field entrance in Pettiwell, this had since been reported to SODC along with the area next to the village hall. It was also noted there were 2 other fly tipping incidents at Northfield Brook and tyres at Kings Copse. Clerk will notify SODC of these too.

The Clerk had received an email regarding black smoking fires at Greenwoods in Pettiwell. Clerk will send camera footage onto District Cllr Elizabeth Gillespie.

The Clerk had received an email from OCC about the Trees of Remembrance project – commemorations of the centenary of the Armistice of WW1- to ask if the Parish Council would like a free sapling from the Woodland Trust and a plaque. Following a discussion, it was agreed to ask for a tree sapling of birch or hawthorn or mountain ash for the land in Combewell to replace the dead tree. Liz Dain agreed to be the lead on the project. The stump of the dead tree would need to be removed, this was agreed. Clerk will respond to the email regarding the sapling and locate someone to remove the stump.

The Clerk had received a letter from Wheatley Park School asking for a donation to this year’s prizegiving. Agreed to donate £100.

The Clerk received an email from OCC asking if winter salt was required. Agreed to replenish the bins, Clerk to arrange this.

The Clerk had received an email from Emergency Planning inviting the Parish Council to a workshop in September. The Parish Council agreed to decline the invitation. Clerk to notify OCC.

The Clerk had received an email from a Southend resident concerning overgrown hedges on the footpath between 83-113 Southend. The Clerk to contact the landowner and request they cut the hedgerow back from the pavement.

Anti-social behaviour in the village – Cllr Chris Wright will respond to the email.

Following receipt of various emails, Cllr Chris Wright informed the meeting that the large hole in Oxford Road will be filled in and the road would soon be open. Cllr Matthew Dovey expressed concern that following any type of work, Thames Water seem to create a further leak somewhere else in the area along the same pipeline.

The Clerk asked if the Parish Council wanted to pursue the matter of the trees being felled on the path from Oxford Road to Horspath on land which is owned by Brasenose College. Agreed to meet with tree officer Matt Gulliford. Clerk to set up a meeting with Cllrs Anne Eastwood, Paul Bolam and Chris Wright.

8/18/11 Playground/Sports and Social Club

The Clerk had previously circulated the ROSPA report and the list of work to be done. Cllr Paul Bolam will contact Playdale for an estimate of the work and investigate who to contact to repair the woodwork and metalwork cited in the report.

Cllr Paul Bolam also reported there were no new significant findings of glass, the mowing of the grass was of a good standard and he had received new bin bags.

BGG currently hold a key for the top gate. To gain access to cut the grass. Clerk to contact them and ask for this key to be returned.

Cllr Paul Bolam will review the Parish Council Health and Safety Policy for the next meeting.

8/18/12 Village Maintenance

Cllr Chris Wright reported that Cllr Richard Betteridge will continue with the updating of the revised specification for 2019 which will include min and max length of grass ready for the next meeting.

Cllr Paul Bolam had checked the defibrillator at the Sports & Social club. He agreed to fit the new defibrillator pads into all units. He noted that there would need to be a rota for regular checking of the 3 defibrillators.

Cllr Chris Wright noted that the bus shelter on the Watlington Road was very over grown with ivy and this job would go on the work group list.

8/18/13 Policing/Speed Monitoring

Cllr Matthew Dovey stated nothing to report.

8/18/14 Village Bus Service

Cllr Matthew Dovey reported that there had been no service, then a reduced service during the episode of the great hole in Oxford Road. Also, that the Pick Me Up service of East Oxford would not come nearer to the village.

8/18/15 Burial Ground

Cllr Chris Wright had paid the £116 fee requested by SODC to look at the correspondence relating to the planning application conditions on the new piece of land. He also reported that the drystone wall had been finished although there had been no progress on the boundary fencing as the ground was too hard.

Cllr Chris Wright raised the matter of concerns about the regimentation in the burial ground. One suggestion to soften the landscape was to install an arcade with roses, another was to use a curving path to provide a boundary to the ashes interment area. Cllr Anne Eastwood raised concerns about access for the digger machine.

8/18/16 Neighbourhood Plan

Cllr Chris Wright reported that questionnaires had been collected at the church fete, also there had been an insert in the Newsletter and a Housing Needs Assessment would be done in September.

Following a meeting with a local landowner, Cllr Chris Wright reported that they were keen to work with the Parish Council in providing housing preferably for Garsington villagers in the longer term rather than the shorter term. Further meetings to be held following the HNA.

8/18/17 Oxford-Cambridge Expressway

See District Cllr Elizabeth Gillespie report above.

8/18/18 Any Other Business

Cllr Anne Eastwood noted that Cllr Judy Westgate kindly edited the Newsletter entirely voluntarily and felt she should claim expenses for doing this work. Cllr Chris Wright thanked Cllr Judy Westgate for all her hard work and encouraged her to claim expenses for admin tasks performed on behalf of the Parish Council. Cllr Judy Westgate agreed to claim expenses for land registry related searches made on behalf of the Parish Council.

The Clerk wanted all to note the meeting in October will be held on 15th.

Meeting closed at 8.50pm