**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 5th August 2019 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Matthew Dovey, Anne Eastwood, Judy Westgate, Mike Patrick, Paul Bolam with L Stevenson in attendance.

10 Members of the public were present.

8/19/1 Apologies for Absence

Cllr Ian Ashley – holiday

Cllr Richard Betteridge – holiday

District Cllr Elizabeth Gillespie - holiday

8/19/2 Declarations of Interest

None

8/19/3 Public Participation

Regarding Kiln Lane, a member of the public requested that the email giving details of planning enforcement be attached to the minutes. This was agreed. The resident also mentioned large vehicles on the site. Cllr Anne Eastwood asked for any photos to be sent to the Head of Planning Enforcement. Cllr Judy Westgate gave details of how to gauge if a vehicle is over 7.5T.

A resident raised the matter of an application for a certificate of lawful planning at 41 Southend. Points were made by other parties regarding this application. The application was dealt with under 8/19/9 below.

8/19/4 Minutes of the Monthly Meeting held on 1st July 2019

These were amended, agreed and signed.

8/19/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

None recorded

8/19/6 County Councillor’s Report

Previously circulated

Cllr Mike Patrick stated that the report did not relate to the villages represented by County Cllr Lorraine Lyndsay-Gale has several outstanding items to resolve, Clerk will contact to pursue.

8/19/7 District Councillor’s Report

Cllr Chris Wright had received a report from District Cllr Elizabeth Gillespie to say that it was likely that SODC would not be meeting until October to look at the Local Plan issue.

8/19/8 Finance

Balances and cheques for signature

Barclays Current Account at end of July 2019 - £52,395.19

To note DD to SSE for electricity to the Green - £25.94

The following cheques were approved and signed

£1084.80 – BGG for grass cutting June and July

£82.88 – SODC for dog bin emptying April-June

£1200.00 – to reimburse Cllr Ian Ashley for full survey of Three Horseshoes by MJD Hughes paid upon receipt to access survey report

£40.00 – Information Commissioner for data protection fee due 25/8/19

£567.60 – Earth Anchors for replacement seat on Oxford Road

£401.76 – to reimburse Cllr Richard Betteridge for materials for bench and burial groundworks

£115.80 – Playsafety Ltd for RoSPA inspection 2019

£502.30 – Clerk’s salary July

£3.40 – PAYE to HMRC

£240.00 – Plunkett Foundation membership 2019/20

Cllr Chris Wright stated that the Three Horseshoes steering group is working towards achieving a bursary from the Plunkett Foundation which would go towards some of the amounts so far spent.

8/18/9 Planning

P19/S1875/HH – 31 The Hill – removal of unsafe garage (underground) to create large off-road parking area within retaining walls (retrospective).

The Parish Council had no objections to this application

P19/S1462/LDE - 41 Southend – certificate of lawful planning for balcony at rear of existing garage. The Clerk informed the meeting that the Planning Officer had asked if the Parish Council had any comments to make on this application.

Following a further discussion, the Parish Council was of the opinion that the planning officers were best placed to make a decision about the issue of a certificate of lawful planning. Clerk will inform the Planning Officer.

Notice of Landowner deposit at Lower Farm Denton – ref 1978 previously circulated. Cllr Chris Wright informed the Parish Council that there were no unregistered bridle paths or footpaths needing to be included on these maps. The Parish Council will not be responding.

8/19/10 Correspondence to Chairman and Clerk

The Chairman had received an email – circulated – from Horspath Parish Council giving reasons why SODC Councillors should vote for Option 4 regarding the Local Plan 2034. Cllr Matthew Dovey had previously sent an email to scrutiny committee in the same vein following a discussion with District Cllr Elizabeth Gillespie. The Chairman suggested sending a similar letter to Horspath Parish Council’s to all SODC councillors. This was agreed, Clerk to send letter to all SODC Councillors.

The Clerk had received a letter from Wheatley Park School asking for a donation towards prizegiving this year. The Parish Council agreed to award £100.00

The Clerk had received an email from Oxfordshire County Council regarding the installation of full fibre broadband in rural locations with lower speeds – previously circulated. Clerk will respond to say that the village hall and sports & social club have low speeds and indicating that there is a community bid in process for the village pub.

The Chair had received an email about joining a group of organisations known as ‘Need not Greed’ – previously circulated. It was agreed to defer this until October when Cllr Ian Ashley can be present to discuss.

The Clerk had received an email from Oxfordshire County Council regarding a winter salt order. Clerk reported that the pallet of salt bags delivered to the Three Horseshoes had been removed and all bins had been topped up last winter. It was agreed to order more small bags of salt and ask for them to go to the pub car park like last year. Clerk to arrange.

The Clerk and Cllr Anne Eastwood had received phone calls from a resident regarding speeding traffic around Willow Close. The resident asked for a sign to say ‘Slow Children Playing’ to be put on the garage wall next to the defibrillator. Following a discussion, the Clerk was asked to contact Highways to ask for their signage recommendations.

The Clerk had received several phone calls from a resident in Combewell to say that brambles from Parsler’s Piece were in the middle of her hedge (this issue raised at last PC meeting). Clerk informed the resident it was not the responsibility of the Parish Council as all boundaries had been cleared of brambles and weeds.

8/19/11 Playground/Sports and Social Club

Cllr Paul Bolam reported that the new picnic bench was in situ and the grass had been cut and the place was busy. The RoSPA report had just arrived, to be discussed at the next meeting.

Cllr Chris Wright reported that he had received a comment from a resident about the number of cars parked at the top of the sports field on several occasions. Cllr Mike Patrick stated that there had been several matches and a christening party recently.

8/19/12 Village Maintenance

Cllr Paul Bolam reported that all defibrillators were fine although the Willow Close one has some condensation inside the box. Cllr Paul Bolam raised the matter of a 4th village defibrillator, the Clerk was asked to obtain a quote for a further machine and contact the representative of Mr Hill at Kings Copse to enquire about a contribution towards the costs previously mentioned. Cllr Paul Bolam also suggested a training session for Kings Copse.

8/19/13 Review of Standing Orders, Financial Regulations, Risk Assessment and decide on a volunteer to be Health & Safety Brief – documents previously circulated

Regarding Financial Regulations all agreed to delete

‘By resolution, from time to time, two of the councillors who act as signatories in consultation with the RFO may authorize expenditure on behalf of the council to a maximum of £300.00 between full council meetings……provided a full report of the expenditure and reason for it is made at the next meeting’

and replace with the form of words –

‘Expenditure up to a threshold of £1,000.00 may be authorised between full council meetings only by written agreement of a qualified majority of 2/3rds majority the council members and in consultation with the RFO. For the purposes of written confirmation, emails are deemed acceptable’.

Regarding Standing Orders, all agree to alter point 1 to read

‘Meetings shall be held on the first Monday of each calendar month except where such a date falls upon a public holiday or the council selects an alternative date for its monthly meeting advertised 1 month in advance’

The current Risk Assessment document was agreed.

Cllr Chris Wright undertook to speak to Cllr Richard Betteridge regarding the role of Health & Safety Brief.

8/19/14 Village Bus Service

Cllr Matthew Dovey had nothing to report

8/19/15 Nominated Asset – The Three Horseshoes

Cllr Chris Wright informed the meeting that a full structural survey had been carried out and three valuations had been given – as a thriving business, a going concern and a closed/non running business. The middle valuation was in line with the agent’s valuation of the freehold. In addition, two public meetings had been arranged for early September to inform the village of the share offer and business plan with the hope of attracting further investors.

8/19/16 Burial Ground

Cllr Anne Eastwood noted that the recent work done by the volunteer group on the ivy removal had improved the area.

Cllr Chris Wright informed the meeting that the grass would be cut in October.

8/19/17 Oxford-Cambridge Expressway/Northfield Update

Cllr Chris Wright stated that Autumn was now the likely release date of routes from Highways England.

8/19/18 Any Other Business

Cllr Chris Wright stated that the draft Neighbourhood Development Plan had received a positive response from SODC with 96 comments.

Cllr Anne Eastwood congratulated the group for their work.

Meeting closed at 8.35pm