**GARSINGTON PARISH COUNCIL (DRAFT MINUTES)**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 1st August 2016, commencing at 7.30pm. The Chairman Chris Wright presided, present were Cllrs Matthew Dovey, Judy Westgate, John Hieatt (left meeting at 8.50pm), Paul Bolam, Richard Betteridge, District Councillor Elizabeth Gillespie, County Councillor Lorraine Lyndsay-Gale (left meeting at 8.10pm) with L Stevenson in attendance. Also present were 5 members of the public.

8/16/1 Apologies for Absence

Cllr Anne Eastwood – Holiday

Cllr Mike Patrick – Holiday

Cllr Ian Dickinson – Work commitments

8/16/2 Declarations of Interest

None

8/16/3 Standing Orders/Financial Regulations

These were perused and updated without change.

8/16/4 Asset Register/Risk Assessment

The new playground equipment to be added to the asset list. Review of budget to be a standing item on the agenda. The insurance of volunteers to be investigated by Cllr Richard Betteridge.

8/16/5 Public Participation

A resident requested Enforcement Officer feedback regarding 12 Kiln Lane. Cllr Chris Wright reported on a meeting held at SODC with the Enforcement Officer and several residents. The property is still regarded as agricultural land, any claim of a breach in planning conditions would need to be supported by evidence over a period of time. The Enforcement Officer can visit regularly, but they would still require evidence to be supplied, District Cllr Elizabeth Gillespie concurred with this.

A resident had compiled a report on speeding in the village (see item 8/16/16). Cllr Matthew Dovey thanked him on behalf of the Parish Council for changing the battery on the Wheatley Road speeding sign unit.

8/16/6 Minutes of the Monthly Meeting held on 4th July 2016

The minutes were approved and signed with one alteration stating that Cllr Paul Bolam was absent, away on business.

8/16/7 Matters Arising from the Minutes not covered elsewhere on the Agenda

Noted to leave the burial ground fence as it is and not to consult a resident about planting.

8/16/8 County Councillor’s Report

The report was circulated.

County Cllr Lorraine Lyndsay-Gale gave an overview of the report.

County Cllr Lorraine Lyndsay-Gale also mentioned that an application is to be made by Brasenose College to develop greenbelt land North of Watlington Road and that Oxfordshire County Council owned a small piece of land near Unipart.

8/16/9 District Councillor’s Report

District Cllr Elizabeth Gillespie spoke about the Community Land Trust with £60M available towards this project from central government. Cllr Richard Betteridge asked for information and contact details to be sent to him.

District Cllr Elizabeth Gillespie also reported that there would be no 3rd round of grant bids this year due to oversubscription.

Cllr Matthew Dovey asked for data from the traffic survey cable situated by Northend farm on Oxford Road.

8/16/10 Balances and cheques for signature

Barclays current a/c at June 2016 £32,240.49

Parish Council to note payment to Grundon for £49.73

Receipts

HMRC VAT repayment for tax year 2015/2016 of £3,542.61

Garsington Sports and Social Club rent 2015/2016 £110.00 (representing £1 for every member).

The following cheques were approved and signed -

Data Protection registration fee £35.00

SODC dog bin emptying service for April-June 2016 £75.35

SSE Southern Electric re gardens adjacent to war memorial £18.12

Garsington Primary School (re Jester Giggles Queen’s 90th celebrations) £130.00

Playdale playground equipment £8031.04 (representing the final amount less 5% retainer held back for queries on final bill)

Cllr Anne Eastwood refund for gifts to retiring Clerk £67.00

BGG grasscutting July £471.22

Clerk’s salary July £359.25

8/16/11 Planning

P16/S2442/LDP Garsington Stores 27 Elm Drive - construction of ramp and handrail. A certificate of lawful development was required.

P16/S2314/FUL 8 Kiln Lane – application for permanent residency.

Cllr Matthew Dovey felt there were no grounds for an application for a permanent residency. Cllr Chris Wright asked District Cllr Elizabeth Gillespie if the council were closer to finding any land suitable for travellers, who responded that responses to a consultation had been received and the Local Plan would be finalised in March/April 2017. A question came from the floor to ask if the applicants were actually living there, again, District Cllr Elizabeth Gillespie repeated that evidence was needed. Cllr Judy Westgate felt that the sparsity of the submitted drawings showed confusion over the two adjacent sites. The Parish Council objected to the application to move from a temporary to a permanent residency, to any changes to the buildings on the site and felt that concerns raised about applicant not residing on the site should be explored. Also, any extension of temporary residency should not go beyond March 2017.

8/16/12 Correspondence to Chairman and Clerk

An email had been received from John Hall, churchwarden regarding the donation of a garden bench for the burial ground as a memorial. The Parish Council were happy to receive this and the Clerk will arrange.

A complaint had been received about the width of hedges on Wheatley Road near Tadpole Lane, agreed that the Clerk will write to the resident requesting them to cut the hedge.

Cllr Chris Wright had received a letter from CPRE seeking to develop a closer relationship with Parish Councils.

Following on from previous correspondence, Cllr Chris Wright noted that the grass from Kings Copse to Grenoble Road had not been cut. All agreed to ask BGG to cut this as a one-off. Clerk to arrange.

Replies have been sent to emails received about the Parish Council decision over Larch End.

8/16/13 Playground

Cllr Paul Bolam reported that the new equipment has been installed and will arrange a working party to continue weeding the aerial runway. Also noted that the car park gate had been locked on several occasions.

8/16/14 Village Maintenance

Disabled Ramp – in progress

Old Stone Cross/ Wall behind - Cllr Paul Bolam still to arrange planning permission.

Grasscutting – Cllr Richard Betteridge reaffirmed the Parish Council needs an HSE report regarding the accident to an operative of the contractor. Clerk to request.

Defibrillators – The Village Hall defibrillator has a sealed box, so moisture should not pose a problem. Cllr John Hieatt reported that the owner of the garage wall upon which the defibrillator in Willow Close is attached has requested 2 metal posts be placed in the pavement to guard his wall from damage from reversing/turning vehicles. Clerk to write to Pye who own the pavement for permission.

8/16/15 Village Bus Service

Cllr Matthew Dovey reported that the Oxfordshire Comet service will soon be introduced by Oxfordshire County Council. Cllr Matthew Dovey sent an email to David Baker at Kings Copse informing them of the service.

8/16/16 Policing/Speed Monitoring

A resident shared a report he had compiled from the floor. Cllr Matthew Dovey thanked him for this. Cllr Matthew Dovey is exploring automatic number plate recognition systems with a possibility of sharing with neighbouring villages. District Cllr Elizabeth Gillespie will explore if this can be allocated as a capital investment, Cllr Matthew Dovey to send details.

8/16/17 Broadband Cabinet – The Green

Cllr Matthew Dovey is awaiting a reply from BT

8/16/18 The Gizzle

Nothing to report

8/16/19 Land adjacent to St Mary’s Churchyard

Nothing to report

8/16/20 Neighbourhood Plans

Cllr Paul Bolam suggested a sub-committee be formed or an additional meeting arranged to discuss the way forward. District Cllr Elizabeth Gillespie was keen to join the group. Clerk to arrange a time.

8/16/21 Any Other Business

Cllr Richard Betteridge felt an attendance sheet for all future Parish Council Meetings would be useful for monitoring public attendance.

Cllr Judy Westgate reported that the grass cutting on the football pitch will need regular monitoring. Cllrs Judy Westgate and Richard Betteridge will look this time.

Meeting closed at 9.15pm