**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 3rd December 2018 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Judy Westgate, Matthew Dovey, Richard Betteridge, Mike Patrick, Ian Dickinson, Head of Planning Enforcement Emma Turner, with L Stevenson in attendance.

7 Members of the public were present.

12/18/1 Apologies for Absence

Cllr Paul Bolam – work commitments

County Cllr Lorraine Lyndsay-Gale – another meeting

District Cllr Elizabeth Gillespie – another meeting

12/18/2 Declarations of Interest

None

12/18/3 Public Participation

A resident from Kings Copse thanked the Parish Council for thinking of them regarding the siting of a defibrillator. They stated that the owner of the site was keen to contribute towards the cost or the running of the machine and the resident gave contact details for the site manager to Cllr Chris Wright.

A resident asked Emma Turner Head of Enforcement about their query concerning an application within the greenbelt where planning officers had suggested the applicant apply to vary a planning condition. Emma Turner stated that she was aware of the case, the case was being looked at, but was part of a backlog in the department.

Cllr Chris Wright thanked Emma turner for attending the meeting to answer questions on Kiln Lane. She acknowledged letters of complaint received, and was grateful for all the information that had been sent in. Emma Turner had been on a site visit with the Police in September. Emma Turner reported that due process was being followed for all cases and the aim was to follow this assiduously. An experienced consultant had been recruited to help with this as capacity is limited within the Planning Enforcement Team. Cllr Chris Wright asked when this would happen, Emma Turner stated that the processes were well within the permitted time limits for enforcement, but would report back regarding a time scale and would also provide the reference for the PINS website (Planning Inspectorate in Bristol) and give details of how the hearing process works.

Cllr Chris Wright thanked Emma Turner again for attending the meeting.

12/18/4 Minutes of the Monthly Meeting held on 5th November 2018

These were agreed and signed.

12/18/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Cllr Mike Patrick asked about the Autumn cutback requested, this has still not been done, Clerk to contact Highways Inspector Tracy Morton again.

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The Clerk reported that the Memorial trees had been collected and will look after them until ready to plant.

Cllr Mike Patrick asked if Cllr Chris Wright had met with Greenwoods regarding car parking in Pettiwell, and in the field entrance. Cllr Chris Wright agreed to arrange to meet with Greenwoods.

Cllr Chris Wright reported that the trees at Parsler’s Piece had been looked at and felt they posed no urgent problem.

12/18/6 County Councillor’s Report

Previously circulated.

12/18/7 District Councillor’s Report

None received

12/18/8 Finance

Budget items to be included for the budget 2019/2020 – defibrillator £3,000, Carry over grant amount for kissing gates and benches, legal fees £2,500, campaigns and support £1,000, Neighbourhood Development Plan carry over the amount not yet spent

Balances and cheques for signature –

Barclays Current Account at end of November 2018 - £48,714.54

To note DD to Grundon of £64.68

Receipts

£60.00 cash for Newsletter advertising

The following cheques were approved and signed

£471.22 – BGG for grass cutting October

£100.00 – Donation to Oxfordshire South and Vale Citizens Advice agreed last meeting

£114.50 – Village Hall hire Sept- Dec

£879.48 – Colourplus for Newsletter printing Dec/Jan

£637.57 – Cllr Richard Betteridge for materials for new burial ground fencing

£578.20– Clerk’s salary November including 1/4/18 backdated pay award

£74.40 – PAYE due to HMRC

£44.61 – Reimburse Clerk for stationery items

12/18/9 Planning

P18/S3607/FUL – The Allotment Plot Wheatley Road – Change of use of infill plot from allotment to single new detached dwelling and covered car port, including new pull in-out zone for safe access and egress from the site, new retaining wall, and external works. New mains services connections.

The Parish Council were minded to support the Highways Department in this matter.

12/18/10 Review of Health & Safety Policy

Document previously circulated.

Following a discussion, the policy was adopted and Cllr Ian Dickinson agreed to be the Parish Council Safety Officer.

12/18/11 Correspondence to Chairman and Clerk

The Chairman had received an email about a motorbike parked on the village green in Pettiwell. The Parish Council agreed to take action and Cllr Chris Wright will speak to the resident in the first instance.

The Clerk had received an email from the charity Scope asking if a textile recycling ban could be located in the village. The Parish Council decided against this as there are various nearby facilities. The Clerk will inform Scope of this decision.

The Clerk had received an email from Civic Voice asking for a donation to help fund an independent review representing the voice of the community alongside the Government’s review. The Parish Council decided against this. The Clerk will inform Civic Voice of this decision.

The Clerk had received an email regarding dumping of soil on the building plot in Wheatley Road. Planning Enforcement had been contacted and details and photographs were given by Cllr Richard Betteridge to Head of Planning Enforcement Emma Turner at the meeting tonight.

The Clerk had received an email from SSE regarding resilience planning as Garsington was a poor performing circuit areas. The Parish Council asked the Clerk to write to SSE inviting them to speak about this at the next meeting.

The Clerk had received an email regarding the Oxfordshire Plan 2050 from the Assistant Community Engagement Officer regarding the consultation approach. The Parish Council will comment on the Plan at the appropriate time.

The Clerk had received an email from the residents who had organised the ‘No to Northfields’ campaign asking retrospectively for help with printing costs for posters and leaflets. Following a discussion, the Parish Council agreed to make a contribution of £150.00 on this occasion, but require a costing plan for the next year plus to consider any future request for funding.

12/18/12 Playground/Sports and Social Club

Nothing to report

12/18/13 Village Maintenance

Cllr Richard Betteridge informed the meeting that the electric box by the old stone wall had been moved by SSE.

Cllr Mike Patrick stated that there had been 5 cars parked along the road by the front of the village hall and wondered if the Parish Council should seek to have double yellow lines put in. Cllr Anne Eastwood suggested the Village Hall Committee use cones to help regulate the parking. Cllr Chris Wright suggested the Village Hall Trust write to the County Council to explore yellow lines in the first instance.

Cllr Richard Betteridge stated that the replacement map for the map stand would cost approximately £50.00. This amount was agreed.

12/18/14 Policing/Speed Monitoring

Cllr Matthew Dovey reported that the sign in Wheatley Road is working.

12/18/15 Village Bus Service

Cllr Matthew Dovey reported there was a meeting 2 weeks previously, where it was reported that the T1 service was not making money and was being supported by some short term S106 money to keep the service broadly as it is (the October timetable). To formalise the money, the County Council have to re tender for the service.

12/18/16 Burial Ground

Cllr Richard Betteridge reported that the fencing would be finished by the coming weekend. He asked for ideas about connecting the old and new parts of the burial ground for the February meeting.

12/18/17 Neighbourhood Plan

Cllr Chris Wright reported that there had been a preliminary analysis of the Housing needs survey forms which showed that 10 affordable homes, 3 shared ownership home, 2 rented/Housing Association homes and 2 bedsits were requested for – a total of 17. The Parish Council felt that they could accommodate this number. Cllr Anne Eastwood asked if a formal analysis had been secured. Cllr Richard Betteridge reported that he was investigating this and has a quote of £350.00, this amount was agreed. Cllr Chris Wright also reported that sections of the Neighbourhood Plan were now being drafted.

Next meeting of the group to be on Sunday 6th January.

12/18/18 Oxford-Cambridge Expressway

Cllrs Matthew Dovey and Richard Betteridge attended the Highways England meeting on 29th November in Sandford-on-Thames. Cllr Matthew Dovey had circulated information and various maps electronically.

Cllr Chris Wright reported that he had written an ecological report on Garsington which would be submitted.

The Clerk has written to the EAG group to ask for financial details to enable the contribution to be given, but not heard back yet.

Cllr Chris Wright noted that 2 local residents who were demonstrating against the Expressway had appeared on the TV programme Sunday Politics, and provided comments, he felt their comments had been trivialised by the media.

12/18/19 Any Other Business

Cllr Mike Patrick informed the Parish Council that the Village Hall defibrillator was covered at no cost by the Village Hall insurance.

Cllr Anne Eastwood reported that the Three Horseshoes had closed yet again. The Clerk was asked to write to Greene King on behalf of the community to voice concern.

Cllr Richard Betteridge will arrange for the winter salt delivery to be moved from the Three Horseshoes front car park.

Cllr Ian Dickinson reported that several cars were parked long the Wheatley Road on the hill near the dip. Cllr Chris Wright agreed to write a piece in the next Newsletter.

Cllr Chris Wright stated that there were now two identical letters of complaint with SODC regarding Kiln Lane, one from residents, one from the Parish Council. The resident’s letter was able to be escalated to the Ombudsman, whereas the Parish Council letter couldn’t as the Parish Council is a public body. Cllr Chris Wright proposed to withdraw the Parish Council letter of complaint. This was agreed.

Cllr Richard Betteridge informed the Parish Council that he would arrange for the Christmas lights to go up on 8th December.

Meeting closed at 9.20pm