**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 6th February 2023 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Richard Betteridge, Paul Bolam, Judy Westgate, Matthew Dovey, Claire Green, Ian Ashley, County Cllr Robin Bennett, District Cllr Elizabeth Gillespie

4 members of the public were present, representations had been asked for by letter or email

2/23/1 Apologies for Absence

Clerk – unwell

2/23/2 Declarations of Interest

none

2/23/3 Public Participation

A resident brought up the withdrawal of the spare seat scheme for school transport. County Cllr Robin Bennett offered support in the pausing of the scheme withdrawal. The Parish Council also offered support.

2/23/4 Minutes of the Monthly Meeting held on 9th January 2023

These were signed

2/23/5 Matters Arising from the Minutes not covered elsewhere on the agenda

Cllr Paul Bolam is still working on the burial plans

Cllr Paul Bolam reported that there was a provisional date for defibrillator training for Kings Copse on 27th February, but not yet confirmed and places still available

Regarding the repair to the zip wire platform, a letter had been sent to Playdale regarding the quality of the repair (awaiting response) and second part of payment has not been approved.

Cllr Paul Bolam reported that new litter bin has been placed at Sports & Social Club and new adult play equipment in place.

Cllr Paul Bolam reported that whilst the defibrillator at the Sports & Social club was being upgraded, he would ensure that there was an upgraded defibrillator available during sports games

2/23/6 County Councillor’s Report

Report previously circulated by Clerk

County Cllr Robin Bennett reported that the trees in Combewell were on the County tree survey list and after examination, no action would be taken. The tree survey had not been shared with the Parish Council and this was only brought to light when trees were starting to be cut down in Pettiwell. A meeting is now arranged with the Tree Officer 4th July

Cllr Paul Bolam reported that the path had not been swept alongside Combewell and the Oxford Road end of Kiln Lane was a mess. These will be listed on ‘Fix My Street’ and our local assessor will look at these problems

2/23/7 District Councillor’s Report

District Cllr Elisabeth Gillespie reported that there was currently no agreement on the Northfield site and there may be 2 separate planning applications

2/23/8 Parish Clerk vacancy - update

Cllr Chris Wright reported that 2 candidates had applied for the position, the first candidate withdrew and the second candidate will be interviewed on 8th Feb

2/23/9 Finance.

Balances and invoices for payment

Barclays Current Account at end of January 2023 - £57,854.20

DD to Grundon of £57.40

Receipts

£2,748.00 – Newsletter advertising

The following invoices were approved for payment online

£5,598.00 – Boyd Sport & Play for adult gym equipment

£520.00 – Artisan Litho for Newsletter printing Feb/March

£214.97 – Glasdon for litter bin at play area

£212.28 – reimburse Cllr Richard Betteridge for gate parts at Kings Copse

£12.70 – BGM expenses Jan

£120.90 – BGM salary Jan

£2339.60 – Clerk’s salary Jan including second part holiday backdated pay as agreed

£1076.14 – HMRC – PAYE and NI

All payments signed and agreed by Cllrs Paul Bolam and Judy Westgate

Cllr Judy Westgate will set up payments and Cllr Paul Bolam will authorise

New Internal Audit arrangements and dates for the remote audit 2022/2023 this will need to be agreed with the new Clerk

2/23/10 Planning

P22/S4656/FUL – City Farmhouse Wheatley Road – new detached 4-bedroom farm manager dwelling and garage

The Parish Council had no objections to this application, but added later that it wished to add the condition that the planning was linked to the farm rather than an open market house

2/23/11 Northfield development

Cllr Paul Bolam reported that there had been no response from Brasenose or the land agent regarding the tree avenue

2/23/12 Neighbourhood Development Plan

Cllr Matthew Dovey will be able to send this off shortly

2/23/13 Correspondence to Chairman and Clerk

Clerk had received information regarding forthcoming elections, notice to be posted around 20th March, election date is 4/5/2023. Photo ID is now needed to vote, it was agreed to advertise this in the next Newsletter. Clerk to send round timetable of elections

Clerk had given notice that the Annual Meeting of the Parish Council must to take place between 9th and 24th May.

Clerk had circulated information regarding the loan of a thermal camera from [climateaction@southandvale.gov.uk](mailto:climateaction@southandvale.gov.uk)

Clerk had received complaints from a resident about parking on The Green near to the junction of Wheatley Road. Clerk had contacted the PCSO, they have visited and found no problem, but has asked for details of a better time to visit.

Clerk had received copies of comments sent in from residents regarding the proposed new style bus stops. Following feedback from residents the style of the bus stops had been changed to sit better in a rural landscape

2/23/14 Playground Sports & Social Club

Repair to zip wire platform (prev discussed 2/23/5)

Cllr Chris Wright stated that it was helpful to receive sight of the accounts of the Sports & Social Club

2/23/15 Village Maintenance

Village litter pick 2nd April with lunch in Village Hall - agreed

Cllr Paul Bolam brought up the matter of stiles within the village and accessibility Responses have been sought following an entry in the Newsletter

2/23/16 Village Bus Service

Cllr Matthew Dovey will contact the provider regarding poor reliability of the service

2/23/17 Burial Ground

Cllr Chris Wright reported that the consecration deed from the registry had been received and the whole of the burial ground is consecrated.

2/23/18 Oxford-Cambridge Arc/SODC Local Plan/2050 Local Plan for Oxfordshire/Joint Local Plan 2041/ City Local Plan 2040 (City)

Cllr Ian Ashley reported that the Oxford Cambridge Arc is now the PRP - Pan regional partnership. Oxford City will start consultation over housing need in the next few weeks which is likely to push the requirement for housing onto the districts

2/23/19 Any Other Business

Cllr Claire Green asked if the Parish Council would like to do something towards the forthcoming Coronation in May

Cllr Ian Ashley stated that the community asset listing was due to expire in August 2023

Cllr Paul Bolam reported that a resident had contacted him regarding pumping of a substance into the ditch at Kiln Lane

Meeting closed around 8.30pm (time not recorded)

Next meeting 6th March 2023 at 7.30pm in the Village Hall