**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 4th July 2022 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Ian Ashley, Anne Eastwood, Richard Betteridge, Judy Westgate, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

1 member of the public was present, representations had been asked for by letter or email

7/22/1 Apologies for Absence

Cllrs Claire Green – out of the country, Paul Bolam – flight cancellation,

Matthew Dovey – unavailable

County Cllr Robin Bennett – at another meeting

7/22/2 Declarations of Interest

Cllr Chris Wright on a correspondence matter

7/22/3 Public Participation

A resident had emailed to ask if the bus shelter on Oxford Road could be cleaned as the shelter was full of leaves, cobwebs and the windows are dirty. Clerk agreed to ask Cllr Paul Bolam if he could arrange for volunteers to clean

Two residents had emailed concerning the footpath across the (prev) green area at Kings Copse. There had been a step there, but now a green gate that cannot be opened. Clerk will contact the footpath warden to see if they can help

A resident asked if the path from Kings Copse to Grenoble Road could be cut as very overgrown. Cllrs Chris Wright and Ian Ashley suggested to log this onto Fix My Street, resident agreed to do this

A resident also noted that there was an attempt to use the defibrillator at Kings Copse in an emergency and when 999 was dialled, the code was withheld as the location could not be given. Clerk will investigate as defibrillator logged with the nationwide system and this should not have happened.

7/22/4 Minutes of the Monthly Meeting held on 6th June and extraordinary meeting held on 21st June 2022

Cllr Chris Wright asked to add ‘and the tree for Phipps Well’ to 6/22/15. Minutes were altered, agreed and signed

7/22/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Cllr Anne Eastwood reported that 2 signs had been ordered for the play area regarding dogs

Cllr Anne Eastwood had noted that the wrought iron gates at the entrance to the Sports & Social Club were looking shabby. Following a discussion, Cllr Richard Betteridge agreed to find out the cost of refurbishment.

7/22/6 County Councillor’s Report – previously circulated

7/22/7 District Councillor’s Report

District Cllr Elizabeth Gillespie stated that 2 dog bins would be replaced with litter bins and confirmed that no further dog bin charges would incur

District Cllr Elizabeth Gillespie reminded the Parish Council of the Cllr grant process as applications can now be made

Cllr Ian Ashley asked when the motion to discuss planning applications and sewage infrastructure would come before full Council, District Cllr Elizabeth Gillespie confirmed that the motion to discuss planning applications and giving weight to the sewage infrastructure was coming forward

7/22/8 Finance.

Clerk informed the Parish Council that the Internal Auditor had sent a certificate and a report (circulated)

The Internal Auditor report was noted and discussed.

Clerk informed the Parish Council that all documents for the external audit had been sent on to the External Auditor.

Clerk informed the Parish Council that Dates set for the Public Rights and Publication of Unaudited Governance and Accountability Return commencing 23rd June 2022 to 3rd August 2022 inclusive. Notices had been posted on the noticeboards and website

The budget monitoring report had previously been circulated –it was suggested that the Parish Council look at the forecast report 1/4ly. This was agreed

Balances and invoices for payment

Barclays Current Account at end of June 2022 - £65,566.62

To note DD to SSE of £53.05

DD to Grundon of £76.68

Receipts

£436.00 – donation from Garsington Society towards Kiln Lane expenses

The following invoices were approved for payment online

£220.00 – IAC Audit & Consultancy – internal audit fee

£963.30 – BGG grass cutting June

£128.00 – reimburse Cllr P Bolam for tankard retirement gift purchase (Chair’s Allowance)

£631.35 – Clerk’s salary June

£83.00 – BGM salary June (part)

£12.70 – BGM expenses June

£40.60 – HMRC PAYE

£10,000.00 – JSB Planning Law – Kiln Lane Enquiry fees – as agreed at previous meeting and already paid

All payments signed and agreed by Cllrs Judy Westgate and Anne Eastwood

Cllr Judy Westgate will set on-line payments up and Cllr Paul Bolam will authorise

7/22/9 – Planning

P22/S1270/HH and P22/S2171/LB – Hill Farm 18 The Green – rear extension and construction of a single garage

This was noted by the Parish Council

P22/S2220/FUL – underground cable route to connect Dodwells Solar Farm to Cowley sub-station at Dodwells Solar Farm land North of A40 near Cuddesdon

Following a discussion, the Parish Council objected to this application. The prolonged road closures would cause major inconvenience to the village and surrounding roads; the digging of trenches would cause further damage to road surface and drainage with no provision for rectifying any damage caused by the contractor. The Parish Council would urge that any cable laying should seek to use verges and open farmland rather than roads or made-up pathways and were disappointed not to be presented with any options or alternatives to consider. Also, there appears to have been no consideration of using existing structures or joining with other commercial solar farm enterprises in the area (Harlesford and Cornwell at Tetsworth).

P22/S2322/HH – 9 Wheatley Road – proposed front side and rear 2 storey extension and vehicle pull in stopping bay with associated internal and external works

The Parish Council had no objection to this application

Public consultation notices displayed for the proposed road calming measures on Wheatley Road/The Hill – Cllr Ian Ashley informed the Parish Council that a meeting was to be held on Friday with the County Cllr, Parish Cllrs Ian Ashley and Richard Betteridge, Highways Engineer and affected residents to discuss

7/22/10 Northfield development

Cllr Ian Ashley reported that he had raised the matter of flood risk with SODC

7/22/11 Neighbourhood Development Plan

Cllr Chris Wright stated that there would be a meeting between L&Q and the Parish Council following their response to the Neighbourhood Development Plan

The Parish Council agreed to use Neill Homer to assist with responses to landowners and statutory bodies.

7/22/12 Correspondence to Chairman and Clerk

The Parish Council had received emails from residents concerned about the Wheatley Road/The Hill traffic consultation – meeting arranged to discuss (see above 7/22/9)

The Clerk had received an email from southandvale regarding the deep cleaning project for SODC and welcoming nominations for sites. Following a discussion, it was agreed to ask for the pathway along from Kiln Lane towards Grenoble Road and Oxford Road to end from Garsington House down the hill. Also, the ditches along Pettiwell, Southend and Oxford Road

The Clerk had received an email from southandvale regarding a new litter mapping project asking litter pickers to complete an online survey (prev circulated)

The Clerk had received an email from SODC Electoral Services regarding the Notice of Vacancy to confirm that no requests for an election had been received and the Parish Council could proceed to co-opt.

The Clerk had received an email from Ralph Hitchman sent out to parish councils regarding the Cowley Branch Line Connectivity Study. Cllr Ian Ashley volunteered to respond

The Clerk had received an email from southandvale regarding the review of the CIL charging schedule (previously circulated)

The Clerk had received an email from the Nature Notes Group requesting £67.00 to help with website costs. Following a discussion, it was agreed to fund this for 1 year. Clerk will contact the Nature Notes Group for details of amounts paid.

The Clerk had received an email from Oxfordshire Association for the Blind (now MYVision Oxfordshire) requesting a donation towards their new service in the community. Clerk will contact the organisation and ask for further details of users in Garsington

Clerk had received an email from southandvale regarding the community governance review consultation (prev circulated)

Clerk had received an email from a resident (Chair declared an interest) asking if the Parish Council would make a donation of £100.00 for exercise books, writing equipment and books for the Ukrainian residents of the village to use in their English lessons. Following a discussion, the Clerk will clarify the parish council’s position with the OALC and if the money can be sourced from donations made elsewhere within the village that should be used

7/22/13 Playground Sports & Social Club

Cllr Anne Eastwood stated that the play area looked so much better since some of the older equipment had been painted and wished to thank the volunteers for their hard work. Cllr Chris Wright offered to write a piece in the next Newsletter to say thank you from the Parish Council

7/22/14 Village Maintenance

The list of CIL projects had been circulated, but was added to following a discussion. Clerk will circulate and all to rank the projects ready for the next meeting

The responses from the Garsington Environmental Group to costing questions will go forward to the next PC meeting in August

7/22/15 Village Bus Service

Nothing to report

7/22/16 Burial Ground

Cllr Chris Wright stated that the Parish Council had found a place in an existing row for the burial of an infant. This is a change from the decision made at the previous meeting in June.

The Rules and Regulations for Funeral Directors and Grave Diggers at Garsington Burial Ground were reviewed and agreed (subject to any comments from Cllrs Chris Wright and Ian Ashley)

Cllr Richard Betteridge proposed that a picket fence around the rose bed in the new burial ground was needed to protect the plants from deer and rabbits. It was agreed that the cost of this needed to be provided to help with a decision on the spend. Cllr Richard Betteridge will provide a cost figure

7/22/17 Oxford-Cambridge Arc/SODC Local Plan/2050 Local Plan for Oxfordshire/Joint Local Plan 2041

Cllr Ian Ashley had drafted a response to the 2041 Local Plan and would like some feedback from councillors before submitting the response

7/22/18 Any Other Business

None

The next monthly meeting of the Parish Council will be held on Monday1st August 2022 at 7.30pm in the Village Hall Meeting closed at 9.00pm