**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 10th June at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Judy Westgate, Anne Eastwood, Mike Patrick, Richard Betteridge, Paul Bolam, Matthew Dovey, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

6 Members of the public were present.

6/19/1 Apologies for Absence

None received

6/19/2 Declarations of Interest

None

6/19/3 Public Participation

A member of the public raised the issue of grass cutting in the burial ground and the pitch at the Sports & Social Club. Cllrs Paul Bolam and Anne Eastwood were also not pleased with the cut on the kickabout pitch and the playground and Cllr Anne Eastwood also mentioned Parsler’s Piece and would like the grass to be cut lower. Cllr Richard Betteridge agreed to speak to the contractor. As a backstop position it was agreed to consider Mr Loveridge if the contractor was unable to cut the kickabout pitch short enough or regular enough.

A member of the public wished it to be known that the Kiln Lane group of residents felt that the performance of the SODC officer at the Kiln Lane Appeal hearing was poor. This was agreed by Cllrs Richard Betteridge, Anne Eastwood and Chris Wright who felt that the officer lacked advocacy skills. District Cllr Elizabeth Gillespie stated that she had been informed that the officer was experienced.

Cllr Chris Wright summed up by saying that in the future the Parish Council could consider engaging legal representation.

District Cllr Elizabeth Gillespie agreed to pursue the drawing up of a legal document regarding the enforcement on plot 12.

A resident asked about the provision of sites by SODC and also mix of Irish/English/Romany families on sites as these were raised in the recent Appeal as difficulties. District Cllr Elizabeth Gillespie agreed to find out what the policy is relating to sites and mixes and any related site rules.

6/19/4 Minutes of the Monthly Meeting held on 13th May 2019

These were agreed and signed.

6/19/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Clerk confirmed that the bark for the playground had been ordered to arrive on 20th June.

Cllr Paul Bolam confirmed that the fence at the playground had been repaired, but had not yet arranged for a metal fabricator to mend the climbing frame leg. Cllr Richard Betteridge confirmed that the picnic table had been ordered.

Clerk confirmed that there was paint available for the bus shelter, Cllr Richard Betteridge suggested a noticeboard be placed inside the bus stop. This was agreed, Cllr Richard Betteridge to source a suitable large noticeboard. Cllr Richard Betteridge will also pursue the drain problem at Denton Lane as there had been further flooding of the road following heavy rain.

6/19/6 County Councillor’s Report

None received.

Clerk to contact County Cllr Lorraine Lyndsay-Gale about the single yellow line mentioned at the previous meeting.

6/19/7 District Councillor’s Report

District Cllr Elizabeth Gillespie thanked the Parish Council for their support over the election period. And stated that the new district council was a coalition of parties.

6/19/8 Finance

The Clerk reported that following the visit by the Internal Auditor, there were several documents to be approved and signed before these are sent to the External Auditor.

8.1 The Annual Return for the year ended 31/3/19 section 1 was approved and signed.

8.2 The Annual Return for the year ended 31/3/19 section 2 was approved and signed

8.3 The Annual Return for the year ended 31/3/19 Summary of Variances was approved and signed.

8.4 The Annual Return for the Year ended 31/3/19 Bank reconciliation as at 31/3/19 was approved and signed.

8.5 The Garsington Parish Council Final Accounts for the Year ending 31/3/19 were approved and signed.

8.6 The Garsington Parish Council Cash Book Account for the year ending 31/3/19 was approved and signed. To note that Garsington Parish Council does not operate a petty cash account.

8.7 The Garsington Parish Council Community Assets List 2019 was approved and signed.

8.8 To note a new contract had been signed with SSE to continue the electric supply to the Green.

Balances and cheques for signature

Barclays Current Account at end of May 2019 - £57,393.38

To note DD to Grundon of £55.87

Receipts

£130.00 -Newsletter advertising

The following cheques were approved and signed

£450.00 - BGG for verge cutting on 9th May

£542.40 – BGG for grass cutting in May

£900.44 – Colourplus for June/July Newsletter

£108.50 – Village Hall Hire April-June

£628.80 – Earth Anchors for picnic table for play area

£15.00 – Oxford Greenbelt Network for 2019 subs

£36.00 - CPRE for 2019 subs

£122.62 – to reimburse Cllr Richard Betteridge for misc building items relating to village maintenance projects

£30.00 – To Mr Hopkins Willow Close as a contribution towards electricity for the defibrillator

£488.80 – Clerk’s salary May

£800.00 – JS Brearley Planning Law for advice and assistance re Kiln Lane

6/18/9 Planning

No notices received.

Cllr Judy Westgate stated that pictures received of the Tadpole Lane garage had been forwarded to planning enforcement due to the size of the development. District Cllr Elizabeth Gillespie agreed to pursue this with planning enforcement, Cllr Westgate will forward the information.

6/19/10 Correspondence to Chairman and Clerk

Cllr Chris Wright had received a phone call from a resident concerned about parking on Wheatley Road by the hill on the blind spot either side of the hill and parking on the pavement. Cllr Chris Wright also brought up an email received, also sent to the school, regarding parking in Sadler’s Croft. Cllr Anne Eastwood noted that this was a recurring problem. Clerk to contact the Head to find out what the school is going to do.

Cllr Chris Wright noted that the entry for the Neighbourhood Watch co-ordinator was out of date, this would be removed for the next issue.

Cllr Chris Wright brought up the correspondence from the County Council regarding ‘traffic sensitive sites’ – did the Parish Council have any. It was agreed that there were none presently in the parish.

Cllr Richard Betteridge reported that he had received questions about cameras sited by the school and in Kiln Lane. Clerk to ask County Cllr Lorraine Lyndsay-Gale the purpose of these and also what is the data collected being used for.

Cllr Chris Wright had received communication regarding the burial ground guidelines and the appropriate decoration of graves. He was now in conversation with the Churchwarden to address this matter. It was agreed that the Clerk send a letter to the resident regarding the burial ground guidelines.

6/19/11 Playground/Sports and Social Club

Cllr Paul Bolam reported that more broken glass was discovered at the weekend.

6/19/12 Village Maintenance

Cllr Mike Patrick raised the matter of heavy lorries passing through the village. Cllr Judy Westgate noted that the registration number was needed to report over-heavy lorries.

Cllr Matthew Dovey wanted to know what data the cameras along Wheatley Road and Kiln Lane were recording as size of vehicles could be recorded, and also what was the information being used for. District Cllr Elizabeth Gillespie agreed to pursue this with County Cllr Lorraine Lyndsay-Gale.

6/19/13 Policing/Speed Monitoring

Cllr Matthew Dovey stated there was nothing to report.

6/19/14 Village Bus Service

Cllr Matthew Dovey reported that in July the T1 would be renamed route 11 in the hope that there would not be too much confusion with the new ST1 service.

6/19/15 Nominated Asset – The Three Horseshoes

Cllr Chris Wright reported that there had been a public meeting on 6th June with over 100 residents attending. It appeared that there was sufficient village support to progress a bid. To receive advice from the Plunkett Foundation it would be necessary to join the foundation and pay a fee of around £240.00. This was agreed. Further meetings to put a plan together had been arranged and background information was being gathered.

6/19/16 Burial Ground

Cllr Chris Wright had received a report from the landscape gardener which was circulated. Following a discussion, it was agreed to have the stepping stones to give delineation to the two areas, but to look further at the cost. Cllr Richard Betteridge agreed to contact the landscaper.

6/19/17 Neighbourhood Plan

Cllr Chris Wright reported that there was now a working draft of the plan which had been circulated. The Parish Council agreed it was now ready to go to SODC for the first review. Cllr Anne Eastwood raised several points regarding family names, the naming of various ‘Blenheim’ areas within the village in common useage and the citing of the gizzel registered as common land. Cllr Matthew Dovey gave information on these and it was agreed that he correspond with Ordnance Survey over the ‘Blenheim’ question asking for the Wheatley Road reference to be retained.

6/19/18 Oxford-Cambridge Expressway

District Cllr Elizabeth Gillespie announced that the routes would be unveiled in the Autumn. And went on to say that the Expressway Action Group would like more people to join the group and would soon be fundraising again. Cllr Chris Wright asked if District Cllr Elizabeth Gillespie could give the Parish Council a timetable or action plan.

6/19/19 Any Other Business

Cllr Mike Patrick stated that the Village Hall Trust will re-varnish the noticeboard outside the Village Hall.

Cllr Richard Betteridge had a meeting to discuss wayleaves and gave a list of poles and cables above and below ground, which should result in some income for the Parish Council.

Cllr Paul Bolam raised the matter of the bench halfway up Oxford Road which has a broken back and seat. Cllr Richard Betteridge will use part of the bench grant to repair the timbers.

District Cllr Elizabeth Gillespie thanked all those for their support.

Cllr Chris Wright stated that Ian Ashley had agreed to join the Parish Council. The Clerk will send him forms for signing to formally co-opt him onto the Parish Council. This was agreed.

The Clerk thanked the Sports & Social Club for hosting the meeting.

Meeting closed at 8.55pm