**GARSINGTON PARISH COUNCIL (DRAFT MINUTES)**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 6th March 2017, commencing at 7.30pm. The Chairman Chris Wright presided, present were Cllrs Anne Eastwood, Mike Patrick, John Hieatt, Richard Betteridge, Judy Westgate, Paul Bolam, Ian Dickinson and Matthew Dovey, County Councillor Lorraine Lyndsay-Gale (arrived 7.50pm, left 8.35pm), District Cllr Elizabeth Gillespie, with L Stevenson in attendance. Also present was Emma Turner SODC Head of Enforcement and 8 members of the public.

3/17/1 Apologies for Absence

None

3/17/2 Declarations of Interest

Cllr Mike Patrick – ramp at Elm Drive

3/17/3 Public Participation

Cllr Chris Wright welcomed Emma Turner, SODC Head of Enforcement. Emma Turner gave an update to the Parish Council on 12 Kiln Lane and explained the process surrounding discharge of planning conditions linked to the planning permission and confirmed that the planning permission was granted for 3 years only when a further application would become necessary. Emma Turner confirmed that only planning matters would be considered, but would direct the Parish Council to other agencies where appropriate. She thanked members of the public for the information they had provided.

Emma Turner also answered general questions from the public regarding 8 and 9 Kiln Lane. Cllr Chris Wright drew together the three strands of the situation – the Parish Council would attend the Planning Committee meeting, the Parish Council were still waiting to receive a response from John Cotton Leader of SODC to the Parish Council’s letter (copies of this will be circulated to members of the Planning Committee), and that the Planning Committee Members will now be aware of the confidential information previously withheld.

Cllr Matthew Dovey made the point about temporary planning permission being permanently re-approved due to a lack of land identified in the Local Plan for traveller sites.

Cllr Chris Wright thanked Emma Turner for attending the meeting.

3/17/4 Minutes of the Monthly Meeting held on 6th February 2017

The minutes were agreed and signed.

3/17/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

The Clerk answered questions about the increase in cost of the Newsletter. The price has increased as the number of pages has increased. These pages are copy rather than advertising with the number of adverts slightly decreasing. The Editor confirms that she does heavily edit some of the copy to keep the number of pages in check. She also confirms that from the next issue, 800 rather than 820 will be printed.

3/17/6 County Councillor’s Report

The report was circulated.

County Cllr Lorraine Lyndsay-Gale spoke about the extra funding received due to greater receipts than expected from Business Rates.

Cllr Mike Patrick asked why none of this had gone towards road repairs. County Cllr Lorraine Lyndsay-Gale said that highways were an important issue for the County.

Cllr Anne Eastwood asked about the £170,000 to be spent on additional grass-cutting on highway verges as Garsington Parish Council had this year paid a contractor to cut additional areas the County Council said they would cease to manage. County Cllr Lorraine Lyndsay-Gale thought that the money would fund other grass areas of concern.

Regarding the ‘Fix my Street’ website upgrade, Cllr Matthew Dovey reported that the potholes fixed in Combwell in October now needed fixing again. County Cllr Lorraine Lyndsay-Gale informed the Parish Council that the County had purchased another Dragon to fix the roads around the County.

County Cllr Lorraine Lyndsay-Gale stated that the County Council elections were to be held on 4th May and postal vote applications were due by 18th April.

3/17/7 District Councillor’s Report

District Cllr Elizabeth Gillespie commented on what might be the future planning position regarding Area Boards.

3/17/8 Annual Parish Meeting

Agreed that this will be held at the May Parish Council Meeting on 8th May at 7.30pm.

3/17/9 Finance

The Clerk reported that the first instalment of the precept (£11,330.00), will be paid w/c 3rd April.

The Clerk reported that she was still in the process of seeking quotes for the Parish Council’s insurance.

Balances and cheques for signature –

Barclays Current Account at end of February 2017 - £29,253.53

To note DD payment to Grundon for £52.74

Receipts –

Direct credits received for Newsletter advertising - £400.00 (Aries Accountants)

Cheques received for Newsletter advertising - £60.00 (SH Décor)

The following cheques were approved and signed

Brook Street Des Roches for acting for the Parish Council in transferring of burial ground land - £1852.00

Clerk’s salary February - £449.06

Village Hall Hire - £51.00 (Jan-March)

Royds Withy King fees associated with transferring burial ground land charged to Leonard Young - £666.00 (HELD)

3/17/10 Planning

P17/S0381/HH – proposed 2 storey rear and side extension to semi-detached dwelling. Proposed demolition of existing garage and rear/side conservatories. 141 Oxford Road, Garsington.

The Parish Council had no objection to this proposal.

P16/S3985/FUL – Amendment number 1 dated 23rd February 2017 – Replacement Stables and Workshop and Studio as amended. Lower Farm House, Lower Road, Garsington.

The Parish Council had no objection to this proposal.

3/17/11 Correspondence to Chairman and Clerk

The Clerk had received a letter regarding burial in the village burial ground and responded with information about the guidelines for burials.

The Clerk had received an email from an A level student at Pangbourne College, working on a project ‘How might key stakeholders respond to a proposal to start fracking in the Oxfordshire, Berkshire and Buckinghamshire area?’ The student asked for Parish Councillors to complete his short survey. The Clerk will circulate the survey to Cllrs.

The Clerk had received a phone call from a resident in Pettiwell concerned about the number of vehicles continuously parked along the road making it hazardous to drive along. They were also concerned about the rubbish in bags building up alongside the field containing the Hopethruhorses, amounting to fly tipping in, creating a poor image of the village on entry, their opinion.

The Clerk had also received information about Oxford Health NHS Foundation Trust Council of Governor elections which was circulated.

The Chairman had received an email concerning overgrown hedges along the Wheatley Road and encroaching banks along Pettiwell.

3/17/12 Pettiwell Double Yellow Lines

This matter is due before the March Highways Committee.

3/17/13 Playground/Sports and Social Club

Cllr Chris Wright noted that a rent review falls due in August for the Sports and Social Club, the formula for which is contained within the lease.

3/17/14 Village Maintenance

Cllr Richard Betteridge confirmed that the Volunteer Policy is complete and this was adopted.

Disabled ramp at Elm Drive shops – Cllr Richard Betteridge reported that the drawings had been returned for amendments, but were nearly complete.

Old wall behind Old Stone Cross –Cllr Paul Bolam had received a letter from the Planning Officer requesting information from a conservation colleague regarding the age of the wall. Cllr Bolam was able to provide evidence to show that the wall was not there in 1871.

Cllr Chris Wright stated that he has a print of the Old Cross before the school was built.

There was also the matter raised by the Planning Officer about the difference in height of the ground either side of the existing wall.

Cllrs Paul Bolam and Richard Betteridge will look at the site and respond.

Defibrillator at Willow Close – Cllr John Hieatt reported that the bar to protect the defibrillator will cost around £250.00 plus VAT and the work is ready to begin. The Clerk to write to Pye Homes to inform them.

Cllr Paul Bolam wondered if there should be another defibrillator sited at King’s Copse. Cllr Chris Wright asked Cllr Paul Bolam to contact the resident’s association and the landlord.

Cllr Richard Betteridge brought up the matter of the electric fence for Hopethruhorses. The horses are jumping over the electric fence. Cllr Richard Betteridge suggested moving an existing post fence to create a stronger barrier. This was agreed.

3/17/15 Village Bus Service

Cllr Matthew Dovey reported that with the proposals for building at Chalgrove and Chinnor, Thames Travel believe that the T1 route will prove popular, so are keen to keep running this service.

3/17/16 Policing/Speed Monitoring

Cllr Matthew Dovey reported that a solar unit similar to the ones in Wheatley cost around £5,000.00.

3/17/17 Burial Ground

The Clerk confirmed that a licence to interfere with the badger sett had been applied for.

Cllr Chris Wright reported that the agreement for the tract of land had been signed. One condition attached to the land concerned an archaeological survey. The Clerk agreed to contact the Planning Officer to see if they were satisfied with the survey already undertaken.

Cllr Chris Wright noted that the Parish Council will have to consider fencing at some point.

3/17/18 Neighbourhood Plans

Clerk confirmed that there had been no communication about this application. District Cllr Elizabeth Gillespie will ask the Neighbourhood Plan Team to contact the Parish Council.

3/17/19 Any Other Business

Cllr Mike Patrick had been contacted by a Lower Road resident regarding buildings not demolished that were part of a planning application in Pettiwell.

Cllr John Hieatt informed the Parish Council about an unstable wall near Elm Drive shops which needs attention. He has been in contact with SODC Building Regs. He also confirmed that an old car at the back of the shops had been removed.

At the end of the meeting the tenancy agreement for a small parcel of gardening land on the edge of Parsler’s Piece was signed and witnessed.

Meeting closed at 9.10pm