**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held as a virtual meeting on Monday 10th May 2021 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Paul Bolam, Mike Patrick, Ian Ashley, Anne Eastwood, Judy Westgate, Richard Betteridge, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

No members of the public were present, representations had been asked for by letter or email

5/21/1 Apologies for Absence

None

5/21/2 Declarations of Interest

None

5/21/3 Public Participation

None

5/21/4 Minutes of the Monthly Meeting held on 12th April 2021

These were agreed

5/21/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

4/21/6 regarding the current issues still outstanding with the County Cllr, Clerk will write to the newly elected County Cllr to appraise him of these.

Regarding the proposed visit to the Three Horseshoes with the Planning Enforcement Officer, District Cllr Elizabeth Gillespie reported that this had been delayed.

Regarding site inspections of the burial ground, Clerk reported that the insurance company advised that regular inspections should take place, but could give no indication of how often or what to inspect. The Church Warden and Vicar were unable to give any further information to add to this. (see item 14 below)

District Cllr Elizabeth Gillespie reported that she would enquire whether all the information to calculate an increase in total precept could be provided by SODC.

Cllr Paul Bolam reported that he had not yet arranged to look at the ‘No Dogs’ metal signs at the Playground. He will action this.

Cllr Richard Betteridge and Cllr Ian Ashley had met with County Highways, a paper had been circulated giving costings (see item 6 below).

Cllr Ian Ashley reported that a figure was included in the report for the footpath at the top of Denton Lane and beyond to the Sports & Social Club car park, he will feed this information back to the school when they next meet on 25th May.

Cllr Chris Wright had investigated the burial fees for Horspath which were listed on their website, these were marginally higher than those charged by St Mary’s church.

5/21/6 County Councillor’s Report

No report was expected as newly elected County Cllr not yet in office.

The report from Highways including costings had been circulated but as our new County Cllr was yet in place, Cllr Chris Wright determined that there could be no progression on these matters until that happened. Cllr Richard Betteridge agreed to send a copy of the Highways report to the newly elected County Councillor Robin Bennett.

5/21/7 District Councillor’s Report

District Cllr Elizabeth Gillespie welcomed the new complexion of the County Council

5/21/8 Finance.

The Clerk had circulated a budget monitoring report for the current budget with a forecast.

The Clerk reported that the Annual insurance was due for renewal on 1st June (5 year arrangement ends June 2025)

Regarding the school crossing survey, Cllr Ian Ashley had circulated an email giving details of the cost and proposed that the Parish Council contribute one third of the total cost (£106.00) This was agreed.

Regarding the funding streams information from County/OALC which Clerk had circulated. These were noted.

The Clerk reported that the contract for the electricity supply to The Green for the Christmas tree lights had been renewed with SSE for 24 months.

Balances and invoices for payment

Barclays Current Account at end of April - £90,494.19

To note DD to Grundon of £71.06

Receipts

£11,964.32 – SODC first half year precept

£16,845.28 – CIL share

£3,000.00 – burial ground landscaping grant from District Cllr Elizabeth Gillespie

£198.23 – grass cutting grant from County Council

£144.00 – burial fees (£14.00 of which to be transferred to the Vicar)

£135.00 and £144.00 – Sports & Social Club for 2 years rent payments

The following invoices were approved for payment online

£772.33 – Zurich Municipal for Insurance 1/6/21 to 31/5/2022

£300.00 – AJ Landscape to cut weed kill and strim areas of land in church (grant)

£223.56 – SODC for dog bin emptying Jan-March

£168.00 – to reimburse Cllr Ian Ashley for payment to Grindforce for stump removal at Parsler’s Piece

£112.36 – to reimburse Stephen Wood for plants for new burial ground landscaping (grant)

£67.45 – to reimburse Cllr Richard Betteridge for new burial ground weed/feed, mesh and nails (grant)

£551.63 – Clerk’s salary April

£27.23 – to reimburse Clerk for ink and zoom fee May/June

£542.40 – BGG for grass cutting April

All payments agreed

Cllr Paul Bolam will set up the payments and authorise and Cllr Judy Westgate will authorise them as well.

5/21/9 – Planning

P21/S1551/FUL – The Three Horseshoes, The Green – refurbishment of the ancillary building to form a 2bedroom house

Following a discussion, the Parish Council agreed to submit the following objections to this application -

Garsington Parish Council – P21/S1551/FUL – The Three Horseshoes, The Green – refurbishment of the ancillary building to form a 2bedroom house

Garsington Parish Council objects to this planning application for two reasons

1. The application appears to represent a **change of use**
	1. The building currently provides storage for a public house listed as an Asset of Community Value whilst the intention appears to be to build a new 2 bedroom house , described as “Market Housing” presumably for sale or rent and no longer connected to the pub.
	2. The new 2 bedroom house will require associated allocated parking which will reduce parking for the public house. Furthermore when taken together with the separate planning application for the change of use of 5 flats within the pub this will place severe pressure upon the parking available for pub customers.
	3. **The parish council sees no reason why a change of use should be allowed if there is any risk that this will undermine the viability of the public house**.

1. The **building is in the conservation area and adjacent to a listed building.**
	1. The destruction of the vegetation together with building of a new house with inappropriate materials is incompatible both with its position in the conservation area and its position adjacent to a listed building. Is this application for a “refurbishment” as indicated in the title or a “conversion” as indicated on the plans or a completely new build as suggested by the plans? How much of the original building will be retained in this “refurbishment”?
	2. The proposed building materials are unacceptable (UPvC windows and doors, railway sleepers) and do not have any regard to the traditional materials used in the conservation area.
	3. The removal of all the trees surrounding the site seems to be totally unnecessary unless the developer wishes to clear the whole site to enable machinery to gain access. More effort should be made to retain trees. The plans do not reflect the apparent desire to replant with native species. There is no data on any bat survey.
	4. The building of a 2 bedroom house will have a detrimental impact on neighbouring properties and their amenity and the current open aspect and character of the conservation area and the open view of The Green.

Additional comments -

P21/S1551/FUL -The Three Horseshoes, The Green – refurbishment of the ancillary building to form a 2bedroom house

Garsington Parish council, would like to add an additional comment to its previous objection.

The PC notes that in the pre-application advice the Oxfordshire County Council Highway Authority stated

“It will be fundamental that as part of a formal submission for planning permission the above matters have been addressed to the satisfaction of the Highway Authority. This would require the submission of a detailed plan to show the size and position of the parking layout for the dwelling”

In the view of the Parish Council the application

1. Does not contain such a detailed Plan nor
2. Has it addressed the question of access between the dwelling and the main road.

The Parish Council would object to any proposals which either required  the current access to the site from the main road to be widened and or caused injury to the village green (vg77).

Garsington Parish Council

A complaint was received from a resident about footpath encroachment outside new development opposite Combewell. Cllr Ian Ashley offered to look at the last approved plans and conditions.

5/21/11 Correspondence to Chairman and Clerk

The Clerk had received an email from ‘Enrych’ a charity supporting physical disability across Oxfordshire (details previously circulated). Following a discussion, the Parish Council agreed not to fund this organisation. Clerk will write to inform them.

The Clerk had received an invitation from Community First Oxfordshire to join this year. The Parish Council agreed not to join.

The Clerk had received an email from the primary school PTA asking for funding towards a multi-use games area at the school. The Parish Council asked the Clerk write to the PTA for more information including costs, drainage considerations, planning permission, lighting requirements, insurance and arrangements for community use.

5/21/11 – Playground/Sports & Social Club

Regarding responsibility of cutting the hedges and the lease requirements, Cllr Chris Wright stated that the Sports & Social Club were responsible for the hedges adjacent to the land that they lease. Clerk confirmed that a copy of the lease had been sent to the Chairman of the Sports & Social Club which clarifies the responsibility. Clerk will contact the Chairman to ascertain that now they have a copy of the lease, they see that it is the responsibility of the Sports & Social Club to manage the hedges that surround the land that they lease.

Cllr Paul Bolam reported that the gate to the play area needed a new catch which had been ordered.

Cllr Paul Bolam had written to the Chairman of the Sports & Social Club regarding car parking and is waiting for a response.

Cllr Paul Bolam reported that all defibrillators had been checked.

5/21/12 Village Maintenance

Nothing to report.

5/21/13 Village Bus Service

Noting to report

5/21/14 Burial Ground

The Parish Council would be placing an advert in the next Newsletter for a Burial Ground Manager.

Regarding the level of fees charged by Horspath, and a discussion, it was agreed that the same level should be charged by the Parish Council once the responsibility had been transferred.

Cllr Chris Wright reported that there had been no movement on the transfer of legal responsibility for the burial ground from the Church to the Parish Council

Regarding insurance cover for the burial ground, it was agreed to inspect the burial ground yearly in line with playground inspections. Cllr Richard Betteridge will arrange.

5/21/15 Northfield Update/SODC Local Plan/2050 Local Plan for Oxfordshire/NDP

Cllr Chris Wright reported that the traffic survey date was now agreed.

Regarding the Neighbourhood Plan, Cllr Chris Wright reported that the environmental examination had gone out to the statutory bodies and the review of the sites had been received with recommendations which had been discussed by the Neighbourhood Plan group who will respond.

Cllr Ian Ashley reported that Bioabundance would be filing to go to the Court of Appeal following the unsuccessful hearing before two judges on 29th April

5/21/16 Future Parish Council Meetings – venue and date

Following a discussion, it was agreed to ask the Vicar if the church could be used if the Village Hall was not available. Cllr Mike Patrick reported that the Village Hall Management Committee were meeting next on 8th June via Zoom, so it was unlikely that the Village Hall would be available for the Parish Council meeting on 7th June. Cllr Chris Wright offered to ask the Vicar.

5/21/17 Any Other Business

None

The next Parish Council meeting to be held on Monday 7th June at 7.30pm. Venue to be announced

Meeting closed at 8.50pm