**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 6th March 2023 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Richard Betteridge, Judy Westgate, Matthew Dovey, Claire Green, Ian Ashley, District Cllr Elizabeth Gillespie with Lorna Stevenson and Elaine Small in attendance

6 members of the public were present, representations had been asked for by letter or email

Chair Chris Wright welcomed the new Clerk Elaine Small to the meeting

3/23/1 Apologies for Absence

Cllr Paul Bolam – holiday

County Cllr Robin Bennett – other meeting

3/23/2 Declarations of Interest

none

3/23/3 Public Participation

Several residents wished to discuss the planning application for 17 Birch Road – see under item 10 Planning

3/23/4 Minutes of the Monthly Meeting held on 6th February 2023

Item 2/23/17 word ‘existing’ was added to read ‘the whole of the existing burial ground is consecrated’. The minutes were altered, agreed and signed

3/23/5 Matters Arising from the Minutes not covered elsewhere on the agenda

CW stated that no support has so far been asked of the Parish Council regarding the ‘spare seat scheme’. The Parish Council has agreed to offer support to the group

3/23/6 County Councillor’s Report

Report had been previously circulated

3/23/7 District Councillor’s Report

District Cllr Elisabeth Gillespie reported that SODC will insist on a tree shelter belt between Northfield development and existing village houses. Cllr Chris Wright stated that a plan for trees from the village to Unipart was needed and will ask Cllr Paul Bolam to produce this. Cllr Chris Wright will also press for a meeting with the developers and agents before the end of March

3/23/8 Parish Elections 4th May

Clerk had circulated training slides and information from SODC and a timetable from OALC.

Parish Elections inform the date for the Annual Parish Meeting and Annual Meeting of the Parish Council and monthly Parish Council Meeting. The Parish Council agreed to hold these meetings on 15th May. Clerk will book the village hall

3/23/9 Finance.

The bank reconciliation to end of December 2022 (previously circulated) was signed

Clerk reported that the new internal auditor form April Skies had contacted to ask for dates for the remote audit for 2022/2023. The Parish Council agreed to ask for a date w/c 5the June. Clerk will contact April Skies

Clerk reported that the SSE contract for electricity to The Green is due to end on 31/5/2023.

Clerk stated that the amount of electricity used is small compared to the quarterly charge for the supply. Cllr Matthew Dovey agreed to investigate using solar lights or battery technology for the Christmas lights

Balances and invoices for payment

Barclays Current Account at end of February 2023 - £46,653.41

DD to Grundon of £82.50

Receipts

£1317.00 – Newsletter advertising and burial fees (£525.00)

The following invoices were approved for payment online

£1471.54 – Wyevale for trees in the play area

£360.07 – OALC for membership 2023/2024

£58.53 – to reimburse S Wood for plants

£16.75 – to reimburse Cllr Judy Westgate for website costs

£80.20 – to reimburse Cllr Richard Betteridge for gate post and 2 fruit trees (CIL)

£72.45 – Ronald Stern for fruit trees Community Orchard (CIL)

£37.00 – Village Hall hire

£12.70 – BGM expenses Feb

£120.90 – BGM salary Feb

£742.65 – Clerk’s salary Feb

£52.28 – HMRC – PAYE and NI

£22.42 – to reimburse Clerk for stationery supplies

£2340.00 to N Homer for NDP fee as agreed already paid on 13/2/2023

All payments signed and agreed by Cllrs Judy Westgate and Anne Eastwood

Cllr Judy Westgate will set up payments and Cllr Paul Bolam will authorise

3/23/10 Planning

P23/S0568/HH – 17 Birch Road – demolition of garage and construction of 2 storey side extension and single storey rear extension and porch. Extend width of dropped kerb and increase size of drive.

Cllrs listened to points raised by residents and applicants. One resident stated that the Planning Officer is to meet on-site with them the next day.

Following a discussion, the Parish Council wished to note on the planning portal that they had the following reservations – that the application would result in taking light from the neighbouring building and the narrowness of the gap between the buildings. The Parish Council wished to add that they would be content to wait for advice from the Planning Officer

P22/S2999/LB – alleged planning breach – 18 Hill Farm. To note. SODC Planning Enforcement has been informed.

Planning Appeal Ninevah Solar Farm – P22/S1541/FUL – APPQ3115/W/22/3308675 (comments by 23rd March) The Parish Council has previously commented on this and agreed that there was no more to add

3/23/11 Northfield

See item 7

3/23/12 Neighbourhood Development Plan

Cllr Chris Wright stated that the plan was moving forward and no objections had been received from SODC. The plan will then go to the Inspector and then out to final consultation

3/23/13 Correspondence to Chairman and Clerk

Clerk had received an email from OCC regarding the Oxfordshire Minerals and Waste Local Plan (previously circulated). The Parish Council noted this call for sites.

Clerk had received an email from CPRE re Housing Needs consultation for green belt parishes to have their say. Cllr Ian Ashley offered to attend the Zoom meeting on 16/3

Clerk had received a notice from SODC regarding the expiry of the Asset of Community Value (Three Horseshoes) on 6/8/2023. Clerk will circulate information and link for guidance on re-nominating the asset

Clerk had received an email from a resident regarding the style of stiles and gates on village footpaths which had also been cited in the latest Newsletter. The resident is collating responses from the Newsletter item

Clerk had received a reminder regarding the use of venues within the village as emergency refuges under the Emergency Planning Scheme. Clerk will contact the Vicar and Village Hall to arrange.

3/23/14 Playground Sports & Social Club

Following a site meeting (23/2/2023) with contractor and Cllrs Richard Betteridge and Paul Bolam, the repair to zip wire platform (repair done during w/c 23/1/2023) was not satisfactory. Cllr Richard Betteridge suggested that second part of the payment continue to be withheld and Parish Council wait for the contractor to respond. If no response from the contractor, will need to contact again. This was agreed

3/23/15 Village Maintenance

Cllr Anne Eastwood stated that she had attended the defibrillator training and found it useful. Clerk to prepare a donation for S Central Ambulance of £100.00 for this training as previously agreed.

Cllr Matthew Dovey offered to order 20MPH bin stickers for residents, this was agreed

Cllr Matthew Dovey had investigated a new style speed device (ASWC – automatic speed watch camera) which can record number plates and information appropriate for TVP use. He agreed to explore further

3/23/16 Village Bus Service

Cllr Matthew Dovey has written to OCC regarding the siting of the village hall bus stop sign

3/23/17 Burial Ground

Cllr Chris Wright suggested that a useful deadline to produce the burial ground plan ready for viewing be the Maunday Thursday consecration date. This was agreed

Cllr Ian Ashley offered 2 rose arches for the burial ground, Cllr Chris Wright agreed to view these

3/23/18 Oxford-Cambridge Arc/SODC Local Plan/2050 Local Plan for Oxfordshire/Joint Local Plan 2041/ City Local Plan 2040 (City)

3/23/19 Any Other Business

Cllr Ian Ashley had viewed a hedge that a resident had stated was ‘worn out’. Cllr Ian Ashley felt the hedge should be left as is. Cllr Chris Wright will contact the resident

Cllr Richard Betteridge offered to investigate a water connection to enable the new trees on play area to be watered

Cllr Anne Eastwood stated that the 20MPH was now painted on the roads

 Meeting closed at 8.40pm

Next meeting3rd April 2023 at 7.30pm in the Village Hall