**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 4th November 2019 at 7.30pm. The Chair was Cllr Matthew Dovey, present were Cllrs Paul Bolam, Mike Patrick, Richard Betteridge, Ian Ashley, Anne Eastwood, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

5 Members of the public were present.

11/19/1 Apologies for Absence

Cllr Chris Wright – work commitments

Cllr Judy Westgate – personal commitments

11/19/2 Declarations of Interest

None

11/19/3 Public Participation

A resident raised the matter of the cutting of the hedge at the Sports & Social Club. Cllr Matthew Dovey stated that in the lease it was the responsibility of the Sports & Social Club to cut it.

A resident raised the matter of Greenwoods in Pettiwell which was now selling cars. Cllr Richard Betteridge stated that the owner of the site had requested a further meeting with the Parish Council and the PCSO to discuss the whole site.

A resident raised the matter of the flooding at the junction of Denton Lane by the school. Cllr Richard Betteridge reported that he would be having a further meeting with the Highways Inspector and a drainage person in the week to discuss this and other issues. The resident was invited to attend this meeting.

A resident reported that there had as yet been no apology from SODC to the residents as directed by the Ombudsman following their complaint and the 4 weeks to respond with the apology had passed.

The resident asked the Parish Council to confirm they would engage legal representation if there was a further appeal against enforcement action in Kiln Lane, this was confirmed and Cllr Matthew Dovey went on to say that this would be a consideration in setting the figure for legal representation in the budget discussion to follow.

A resident brought up the matter of a large dog which had escaped from Plot 12 and chased a member of the public in Kiln Lane. The Clerk was asked to write to the owner requesting that the dog be kept under control.

11/19/4 Minutes of the Monthly Meeting held on 7th October 2019

These were amended, agreed and signed.

11/19/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Cllr Paul Bolam apologised for not completing his actions.

10/19/6 Cllr Anne Eastwood asked about progress with the issue of water seeping onto the path and roadway on Clinkard’s Hill. Cllr Richard Betteridge will ask the Highways Inspector to write to the Landowner from whose field the water is draining onto the path and road and to also mention that it is the Landowner’s responsibility to cut the hedgerow on the bank in the same location, not the responsibility of the County Council.

10/19/8 Cllr Anne Eastwood reported that the lapel pins had been found but thought that one had already been given to David Baker.

10/19/7 District Cllr Elizabeth Gillespie had not looked into the matter of waste bin charges for the Village Hall, but will action this.

10/19/9 re planning applications for certificates of lawful development on Kings Copse and the ‘materiality’ of the number of caravans. District Cllr Elizabeth Gillespie reported that she had discussed this with the Planning Officer and Head of Planning Enforcement. The matter of ‘materiality’ would need to be an individual judgement at any one time so no number could be given.

11/19/6 County Councillor’s Report

Previously circulated

11/19/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that the Secretary of State recently removed the power of SODC to pull the Local Plan 2034 at their recent meeting. Officers were to go to Westminster to speak with Civil Servants.

11/19/8 Finance

Draft Budget 2020/2021 – papers previously circulated.

Following a discussion, it was agreed increase the amount under the heading ‘campaigns’ to £2,500.00 and to include an amount of £1,000.00 for playground equipment, rather than £10,000.00 previously suggested.

Cllr Matthew Dovey agreed to provide figures for security cameras and speed devices.

Cllr Richard Betteridge was in the process of obtaining figures for kissing gates and the 2 viewpoints to include in the budget.

Cllr Ian Ashley agreed to write to the Highways Inspector to ask for a figure for a zebra crossing and double yellow lines outside the school. Cllr Ian Ashley also raised the concept of preventative maintenance within the village which will be discussed again at a later date.

The Clerk reiterated that the budget needed to be finalised before the precept was set.

The Clerk reported that the Parish Council Barclays account had a temporary amount in the savings account held for the Community Benefit Society to be transferred to their separate account shortly.

Cllr Anne Eastwood reported that she has progressed her access to online banking.

Balances and cheques for signature

Barclays Current Account at end of October - £59,426.16

To note DD to Grundon of - £49.27

DD to SSE of £28.92

Receipts –

£1,338.48 – Community Infrastructure Levy first payment (CIL)

£60.00 – Newsletter advertising

£374.00 – burial fees

The following cheques were approved and signed

£542.40 –BGG for grass cutting Oct

£415.68 – Externiture for bus stop glass

£158.35 – to reimburse Cllr Richard Betteridge for wood etc for gates/burial ground matting

£533.50 – Clerk’s salary October

£11.20 – PAYE to HMRC

11/19/9 Planning

P19/S3269/HH – 25 Elm Drive – proposed single/two-storey side and rear extension, changes to front elevation, window alteration to rear elevation.

The Parish Council had no objections to this application.

P19/S3205/FUL – South Oxfordshire Business Centre, Lower Road – proposed conversion and alteration of existing building to create 14 flats (comprising 11 X 2 bed units, 2 X 2 bed live/work units and 1 X 1 bed unit) as an alternative to the 14 flats most recent approved by extant permissions P19/S1448/FUL, P19/S0180/FUL and P15/S3495/FUL together with associated car parking, storage and amenity space provision.

Following a discussion, the Parish Council had no objections to this application subject to the provision of screening to ensure privacy for neighbouring properties.

11/19/10 Correspondence to Chairman and Clerk

The Clerk had received an email from Oxfordshire Neighbourhood Plans Alliance (previously circulated) offering membership. It was agreed not to become a member. Clerk will respond.

The Clerk had received an email from SODC waste recycling asking if a Christmas tree recycling point was wanted in the village. This was agreed for 2 sites – the car park at Elm Drive shop and in the car park behind the Three Horseshoes. Clerk will respond.

Cllr Ian Ashley had received a request for donation from the Oxfordshire Citizens Advice Bureau. He will forward to the Clerk for the next meeting.

11/19/11 Playground/Sports and Social Club

Cllr Richard Betteridge reported that the gate to the play area needs attention. Cllr Paul Bolam agreed to look at it.

Cllr Mike Patrick spoke about the request from the Sports & Social Club for permission to buy and place a storage container on the site to store cricket equipment etc. with an agreement to share the storage with the Parish. It was also hoped that the Parish would contribute half of the cost of purchase. This was agreed. The unit would be placed on the site within view of CCTV cameras. Cllr Mike Patrick had spoken with the Chairman of the Sports & Social Club and a figure of £1,200.00 - £1,500.00 had been given for a medium container (20’) Cllr Richard Betteridge asked for the cost of a larger container.

11/19/12 Village Maintenance

Cllr Anne Eastwood agreed to arrange the hedgerow work at Parsler’s Piece to also include the trimming work on the ash tree (one of the 4 on the Tree Register).

Cllr Anne Eastwood reported that the full cut on Parsler’s Piece had not been done by the contractor as the machine had not been available. Clerk to write to BGG to ask when this work will be done.

The Clerk reported that invitations to tender had been sent out to 4 contractors for the removal of the Old Stone Wall on The Green. These were due back on 8th November.

11/19/13Village Bus Service

Cllr Matthew Dovey reported that the Pick me Up service was struggling to make money as it is and unlikely that it would be extended to the village.

Cllr Matthew Dovey also reported that he had heard nothing regarding the signage for the service.

11/19/14 Nominated Asset – The Three Horseshoes

Cllr Ian Ashley reported that a bid had been placed.

Cllr Paul Bolam thanked the group for all their hard work in putting the bid together.

11/19/15 Burial Ground

Cllr Richard Betteridge reported that the pathway in the burial ground would be slightly changed to make it more attractive.

11/19/16 Oxford-Cambridge Expressway/Northfield Update

District Cllr Elizabeth Gillespie stated that the final choice of route would be a financial one and likely to be near Garsington.

 11/19/17 Any Other Business

Cllr Anne Eastwood reported that she had received several complaints about the parking of cars and the unsightly use of the old allotment land on Wheatley Road opposite number 32. Clerk asked to write to the landowner.

Cllr Mike Patrick offered his apologies for the next and possibly the January meeting.

Meeting closed at 9.15pm