**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held as a virtual meeting on Monday 2nd November 2020 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Paul Bolam, Mike Patrick, Ian Ashley, Matthew Dovey, Anne Eastwood, Judy Westgate, Richard Betteridge, County Cllr Lorraine Lyndsay-Gale, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

2 members of the public were present, representations had also been asked for by letter or email

11/20/1 Apologies for Absence

None

11/20/2 Declarations of Interest

None

11/20/3 Public Participation

Cllr Chris Wright welcomed the ‘virtual’ members of the public to ‘Public participation’

A resident asked when the enforcement process would begin on Kiln Lane

District Cllr Elizabeth Gillespie stated that the enforcement process was continuing.

11/20/4 Minutes of the Monthly Meeting held on 5th October 2020

These were agreed.

11/20/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Cllr Mike Patrick asked about the planning inspection at The Three Horseshoes. Cllr Ian Ashley reported that District Cllr Elizabeth Gillespie had spoken with Planning Enforcement regarding the windows and possible change of use and she will pursue.

Cllr Richard Betteridge reported that the risk assessments for voluntary workers had been revisited to take into account Covid-19 precautions.

Cllr Anne Eastwood asked about progress on the dog bin removal. Cllr Richard Betteridge confirmed that he had ordered a special tool for their removal.

Clerk to find out if new litter bins would be collected.

Cllr Paul Bolam reported that the meeting with the Sports & Social Club regarding parking had not yet been arranged.

Cllr Mike Patrick asked about the re siting of the speed camera. Cllr Richard Betteridge will arrange with Cllr Matthew Dovey.

Cllr Mike Patrick asked about the defibrillator at Kings Copse. Cllr Paul Bolam reported that he had been in contact with David Baker a representative of the residents and progress would now be made.

Cllr Paul Bolam reported that the rules and regulations for funeral directors regarding interment of ashes had been updated (circulated).

11/20/6 County Councillor’s Report

previously circulated

Cllr Chris Wright stated that the Parish Council were thrilled to receive a report containing a strong focus on Garsington.

Following the resurfacing around the Village Hall and the meeting with Cllr Ian Ashley, Richard Betteridge, County Cllr Lorraine Lindsey-Gale and County Cllr Liam Walker the budget holder for Highways, County Cllr Liam walker was very concerned about the narrow pavement from The Green to the school. He offered to try and find money to put in a wider pavement and a chicane to make a give way route to slow the traffic. County Cllr Lorraine Lyndsay-Gale added that the drainage works at the Denton Lane junction to alleviate the flooding would be done as soon as possible.

Cllr Richard Betteridge asked why pavement work had recently been done on Wheatley Road over 3 days with traffic lights when pavement work on The Hill on Oxford Road (a more busy footpath) asked for on several occasions had not been done. Cllr Chris Wright suggested it was a matter of prioritisation of works and could County Cllr Lorraine Lyndsay-Gale help the village with this matter. County Cllr Lorraine Lyndsay-Gale agreed to report back on this at the next meeting.

Cllr Anne Eastwood brought up the matter of ash trees across from the Village Hall that may possibly have ash dieback. The trees are on the roadway verge and in a conservation area. County Cllr Lorraine Lyndsay-Gale agreed to ask a County Tree Officer to come and look at the trees. Clerk will send information about the trees to County Cllr Lorraine Lyndsay-Gale.

Cllr Mike Patrick brought up the matter that there are proposed Thames Water mains drainage works scheduled for February next year on roads that have just recently been repaired. County Cllr Lorraine Lyndsay-Gale agreed to find out why there is such poor communication between organisations.

11/20/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that the deadline to respond to the local Plan main modifications was today.

The Planning Inspector had added the Community Woodland at Grenoble Road into the main modifications. District Cllr Elizabeth Gillespie had urged others to request a Community Woodland buffer be added to the Northfield modification.

11/20/8 Finance

The Clerk had circulated a budget monitoring report

The Clerk will circulate all projects for ranking and inclusion in the budget papers for budget for 2020/2021 as the budget needs to be finalised at the next meeting.

The Clerk’s salary was reviewed and an award of 6.9% backdated to 1st April 2020 was agreed.

Balances and invoices for payment

Barclays Current Account at end of October - £74,701.24

To note DD to Grundon of £66.79

To note DD to SSE of £28.92

Receipts

Community Infrastructure levy £9951.64

Burial fees £1107.00

Advertising income £140.00

The following invoices were approved for payment online

£769.50 – Colourplus for Oct/Nov newsletter

£322.92 – SODC for dog bin emptying July-Sept

£132.00 – RL Quartermaine for hedge and verge cutting around the village

£200.00 – donation under s137 Local Govt Finance Act 1972 to The Maple Tree Centre

£31.64 – to reimburse H Blaza for postage and registration of Land Registry documents relating to The Green

£516.10 – Clerks salary October

£500.00 – donation under s137 Local Govt Finance Act 1972 to CDWA campaign

£125.76 – Wel Medical Ltd for replacement defib pads

£229.01 – to reimburse Cllr Richard Betteridge for community orchard expenses (CIL)

All payments agreed.

Cllr Judy Westgate will set up the payments and authorise and Cllr Chris Wright will authorise them as well.

11/20/9 Planning

P20/S3540/FUL – Land North of Oxford Road – variation condition 2 – amendments to proposed cart shed and parking layout re P17/S2749/FUL

The Parish Council had no objections to this application but would like to note that in the only traffic management plan submitted, there was to be no parking on Oxford Road during the development. This plan is no longer valid although there has been significant parking of work vehicles on Oxford Road during development building.

11/20/10 Correspondence to Chairman and Clerk

The Clerk had contacted BT regarding the payphone on The Green at OX449DF. The box can be adopted only for the installation of a defibrillator. The Parish Council agreed not to adopt the box. Clerk will inform BT.

An email had been received from a resident of Combewell regarding the parking of works vehicles on Oxford Road and in Combewell from the development opposite. See planning item above.

Several emails had been received from residents regarding car parking and oil contamination along Pettiwell outside Greenwoods. This is an on-going problem, but Cllr Chris Wright was able to state that the PCSO and an Environmental Health Officer from SODC would visit the area in the next few days to issue tickets and arrange for abandoned vehicles to be removed. Cllr Ian Ashley will also ask for the road be cleaned and yellow lines repainted and the road be repaired.

The Chair confirmed that there would be an Act of Remembrance this year. As a result of the Lockdown, it would take place the next day at the war memorial with a reflection service from the Vicar on Sunday morning via Zoom. Cllr Judy Westgate requested a picture of the wreath laying for the Newsletter.

The Clerk had received a request from Wheatley Park School for a donation towards prizegiving. The Parish Council agreed to donate £100.00 under s 137 Local Government Finance Act 1972. Clerk will contact the school and arrange payment for the next meeting.

The Clerk had received an email from SODC to ask if the Parish Council could provide Christmas Tree collection points again this year.

The Parish Council agreed to have the same points as last year, by the shops at Elm Drive and behind The Three Horseshoes. Clerk will inform SODC.

11/20/11 – Code of Conduct – papers circulated

The Parish Council agreed to adopt the current model code.

11/20/12 Playground/Sports and Social Club

Cllr Paul Bolam reported that the grass cutting around the play area was not as good as that around the kick about pitch. Cllr Mike Patrick agreed to mention this to the Chairman of the Sports and Social Club

Cllr Paul Bolam reported that the defibrillators had been checked.

11/20/13 Village Maintenance

Cllr Richard Betteridge reported that the church wall had fallen down in part. It was agreed to repair this using CIL money.

Cllr Anne Eastwood stated that a quote had been received for the work on the ash trees on the roadway verge opposite the village hall. County Cllr Lorraine Lyndsay-Gale agreed to pursue this as it may be the responsibility of the County (see above). If no response by next month, the Parish Council will take action under safety measures.

The Clerk stated that the 3 defibrillator batteries were now 4 years old and ready for replacement. It was agreed to purchase 3 new batteries. Clerk will order these.

Cllr Mike Patrick asked about the footpath at the top of Oxford Road. Cllr Richard Betteridge replied that he was in the process of finding prices for the repair of this footpath on Oxford Road and the extra footpath for the top of Pettiwell.

Cllr Richard Betteridge reported that 6 heritage apple trees had been planted in the community orchard in Parsler’s Piece.

Cllr Anne Eastwood stated that Parsler’s Piece had not had a full cut as so the wildflower seeds could not be planted. Clerk will contact BGG to ask for a full cut when they are next in the village.

Cllr Richard Betteridge requested purchase of 2 ‘People at Work’ signs to help with the safety of any roadside work that might be done in the future. This was agreed.

11/20/14 Village Bus Service

Nothing to report

Cllr Anne Eastwood asked if a proper sign could be put opposite the Old Red Lion as people did not know where to wait. Cllr Matthew Dovey agreed to arrange a replacement sign.

11/20/15 Burial Ground

Cllr Paul Bolam circulated the modified Rules and Regulations for Funeral Directors and Gravediggers for Garsington Burial Ground and will modify further to detail the exact position of the grave/gravestone and the space between graves.

Regarding the administrative work undertaken by the Church Administrator for the burial ground, the amount of work, time involved and costs were not sufficiently clear to make a decision as to who should do this work in the future. Cllr Anne Eastwood suggested asking Horspath Parish Council for details of how they manage this workload. Clerk will contact the Clerk at Horspath.

11/20/16 Oxford-Cambridge Expressway/Northfield Update/Neighbourhood Plan

Cllrs Chris Wright, Richard Betteridge and Ian Ashley had met virtually with L&Q the developer and their Land Agent. A planning application will go to SODC by summer 2021.

Traffic flow through Garsington, the location of the high-rise buildings on the plan, and the ‘Green Edge’ of the plan containing 6 flood alleviation ponds were topics discussed. It was agreed to explore Parish Council management/stewardship of the Green Edge.

Cllr Chris Wright stated that the Neighbourhood Plan group had recently had a short virtual meeting, agreed small modifications to satisfy SODC and would return the Plan to SODC within the next week to ten days.

11/20//17 Any Other Business

Cllr Ian Ashley reported that the ‘Countryfile’ TV programme team were filming in the village in the next week and had asked permission to fly a drone over Guydens farm, the burial ground and the play area, this was agreed. Permission would also be sought from the Vicar and the owners of the field below the burial ground, residents would also be notified via the website.

Cllr Ian Ashley stated that a resident had been knocked down on Wheatley Road coming out of the field footpath across from Tadpole Lane. Cllr Ashley will find out further details.

The next Parish Council meeting to be held on Monday 7th December at 7.30pm using Zoom.

Meeting closed at 9.30pm