**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 7th October 2019 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Matthew Dovey, Judy Westgate, Paul Bolam, Mike Patrick, Richard Betteridge, Ian Ashley, Anne Eastwood, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

5 Members of the public were present.

10/19/1 Apologies for Absence

County Cllr Lorraine Lyndsay-Gale – unwell

10/19/2 Declarations of Interest

None

10/19/3 Public Participation

Regarding Kiln Lane, a member of the public reported that they had received a response from the Ombudsman. The finding is that there was one fault of SODC in failing to provide a timetable. The residents will receive an official apology from SODC. Cllr Chris Wright thanked the residents group for all the work they had done and asked what form the residents would wish the apology to take. The residents group stated that they would like a full written apology to the village as well as a news item. District Cllr Elizabeth agreed to ask for this on the resident’s behalf.

Cllr Chris Wright went on to reiterate that if there were another appeal against enforcement action in Kiln Lane, the Parish Council would engage legal representation.

10/19/4 Minutes of the Monthly Meeting held on 2nd September 2019

These were amended, agreed and signed.

10/19/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Chair reported that Cllr Richard Betteridge had agreed to take the Health & Safety Brief and thanked him for this.

10/19/6 County Councillor’s Report

Previously circulated

Cllr Mike Patrick cited the increase in the number of blue badges mentioned in the report, although the number of badges issued had increased, the number of parking spaces for blue badge holders had not increased and it was often difficult to find a space.

The Clerk reported that there were still outstanding items on the list of issues sent to the County Cllr. The Clerk was asked to write again to County Cllr Lorraine Lyndsay-Gale and copy to Ian Hudspeth, Leader of County Council.

Cllr Anne Eastwood asked for the problem of a water leak on the verge at Clinkard’s Hill to be reported to County Cllr Lorraine Lyndsay-Gale. The Clerk will also contact Tracy Morton of the Highways Department to raise this problem.

Cllr Richard Betteridge also brought up the Denton Lane junction flooding problem which had not been addressed. The area is flooding every time there is significant rain and the solution put forward is to close the road, dig it up and insert tanks underneath to soak away the floodwater which could take up to 3 months to start.

10/19/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that there was to be a full council meeting on Thursday to discuss and vote on the Local Plan 2034.

Cllr Mike Patrick again asked District Cllr Elizabeth Gillespie to look into the waste bin charges for the Village Hall. District Cllr Elizabeth Gillespie agreed to action this.

10/19/8 Finance

The Clerk reported that a Notice of Conclusion of the Annual Audit 2019 had been received from the external auditor. The details and the notice will go onto the Parish Council website and noticeboards.

Cllr Judy Westgate informed the meeting the Wayleaves agreement forms for the telephone box had been signed, returned, and income will follow.

The Clerk had written to SODC Infrastructure Claims Team to accept the payment of CIL, the amount of £1338.48 will be sent at the end of October as a first instalment (of 3). The income can be spent by the Parish to mitigate the impact of a development upon the community, with a time limit of 5 years in which to spend the amount. The Clerk will add this as a separate budget item so that payments and spend can be monitored.

The Clerk presented a bank reconciliation to the end of August. This was signed by the Chair.

Balances and cheques for signature

Barclays Current Account at end of today 7/10/19 - £60,065.85

To note DD to Grundon of - £49.78

Receipts –

£11,787.50 – 2nd half year precept

£2,321.32 – VAT refund

£300.00 – burial fees

£300.00 – advertising income

The following cheques were approved and signed

£879.48 – Colourplus for Newsletter Oct/Nov

£240.00 – Moore for External Audit fee 2019

£542.40 -BGG for grass cutting Sept

£31.69 – to reimburse Cllr Richard Betteridge for bench grant expenses (screws, wood filler)

£529.50 – Clerk’s salary September

£10.00 – PAYE to HMRC

£196.91 – Parchment for leaflets (pub)(To be deducted from donation to the CBS)

£310.00 – Plunkett Foundation for Model Rules (pub)(To be deducted from donation to CBS)

The Clerk asked all to look at projects for the next financial year and provide details and costings to include in budget for 2020/2021. Cllr Richard Betteridge proposed using a contractor to remove the old stone wall. This was agreed. Tender documents will be drawn up for this work and sent out to local contractors. Further suggestions for projects were given - to replace the older climbing frames at the Playground and also the concrete play surfaces, portable security cameras, an additional fixed speed device, yellow lines around the school, an amount for anticipated future legal fees (around £12,000).

Cllr Judy Westgate reported that David Baker was no longer able to deliver the Newsletter around Kings Copse and proposed buying a voucher as a thankyou gift. It was agreed that Cllr Judy Westgate would action this. Cllr Mike Patrick also proposed giving a lapel pin badge from the Parish council as a token of thanks, this was agreed.

Cllr Judy Westgate reported that a new person had already been found to deliver the 120 copies of each issue.

The Clerk’s salary point was reviewed as recommended by the Internal Auditor and it was agreed to award an increment (to point 15 (old point 24)) backdated to the beginning of April 2019.

10/19/9 Planning

P19/S2440/LDE – Certificate of Lawful Development for residential mobile home park (caravan site) at Kings Copse, Lower Road and others.

Following a discussion of this and other applications for certificates of lawful development for this site, the Parish Council asked District Cllr Elizabeth Gillespie to ask the Head of Planning Enforcement to send case law regarding the ‘materiality’ of the number of caravans to the Parish Council. The Parish Council will then consider what they feel is ‘material’ as to the number of plots that constitute such change.

10/19/10 Correspondence to Chairman and Clerk

Cllr Matthew Dovey spoke about further correspondence with Highways about speeding traffic in Willow Close, the response was that cars should not be speeding. Cllr Chris Wright felt that the issue had been taken as far as possible by the Parish Council.

10/19/11 Playground/Sports and Social Club

Cllr Paul Bolam reported that all was well and all defibrillators had been checked.

A request had been received from the Sports & Social Club for permission to put a storage container on the site to store cricket equipment etc. Cllr Richard Betteridge asked if the Parish could share the storage for tables and chairs etc. Cllr Mike Patrick will ask the Chairman of the Sports & Social Club if the Parish Council can share the storage unit. If so, then they will to agree to the placing of a storage unit on the site.

10/19/12 Village Maintenance

Cllr Mike Patrick had been contacted by residents whose houses backed onto Parsler’s Piece to say the planted hedgerow screen was now too tall. This had been trimmed 2 years ago. Cllr Paul Bolam suggested that this should be looked at for discussion next meeting. Cllr Anne Eastwood also stated that an ash tree at the far end of Parsler’s Piece was partly dead and may need cutting back, it was agreed to look at this at during the visit.

Cllr Mike Patrick asked if there was any point in reporting potholes on ‘Fix my Street’ if nothing is repaired. Cllr Chris Wright asked the Clerk to copy the Leader Ian Hudspeth into the email to County Cllr Lorraine Lyndsay-Gale when reminding her of the list of outstanding actions.

10/19/13 Need not Greed Oxfordshire

Cllr Ian Ashley reported that Garsington Society might be better placed to join this group of different villages opposing growth.

This was agreed, Cllr Ian Ashley will contact the Secretary of Garsington Society.

10/19/14 Village Bus Service

Cllr Matthew Dovey reported that he would continue to follow up the request from a resident regarding extending the ‘Pick me up’ service to Garsington. Cllr Mike Patrick asked if Cllr Matthew Dovey could ask the bus company to change signage in Oxford for the new 11 service to which he agreed.

10/19/15 Nominated Asset – The Three Horseshoes

Cllr Ian Ashley reported that the Garsington Community Benefit Society had been formed with the purpose of purchasing the pub. The share offer for the pub had been extended to 14th October to encourage further contributions.

10/19/16 Burial Ground

Nothing to report.

10/19/17 Oxford-Cambridge Expressway/Northfield Update

No further update.

10/19/18 Any Other Business

District Cllr Elizabeth Gillespie stated that she was inclined to join with another Independent SODC Cllr to form a ‘group’ to enable participation in committees in SODC. This was well received by the Parish Council.

Cllr Paul Bolam reported that commercial waste was regularly being burnt at Thamesdown Nurseries and had contacted Environmental Health about this. It was agreed that the Parish Council write to Thamesdown Nurseries regarding this. Cllr Paul Bolam will draft a letter.

Meeting closed at 8.50pm