**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 3rd September at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Judy Westgate, Matthew Dovey, Paul Bolam, Richard Betteridge, Mike Patrick, County Cllr Lorraine Lyndsay-Gale (left 7.55pm) and District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

5 Members of the public were present.

9/18/1 Apologies for Absence

Cllr Judy Westgate would arrive later

9/18/2 Declarations of Interest

None

9/18/3 Public Participation

A resident brought up the matter of Kiln Lane wondering if SODC had responded to the letter of complaint regarding their performance on a recent planning matter. Cllr Chris Wright reported that no response had been received, the 20 days to reply had passed, he will now contact the Chief Executive.

Cllr Chris Wright asked District Cllr Elizabeth Gillespie for an update concerning No 8. District Cllr Elizabeth Gillespie reported that an investigation was in progress, Enforcement Officer Emma Turner will report shortly and will attend the next Parish Council meeting on 15th October.

A resident made the point that plots 7 & 8 were in effect one plot as the two had been joined together. District Cllr Elizabeth Gillespie reported that the landowner next to this plot had been in contact with SODC and the Police.

9/18/4 Minutes of the Monthly Meeting held on 6th August 2018

These were agreed and signed.

9/18/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

8/18/10 Stump removal on the verge on Combewell still has to be actioned by the Clerk. The resident nearby still needs to be asked by the Lead person about the placing of a Woodland Trust sapling on the verge. It is hoped to be able to choose a hawthorn sapling.

Cllr Chris Wright reported that he had written to those concerned regarding the anti-social behaviour issue.

8/18/10 Salt bin replenishment – Clerk to order a bag.

8/18/10 A meeting still needs to be arranged with the Tree Officer. Clerk to arrange.

8/18/12 Cllr Paul Bolam reported that the defibrillator pads have been replaced.

8/18/10 Cllr Richard Betteridge reported that the hedge in Southend has been cut.

Chris Wright stated that Godfrey Eden the previous Parish Council Chairman had passed away. The Parish Council enjoyed working with him and over the years he had made a great contribution towards village life.

9/18/6 County Councillor’s Report

Previously circulated

County Cllr Lorraine Lyndsay-Gale reported that Oxfordshire County Council and Cherwell District Council would merge and operate under a new Chief Executive from 1st October. County Cllr Lorraine Lyndsay-Gale outlined her new role in the cabinet as education lead for the county and can now speak freely about her support for the Greenbelt. Cllr Chris Wright offered her congratulations on behalf of the Parish Council.

In response to a query from Cllr Mike Patrick, regarding hire bikes left abandoned in the village. County Cllr Lorraine Lyndsay-Gale agreed to inform Transport of the problem. County Cllr Lorraine Lyndsay-Gale also agreed to arrange an Autumn severe cut back for the hedge at Combewell.

Following a comment from the public about the untidy state of the village hedges and verges, Cllr Chris Wright stated that the Parish Council and the County Council have not resolved the contract situation for hedge cutting in that the County Council legal department have not responded to the Parish Council. This issue had been outstanding for more than 12 months. Cllr Chris Wright stated that the responsibility for the verges and sides of the roads were the County Council, but due to cutbacks, they are not offering the service they had in the past. The County Council focus on sight lines and areas where there could be a danger to the highway. The Parish Council take action concerning footpaths where overgrowth may impede the public.

County Cllr Lorraine Lyndsay-Gale agreed to pursue this further and informed the meeting that Tim Wilde had replaced Keith Stenning in Highways.

9/18/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that Greenwoods have extended the use of their business onto other land and will be submitting a planning application, nothing has yet been received.

District Cllr Elizabeth Gillespie stated that there was a dedicated anti-social behaviour line that was completely confidential. 01235 422590 (contact officer Elizabeth Smith).

District Cllr Elizabeth Gillespie also brought up the issue of development in the proposed Local Plan that will be going through under regulation 19 which will mean no consultation until the Local Plan gets to the Inspectorate. See 9/18/17

9/18/8 Finance

Balances and cheques for signature –

Barclays Current Account at end of July 2018 - £45,053.71

To note DD payment to Grundon of £48.20

Receipts

None

The following cheques were approved and signed

£273.00 – D Loveridge for 2 cuts of the play area (5 of 11)

£100.00 – Wheatley Park School for donation towards prizegiving

£113.40 – Playsafety Ltd for RoSPA report

£325.80– Clerk’s salary August

£139.60 – PAYE due to HMRC

£19.97 – to reimburse Clerk for stationery items

£96.00 – for Village Hall hire

9/18/9 Planning

P18/S2465/FUL – 20 Wheatley Road – conversion of existing annexe to 3 bedroom house into separate dwelling.

Following a discussion, the Parish Council had no objections to this application.

P18/S2743/HH – Hill Copse Chiselhampton Hill – proposed erection of a two storey rear and a single storey side extension to existing dwelling. Proposed demolition of existing garage and other outbuildings and the erection of a double garage, store and workshop building. Widening of existing vehicular access.

The Parish Council had no objections to this application.

P18/S2231/FUL – South Oxford Business Centre, Lower Road – conversion and alteration of vacant first floor office accommodation to create 3X two bed flats and 1X one bed flat with private amenity space.

Following a discussion, the Parish Council had no objections to this application.

P18/S2687/FUL – Land Adj The Green – Variation of condition 2 (approved plans) for planning permission P16/S3989/FUL in order to substitute elevation plans and the site plan. Proposed family dwelling and garage on vacant land. Application represents an amendment to approved application reference (APP/Q3115/W/16/3148649). (As amended and supported by revised plans and arboricultural report received on 13th March 2017, Site Plan Landscaping Plan Addendum to Arboriculture Impact Assessment and Landscaping Plan March 2017 accompanying email from agent received 3 April 2017 and amended site plan received 5 April 2017.)

The Parish Council had the following objections to this application – the development is out of character, there is an increase in the built-up area of the development, the development is too near ancient monument and historic heart of the village.

Proposed plans for a dwelling on vacant land on the left side of Wheatley Road. The Parish Council discussed the plans and Cllr Chris Wright thanked the resident for their contribution.

The Parish Council discussed the Wayleaves dispute on The Green. Cllr Richard Betteridge noted that the contractor had dug a channel in the road and also dug out The Green and laid a live underground cable to connect to the building plot on The Green. They did not have permission from the Parish Council to do this work.

It was agreed that Cllr Richard Betteridge would respond to the application for a wayleave with a refusal in the first instance and report back with the outcome.

Other utilities are using parish council land for which there may be an income identified. This needs to be looked at as an asset, when reviewing the Asset Register.

9/18/10 Review of Standing Orders etc

All documents previously circulated. It was agreed that each document would have a lead Cllr and comments/changes would be fed through them and back to the next meeting with a revised version.

Standing Orders (Cllr Matthew Dovey), Financial Regulations (Cllr Matthew Dovey), Asset Register (Cllr Chris Wright), Risk Assessment (Cllr Richard Betteridge), Health & Safety for Volunteers (Cllr Richard Betteridge) and Health & Safety Policy (Cllr Paul Bolam).

9/18/11 Correspondence to Chairman and Clerk

The Clerk had received an email from CPRE asking for a £10.00 donation towards their campaign against fracking. The Parish Council agreed not to donate.

The Clerk had received an email regarding the Joint Statutory Spatial Plan, a public event on 24th September at Stanton St John Village Hall. The Parish Council decided not to attend.

The Chair had received an email about the grass verge not being cut outside No 2 The Green.

Cllr Chris Wright stated that this will be included on the grass cutting specification for 2019.

Clerk will ask the grass cutting contractor to cut this piece. Cllr Chris Wright will write to the resident to confirm this.

Cllr Anne Eastwood had received an email regarding dog fouling in Birch Road. She will arrange for signs to be put up re anti-social behaviour.

9/18/12 Playground/Sports and Social Club

Following the ROSPA report and the list of work to be done, Cllr Paul Bolam had received an estimate for the spring of £500.00+. It was agreed to go ahead with this work. It was also agreed to go ahead with the wood work needed which will cost around £600.00. The table will still need replacing.

Cllr Paul Bolam was still seeking someone to undertake the metalwork repairs.

Cllr Paul Bolam reported that the play area was free from glass and was looking splendid.

Cllr Mike Patrick reported that the hedges around the top of the field and Denton Lane needed cutting. Cllr Paul Bolam will look at the hedges.

BGG currently hold a key for the top gate. To gain access to cut the grass. Clerk has contacted them and asked for this key to be returned.

9/18/13 Village Maintenance

Cllr Richard Betteridge has circulated a grass cutting specification and asked for comments. All to look at this.

The Clerk holds a list of contractors to approach for quotes.

9/18/14 Policing/Speed Monitoring

Cllr Matthew Dovey will move the speed monitoring sign to Wheatley Road.

9/18/15 Village Bus Service

Cllr Matthew Dovey reported that the bus service was running fairly well.

9/18/16 Burial Ground

Cllr Chris Wright reported that he had not heard back concerning the discharge of the planning condition.

Cllr Richard Betteridge requested approval for £100.00 for 5/6hrs work using a digger and experienced driver for a short time on the site. This was agreed.

9/18/17 Neighbourhood Plan

Cllr Chris Wright reported that proposed housing developments on Northfield Brook, Grenoble Road and by Poplar Close needed to be brought to the notice of residents and proposed a resident’s meeting on 14th September in the Village Hall. Horspath will be taking similar action for their parish. This was agreed.

Cllr Richard Betteridge will arrange a leaflet to include a map and Cllr Judy Westgate will arrange deliverers. District Cllr Elizabeth Gillespie agreed to attend.

Cllr Chris Wright suggested using the meeting to start to circulate the housing needs survey for the village. This was agreed.

9/18/18 Oxford-Cambridge Expressway

No further update.

9/18/19 Any Other Business

Cllr Anne Eastwood brought up the issue of the hedge on Clinkard’s Hill. Clerk to write to the King Family Trust to ask them to cut this back.

Cllr Anne Eastwood also asked for a working party to do some work on The Green by the map stand. The map stand needed to be cleaned and a new painted paper map inserted. The cherry tree also needed to be trimmed.

Cllr Chris Wright suggested the Parish Council look at the tree at the weekend and go from there.

Cllrs Chris Wright and Paul Bolam stated they would be away for the next meeting on 15th October.

Meeting closed at 9.05pm