**Garsington Parish Council**

The Monthly Meeting of the Parish Council was held in the Village hall on Monday 5th April 2004 commencing at 7.30pm

1. The Chairman, Councillor Godfrey Eden presided; present were Councillors Cliff Moss, Paul Bolam, Cliff Shuker and Ann Tomline. Also present were six residents of the Parish.
2. Apologises for Absence

Councillors Anne Eastwood, John Goodey, Gurdip Saini, County Councillor David Turner and Parish Clerk Geoff Russell.

1. Public Participation
2. Mr Tipping questioned the spacing around burial and internment plots highlighted by a recent burial and asked if the vicar determined the positions.

The Chairman indicated that the Parish Council had agreed to the placement of this particular plot.

1. Mr Tipping raised the problem of vandalism to the Playground fence at the Memorial playing field. The Chairman asked Councillor moss to liase with Mr Tipping to seek a solution to the method of repair.

Councillor Moss had provided councillors with a list of outstanding jobs within the Play Area and a rota for the car park gate

1. Miss Waud asked if her letter regarding P04/W284 had been received, the Chairman indicated that it had and would be considered during the Planning agenda.
2. Declarations of Interest

The Chairman declared an interest in Planning Applications P04/W284 and W284 LB having been employed by the artist in residence during Opera season 2001. Councillor Tomline indicated that she would not vote during the Planning Agenda due to her District Council involvement.

1. Minutes of the Meetings of 1st and 17th March 2004.

Councillor Moss required an amendment to Matters Arising 6(i). The second sentence was changed to ‘On the question of repairs, Councillor Moss agreed to liase with the builder’. The third sentence was deleted. With this amendment both sets of minutes were agreed and duly signed.

1. Matters Arising
	1. The clerk had contacted the police regarding Pine Close and the ignoring of parking but had yet to receive a reply.
	2. Councillor Goodey had passed the minute books to Councillor Moss
	3. The County Council were checking to establish if Sadler’s Croft was their responsibility. The Chairman stated that the resident who raised the matter should be advised of the current situation.
	4. It was agreed that Salt Bins should be provided and placed beside the highway at the Memorial Playing Field, the Church and Kings Copse.
	5. Councillor Bolam agreed to review the Risk Assessment documentation.
	6. The Planning enquiry for 155/157 Oxford Road had been rescheduled for 20th – 22nd July. Councillor Moss was still available to speak
	7. The District Council did not wish to send everyone a recycle pack, as this would defeat the objective.
	8. The clerk had advised that the person to contact at the Kassam Stadium regarding traffic on match days was Mr Tony Ashley.
		1. County Councillor’s Report

Nothing to report

1. District Councillor’s Report

Councillor Tomline outlined current District Council actions covering visits to Mobile Home sites, expanding on regulations in answer to Councillor Moss; the Heath Group looking at community hospitals and changes to Planning.

Councillor Moss raised issues of a business being conducted from 29 Elm Drive and the three large containers at 66 Oxford Road. Councillor Tomline noted the remarks and indicated that the containers were being looked into.

1. Finance and Cheques for signature

The Chairman stated that the Bank balances were as follows:

Bank of Ireland 12th March £110,040.34 (Interest in the month £304.40)

Barclays Community Account 31st march £2825.06

Barclays Base rate tracker Account 10th March £199.43 (Interest received £16.95

Newsletter advertising receipts during the moth came to £50.00

Millennium Books £20.

Cheques for approval to pay

Household Pest Services (Quarterly Charge) £164.50

Village Hall (Hire for hall) £40.00

OALC Annual subscription £304.15

Clerks Salary and expenses £274.00

The cheques were duly approved for signing by a unanimous decision

1. Planning Applications

i) P04/W0122/ RET The Well House

Extension of swimming pool and new plant room.

Previous decision confirmed –unanimous approval

ii) P04/W0261/ RET Shepherds Cottage, 11 Pettiwell

Construction of a timber sleeper retaining wall and picket fence enclosure

Approved unanimously

iii)P04/W0266 185,Oxford Rd

Single storey front extension and two-storey rear extension

The application was approved by three votes with one no special view.

iv)P04/W0347 87 Oxford road

Loft conversion, 1.5 rear storey ext and single storey frt extension

Application approved unanimously

Councillor Bolam took the Chair when Councillor Eden left the room.

v)Planning P04/W284 and P04/W0285/LB

The two applications were considered together. Two letters relating to the applications were read out (one from a member of the public and one form the architects/engineers on behalf of the applicant). Points of information were requested from the District Councillor. Councillor Moss suggested that the issue should be left to the District Council. The other two councillors able to comment (Bolam and Shuker) were of the opinion that one does not mess lightly with a listed building, that the suggested increase in height of the wall would be out of character for the site, would change the character of the wall and importantly change the character of the associated garden. On a proposal to reject the application two councillors were in favour and one abstained.

Planning Decisions and other matters

P03/W0749/RET 39 Southend

Change of use of land from agriculture to residential

Planning permission granted but with various conditions regarding lack of development and planting requirements.

Kings Copse Appeal

Appeal dismissed

P04/W0024 78 Oxford Road

Erection of side two storey extension

Application withdrawn

P04/W0112 The Well House

Relocation of existing stable

Application withdrawn

P03/W0640 126 Southend

Erection of two-storey side extension

The application was rejected but an appeal has been lodged.

Council determined that it did not have any further comments. The District Councillor advised that the Planning Manager should still be informed of this decision.

Councillor Tomline recommended that new councillors should read the District Councils Design Guide. The Chairman agreed to facilitate this suggestion.

The Chairman sought approval for the disposal of routine planning applications more than five years old with the exception of on-going ‘contentious’ matters such as Garsington Manor, 155-157 Oxford Road and the Riding School along with the purchase of a suitable shredder.

The request was approved unanimously

1. Correspondence to the Chairman and Clerk

Oxford Fringe meeting 17th May at Sandford

District Councillor will attend.

Mr Patrick had been in contact with the County Council advising the location of the 30mph signs at the parish boundary

Oxfordshire Community Partnership Forum – 13th May

Councillor Moss would attend if possible.

User Group meeting of The Local Channel, Internet provider – 14th April

Clerk to attend on council’s behalf.

Audit of Services for Older People – 21st April

Chairman to action

Local Licensing for Films

District Councillor advised that the Licensing arrangements were still to be determined.

1. Village Maintenance

Several councillors expressed concern regarding the hedgerow on Clinkard’s Hill with the number of dead elms.

Clerk to write to M Dickinson.

Pettiwell – Site visit was proposed, Chairman to arrange.

Councillor Moss raised the issue of the conifers in Elm Drive and the need for resurfacing of Elm Drive.

( Not minuted… I intended to request a sum be allocated for urgent works which didn’t need full committee approval but I can’t remember raising it – Help !)

1. Street Lighting

Nothing to report

1. Purchase of Land off the Oxford Road

It was agreed to convene a special meeting and incorporate a site visit. The clerk to request Ian Young to clear the path.

1. Parish Council Vacancy

It was agreed to hold over the vacancy until the Annual Parish meeting.

1. Footpaths Provision of Handrails

Councillor Tomline advised that she had provided a map for the location of the handrails to be marked prior to the council seeking planning approval.

Chairman to discuss with clerk.

1. Traffic Calming

Nothing to report

1. Repairs to Sports Club

It was confirmed that the tractor shed was the Parish Council’s responsibility as in housed parish property only.

Meeting closed ????????????? Help

(Note Clerk and Cllr Shuker apologised in advance for next meeting