**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held as a virtual meeting on Monday 3rd August 2020 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Paul Bolam, Richard Betteridge, Mike Patrick, Ian Ashley, Anne Eastwood, Judy Westgate, Matthew Dovey, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

1 member of the public was present, representations had also been asked for by letter or email

8/20/1 Apologies for Absence

None

8/20/2 Declarations of Interest

None

8/20/3 Public Participation

Cllr Chris Wright welcomed the ‘virtual’ member of the public to ‘Public participation’

The resident stated that they had received no response from the Planning Enforcement Officer who had viewed the building work at The Three Horseshoes. District Cllr Elizabeth Gillespie agreed to contact the Head of Enforcement Officer to request an update from the Officer.

The resident also commented on the number of cars parked outside Greenwoods on Pettiwell. Cllr Chris Wright offered to arrange a further meeting with Mr Yaseen with the resident, PCSO, Cllr Richard Betteridge and another concerned resident.

The resident also commented on builder’s vehicles which had been parking on The Green recently. Cllr Chris Wright asked the resident to speak to the drivers and request them not to park on The Green, the resident agreed.

8/20/4 Minutes of the Monthly Meeting held on 6th July 2020

These were agreed.

8/20/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Item 6/20/17 – Cllr Matthew Dovey stated that he had not got a quote yet for a replacement speed indicator battery.

Item 7/20/6 – Cllr Chris Wright stated that there had been no response from County Cllr Lorraine Lyndsay-Gale regarding the poor road surface on Southend from the Old Vicarage to the Manor.

Item 7/20/10 – District Cllr Elizabeth Gillespie stated she had not actioned the road sign arrow for Willow Close as agreed, but will arrange for this to be done.

7/20/11 – Cllr Paul Bolam reported that the bark had been spread, but more was needed to bring the level up to the required amount over the whole area and proposed ordering 4 more bags at a cost of around £228.00. This was agreed. Clerk will contact Cllr Paul Bolam to arrange timings and order the bark.

8/20/6 County Councillor’s Report

Previously circulated

Cllr Anne Eastwood reported that she had recently raised the matter of the footpath on the hill at Oxford Road with County Cllr Lorraine Lyndsay-Gale and she had agreed to pursue this. This matter was first raised over 6 years ago. Pictures had also been sent. Cllr Richard Betteridge offered to find out the cost of replacing the footpath. Other matters also raised to ask County Cllr Lorraine Lyndsay-Gale to pursue (see later under item 11 correspondence)

8/20/7 District Councillor’s Report

District Cllr Elizabeth Gillespie had taken part in the Examination in Public of the Local Plan 2034.

Cllr Chris Wright stated that there were 4 people who took part in the Examination including our QC representing Garsington and Horspath regarding Northfield. The session lasted over 3hours.

Cllr Chris Wright felt that the sustainability argument was the strongest one.

Cllr Paul Bolam thanked the Cllrs and District Cllr Elizabeth Gillespie for all their work.

Cllr Ian Ashley volunteered to investigate some suitable recognition for the phenomenal work of both Martin Harris of Horspath and District Cllr Elizabeth Gillespie over the years.

8/20/8 Finance

The Clerk confirmed that audit papers had been sent to the Internal Auditor but was still awaiting response, there will then need to be a physical meeting to agree and sign documents ready to submit to the External auditor.

The bank reconciliation to 31st May (previously circulated) was agreed and signed by The Clerk.

The Clerk reported that the query raised over the dog bin emptying invoice was still not sorted as no response from SODC.

The Clerk reported that future burial fees will be paid directly into the bank account from the Vicar.

The Clerk reported that a claim for a VAT refund of £2026.22 had been submitted to HMRC.

Clerk reported that a letter had been received from SSE offering to fit a Smart Meter for the electric supply to The Green. The Parish Council decided not to have one fitted.

Regarding the registration of the ownership of the Village Green, Cllr Chris Wright had been notified that to put forward documents to register the land would involve a cost of £30.00. This was agreed.

Balances and invoices for payment

Barclays Current Account at end of July - £67,391.18

To note DD to Grundon of £46.15

To note DD to SSE of £28.92

Receipts - £129.00 – direct credit for burial fees

The following invoices were approved for payment online

£542.40 – BGG for grass cutting July

£542.40 – BGG for grass cutting in April (BGG omitted to send invoice until now)

£300.00 – Garsington Sports & Social Club for grass cutting in the Play area and kick about area X3

£516.10 – Clerks salary July

£161.60 - to reimburse Cllr Richard Betteridge for fence post, fencing and staples at Parsler’s Piece and grass seed for burial ground.

The fencing and staples are the first amounts of allocated CIL expenditure of the £1,000.00 agreed towards the setting up of the Community Orchard. These will be recorded on a separate spreadsheet of CIL expenditure.

All payments agreed.

Cllr Judy Westgate will set up the payments and authorise and Cllr Chris Wright will authorise them as well.

Cllr Chris Wright stated that there will be an invoice of around £3,000.00 from Horspath Parish Council to the Parish Council for their 50% share of the QC fees for the EIP of the Local Plan.

Cllr Chris Wright also stated that he had received an invoice for the bark supplied to the play area and will send to the Clerk.

8/20/9 Review of Financial Regulations, Standing Orders, Risk Assessment, and to confirm entries on the Register of Interest held by SODC

All papers had been previously circulated. The Financial Regulations, Standing Orders, Risk Assessment were reviewed and agreed. Cllrs Anne Eastwood, Chris Wright, Ian Ashley, Richard Betteridge, Mike Patrick and Judy Westgate confirmed that their entries on the Register of Interests were correct. Cllr Matthew Dovey agreed to complete his, submit to SODC and copy to the Clerk.

8/20/10 Planning

P20/S2296/DIS – Cowley Main Sub-station, Lower Blackberry Lane – discharge of condition 8 full installation of 33KV underground cable. This was noted.

P20/S2071/FUL – The Allotment Plot Wheatley Road – amendment number 2, received 23rd July – reflecting the height of existing and restored ground height behind the existing and altered front walls.

Following a discussion, it was agreed to raise concerns over the structural stability of the proposed retaining wall to support the earth bank on the amended plans. Clerk will add these concerns to the planning portal.

P20/S2444/LDP – Waysend, Southend – new window in reduced opening to front elevation. New front door with sidelights to widened existing opening. Replacement double doors to rear elevation with raised lintel. Proposed ramp for disabled access to front and rear. Raised patio to rear.

The Parish Council had no objections or comments regarding this LDP application.

Proposed solar farm at Ninevah Farm, The Baldons – Cllr Paul Bolam stated that this structure will be visible from the top of the village. District Cllr Elizabeth Gillespie stated that The Baldons were concerned over the long-term use of this agricultural land as a solar farm. Cllr Matthew Dovey agreed to contact Ian Geddes of Sandford on Thames Parish Council.

8/20/11 Correspondence to Chairman and Clerk

The Clerk had received an email from a resident regarding 3 abandoned cars on the Village Green outside the Old School. Clerk reported that these were not parked there.

The Clerk had received an email (previously circulated) from a resident concerning overgrown hedges around the Old School, by the Village Hall and along Pettiwell.

Cllr Chris Wright agreed to contact Mrs Robinson regarding hedges on Manor land.

Cllr Richard Betteridge agreed to contact a local farmer to ask if they could cut the area around the back of the Old School around the Village Hall.

Clerk had received an email forwarded by Cllr Ian Ashley regarding the formation of a group of local Parish Councils to oppose building on Greenbelt land. Cllr Ian Ashley will respond.

Clerk had received an email regarding winter salt bin refills. Agreed all will look to see if there are any bins around the village needing refilling and inform the Clerk.

Clerk received an email from a company specialising in biodegradable surface marking aerosols. This was noted.

Clerk had received an email from a resident regarding a vehicle parked across from the bus stop on Oxford Road on the road hump. Following a discussion, the Parish Council asked the Clerk to contact County Cllr Lorraine Lyndsay-Gale to ask if Oxfordshire County Council would like to invest in a chicane on this road. Clerk was also asked to raise the matter of the condition of the road in Southend, the pavement on Oxford Road, the speed humps causing vibration and the obscured or missing road signs, and to request a meeting with Engineering.

8/20/12 Playground/Sports and Social Club

Cllr Paul Bolam reported that the defibrillators had been checked. Also, the 2 bags of bark had been distributed, but 4 more were needed to raise the level up. This was agreed. Clerk will order 4 more bags of bark.

Cllr Mike Patrick requested permission for cars to park at the top of the field when cricket and football matches are held on the same day. This was agreed provided that there was good stewarding of the parking.

8/20/13 Village Maintenance

Cllr Richard Betteridge reported that the broken fence post at Parsler’s Piece had been repaired and the Community Orchard area had been fenced off. Cllr Ian Ashley volunteered to help with the project. Cllr Anne Eastwood had informed some of the residents of the proposed work on the boundary trees and bushes.

8/20/14 Village Bus Service

Cllr Matthew Dovey had nothing new to report.

8/20/15 Burial Ground

Cllr Anne Eastwood raised the matter of the slope between the old and new burial ground. Cllr Richard Betteridge confirmed that this area would be planted.

Cllr Chris Wright proposed that a corner of the new burial ground closest to the churchyard be fenced off and consecrated to be used for the interment of ashes. This was agreed.

Cllr Chris Wright reported that a resident had volunteered to look after the burial ground. Cllr Richard Betteridge will contact the resident and ask give guidelines and ask them to report directly back to Cllr Richard Betteridge.

8/20/16 Oxford-Cambridge Expressway/Northfield Update

No update.

8/20//17 Any Other Business

Cllr Chris Wright asked about the prospect of holding the next Parish Council meeting in person. The Parish Council agreed in principle to meet in person. Clerk will find out if The Sports & Social Club or Village Hall are ‘Covid secure’.

The next Parish Council meeting to be held on Monday 7th September at 7.30pm using Zoom.

Meeting closed at 9.00pm