**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 5th December 2022 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Richard Betteridge, Paul Bolam, Judy Westgate, Matthew Dovey, Claire Green, Ian Ashley, County Cllr Robin Bennett, District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

No members of the public were present, representations had been asked for by letter or email

12/22/1 Apologies for Absence

None

12/22/2 Declarations of Interest

none

12/22/3 Public Participation

None

12/22/4 Minutes of the Monthly Meeting held on 7th November 2022

These were agreed and signed

12/22/5 Matters Arising from the Minutes not covered elsewhere on the agenda

Cllr Anne Eastwood thanked those who installed the solar lights in the alleyway

11/22/10 - Cllr Chris Wright has contacted the residents group who do not wish to attend a further meeting

11/22/11 – Cllr Richard Betteridge will present the documentation required for risk assessments under the volunteer health and safety policy at the next meeting

11/22/14 - Cllr Paul Bolam agreed to arrange defibrillator training for Kings Copse when there is a group ready

11/22/15 – Cllr Paul Bolam will order the adult play equipment following receipt of the grant

11/22/16 – Cllr Richard Betteridge had been in contact with RS Hill and a kissing gate will be installed at the site

Cllr Matthew Dovey will prepare a plan for the village regarding EV charging points or alternatives within the village

Clerk reported that SOHA had cut the grass at the corner of Denton Lane

11/22/18 – Cllr Paul Bolam reported that he was still working on the plan for the burial of ashes in the new burial ground

Cllr Chris Wright will ask the Burial Ground Manager again to locate the church plan for the whereabouts of unconsecrated ground within the church burial ground

11/22/20 – Cllr Richard Betteridge stated that the farmer was aware of the open barrier at Kiln Lane

The damaged road sign for Garsington on Wheatley Road is on the County Council list for repair/replacement

12/22/6 County Councillor’s Report

Report circulated

Regarding the issue raised about traffic speed between Garsington and Denton beyond the 30MPH speed signs, County Cllr Robin Bennett agreed to raise this issue.

Regarding the traffic calming project on The Hill and Wheatley Road, the Parish Council had approved the 2nd pinch point and written to the County Council, the application for funding for this is in progress and County Cllr Robin Bennett agreed to ascertain the progress.

Regarding the proposed 20MPH limit within the village (consultation ends 30/12/2022), Cllr Matthew Dovey raised three points for consideration – replacement of the ‘hidden dip’ signage as part of the works, consideration of a lower speed limit at Guydens Farm, and the reinstalment of the ‘Garsington’ sign just past Unipart. County Cllr Robin Bennett stated that the ‘Garsington’ sign would be replaced in the next budget round for OCC

12/22/7 District Councillor’s Report

Regarding the outcome of the Kiln Lane inquiry, Cllr Ian Ashley asked what steps the District Council would take to provide sites for travellers. Following a discussion, it was agreed to write to the Chief Executive Mark Stone, copied to Had of Planning Adrian Duffield, to state that it seems apparent that there is no prospect of future sites being found by SODC, to suggest use of the site of old SODC offices in Crowmarsh and to seek some contribution from SODC towards the 20K spent on legal representation at hearings which Garsington was encouraged to continue with by SODC.

12/22/8 Draft budget 2023/2024 – documents circulated

Following a discussion, the budget for 2023/2024 was agreed using an inflation figure of 7.5%

12/22/9 Finance.

Clerk confirmed that the new internal auditor would be April Skies Accounting Ltd and all paperwork completed and signed

Clerk reported that precept papers had been received and had circulated on-line training for Cllrs

Clerk reported that the NALC negotiated pay rise from April 2022 would be included in this month’s salary payments

Clerk reported that the Go Ahead share information had been received from Cllr Matthew Dovey

Clerk confirmed that the CIL report had been sent to SODC and will go onto the parish council website

Balances and invoices for payment

Barclays Current Account at end of November 2022 - £66,236.63

DD to Grundon of £59.26

Receipts

£3000.00 – SODC Cllr Grant

£21.72 – Go Ahead share receipt

The following invoices were approved for payment online

£520.00 – Artisan Litho for Newsletter printing Dec/Jan

£266.40 – to reimburse Cllr Richard Betteridge for fencing at burial ground

£22.81 – to reimburse Cllr Richard Betteridge for VAT element of previous payment (Nov) re fencing

£163.58 – BGM salary November inc NALC pay rise backdated to start of employment (June 2022 £42.68)

£12.70 – BGM expenses November

£908.87 – Clerk’s salary November inc NALC pay rise backdated to April 2022 £303.38)

£61.90 – HMRC – PAYE adjusted payment

£780.00 – Winkworth Sherwood for fees to arrange new burial ground consecration

All payments signed and agreed by Cllrs Paul Bolam and Judy Westgate

Cllr Judy Westgate will set up payments and Cllr Paul Bolam will authorise

12/22/10 Appointment of New Parish Clerk

It was agreed to advertise in Newsletter, OALC website, Garsington Greatness, noticeboards and Cllr Judy Westgate offered to contact editor of the Wheatley Newsletter.

12/22/11 Planning

P22/S3927/HH – Potty House 1 Sadlers Croft – first floor front and side extension

The Parish Council had no objections to this application

P22/S2420/FUL – 7 Wheatley Road – proposed single dwelling with enabling works to existing dwelling and access

Following a discussion, the Parish Council objected to this application referring to the Neighbourhood Development Plan which will not allow tandem development behind the building line

P22/S4184/AG – Lower Farm Lower Road – proposed agricultural building for storage for straw

The Parish Council had no objections to this application

Public Notice for proposed 20MPH limit within the village. Clerk will respond formally to the consultation as the Parish Council are in favour of this proposal

12/22/12 Northfield development

District Cllr Elisabeth Gillespie will circulate the PPA document to the Parish Council

Cllr Paul Bolam confirmed that the developer was aware of the planned avenue of trees

12/22/13 Neighbourhood Development Plan

Cllr Chris Wright reported that since the site allocation had been removed from the plan, 2 less reports were required and hoped to submit before Christmas

12/22/14 Correspondence to Chairman and Clerk

The Clerk had received an email from Howe Trust (Wheatley) asking for funding towards Christmas hampers. The Parish Council agreed to donate £150.00

The Clerk had received a request for a donation from Wheatley Park School towards prize giving. The Parish Council agreed to donate £150.00

The Clerk received a request for funding from Oxfordshire South and Vale CAB, the Parish Council agreed to donate £500.00.

Clerk had received an email from a resident raising concern over the parking on The Green near to the Wheatley Road junction. Clerk will contact the PCSO

Clerk reported that SSE will install a smart meter on The Green for the tree lights in February

Chair had received a phone call from a resident regarding house vibration. Chair asked for further information, none received at the time of the meeting

Chair had received a phone call regarding ownership of sewage drains along Wheatley Road. Cllr Ian Ashley suggested this could go on ‘Fix My Street’

12/22/15 Playground Sports & Social Club

Regarding the repair needed on the cableway platform, Playdale aim to repair week commencing 12th Dec. Cllr Paul Bolam will ask advice from repair company regarding RoSPA points raised concerning some play equipment installed by Playdale

Cllr Paul Bolam reported that the Chairman of the Sports & Social club was in favour of a litter bin fixed onto the dugout. It was agreed by the Parish Council to purchase a bin, Cllr Paul Bolam will order

12/22/16 Village Maintenance

Cllr Paul Bolam will contact Wel Medical again regarding the upgrade to the defibrillators and try to arrange single machine upgrading to ensure defibrillator coverage within the village and signpost to nearest defibrillator once one is removed

Cllr Paul Bolam reported that the tree planting would start on the play area at the top part of the field including rowan trees, oaks and field maples and add to existing hedging down the side. Following a discussion, it was agreed to fund this project up to £1500.00 from CIL money

12/22/17 Village Bus Service

Cllr Matthew Dovey reported that there would be minor changes to the village bus timetable in the New Year, and there would be cuts to other services.

12/22/18 Burial Ground

The Burial Ground Manager had sent a report and fees for Sept-Nov (circulated)

12/22/19 Oxford-Cambridge Arc/SODC Local Plan/2050 Local Plan for Oxfordshire/Joint Local Plan 2041/ City Local Plan 2040 (City)

12/22/20 Any Other Business

Cllr Anne Eastwood asked when the Christmas tree lights would go up. Cllr Richard Betteridge will check the existing lights and organise

Meeting closed 9.15pm

Next meeting 9th January 2023 at 7.30pm in the Village Hall