**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 5th February 2018 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Mike Patrick, Richard Betteridge, Judy Westgate, Ian Dickinson, Paul Bolam, County Cllr Lorraine Lyndsay-Gale (arrived 8.15, left 8.30pm), District Cllr Elizabeth Gillespie, Head of Planning Enforcement Emma Turner (left 8.10pm), with L Stevenson in attendance.

9 Members of the public were present.

2/18/1 Apologies for Absence

Cllr Matthew Dovey – work commitments

2/18/2 Declarations of Interest

Cllr Mike Patrick – ramp

2/18/3 Public Participation

Emma Turner appraised the meeting of the current situation regarding the plots at Kiln Lane, Plots 8 and 9 have current applications in for planning. Plot 9 is likely to go before Planning Committee in March or April. Regarding Plot 12, Enforcement have been working with the applicant’s agent to ensure the paperwork is correct for discharging the planning conditions.

Emma Turner thanked the residents group for all the information sent in requesting as much detail as possible over timings offering to send recording logs if that would be of help. The applicant’s agent has been informed that no drainage works can be commenced on Plot 7.

Emma Turner also answered further questions from the public.

District Cllr Elizabeth Gillespie was asked whether these families would be offered accommodation on the new sites in the strategic plan and confirmed that steps would be taken to allocate these communities.

Emma Turner also stated that central government are looking at planning enforcement powers and will advise the Parish Council how to give information to help with this review.

Cllr Chris Wright asked about the restoration of a site to its original condition following the issue of an enforcement notice. Emma Turner stated that there was photographic evidence of the state of the plot before the application.

District Cllr Elizabeth Gillespie and Cllr Chris Wright thanked her for attending.

A resident wished to thank the Parish Council for the clearing done near to the Elm Drive shops.

Another resident also thanked the Parish Council for clearing the pavement near to Combewell.

A resident noted that the large gate near to Kings Copse was open and the roadway was in use. Cllr Anne Eastwood noted that the gate was never locked just the chain wrapped around the shut gate. Cllr Chris Wright suggested that the situation should be monitored to see who is using the gateway.

The President of the Sports and Social Club brought up the matter of grass cutting in the playing field of the playground and kick about pitch. Cllr Chris Wright thanked him for the verbal figure given for that area, but the Parish Council will be looking at the whole village grass cutting contract in time. The President of the Sports and Social Club asked for a specification to help with pricing and also stated that the contractor was interested in the whole village grass cutting contract.

 2/18/4 Minutes of the Monthly Meeting held on 8th January 2018

The minutes were agreed and signed.

2/18/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Item 12/17/12 – Cllr Anne Eastwood reported that the rubbish by the shop in Elm Drive was now cleared and thanked District Cllr Elizabeth Gillespie for her help. Also fencing and notices were put to deter further dumping.

1/18/11 The Clerk had placed an order for bark replacement in the playground with Chipping Norton Garden Company.

1/18/15 The revised burial ground notes had been circulated

1/18/17 The ramp in Elm Drive – District Cllr Elizabeth Gillespie confirmed the ramp was classed as an asset. Cllr Judy Westgate will send her the information for action and confirmation that all the information required was complete.

2/18/6 County Councillor’s Report

The report had been circulated.

County Cllr Lorraine Lyndsay-Gale reported that the stewardship fund had been reinstated and each county councillor would have £15,000 to fund community projects.

There would be a 6% rise in Council Tax this year. Also, from 1st February, 450 Carillion staff would now be in-house operatives. County Cllr Lorraine Lyndsay-Gale stated that the County Council was in support of a public enquiry into the proposed Oxford-Cambridge Expressway. Regarding Oxford Road, County Cllr Lorraine Lyndsay-Gale stated that the drains were nearly done and the road would be ready to resurface in April under the new budget.

Cllr Chris Wright asked about the enforcement of the double yellow lines on Pettiwell which the Parish Council had paid for. County Cllr Lorraine Lyndsay-Gale stated that it was up to the Police to enforce these lines and she would contact them to ask them to enforce.

2/18/7 District Councillor’s Report

District Cllr Elizabeth Gillespie informed the meeting of the new responsibilities she now held – housing environment, housing needs, sewerage, cemeteries, litter and licensing.

2/18/8 Finance

Balances and cheques for signature –

Barclays Current Account at end of January 2018 - £42,832.15

To note DD payment to Grundon of £30.32

Receipts – £1,580.00 for Newsletter advertising.

£5,000.00 for Neighbourhood Plan Grant

The following cheques were approved and signed

£75.35 – dog bin emptying Oct-Dec

£100.00 – donation to Oxfordshire Association for the Blind

£879.48 – Colourplus for Newsletter Feb/March

£465.40 – Clerk’s salary January

£79.14 – to reimburse Clerk for stationery

2/17/9 Planning

P18/S0098/FUL – Ways End, 39 Southend – Variation of condition 1 of planning permission PO3/W0749/RET – regarding the restriction concerning the placing of chattels.

The Parish Council did not support this application as it was in the Green Belt in a conservation area, the open aspect of the plot should be preserved and no reason was given on the application for the change.

2/18/10 Correspondence to Chairman and Clerk

The Clerk had received further information from the Maple Tree Centre in support of their request for funding. Following a discussion, the Parish Council wished to support this centre from their limited budget, would like to know if further funding was being given to the centre from County but also felt that the projected budget of the Centre was unrealistic. Clerk to write to the Centre raising these points.

The Chair had received a request from a funeral company with a request for a heart shaped memorial along with a small bulldog etching. Following a discussion, the Parish Council agreed that a normal headstone with a curved top and small etching would be acceptable. The Clerk will write to the funeral director.

The Clerk had received an email from a resident concerned about parking on double yellow lines along Pettiwell – see 2/18/6

The Clerk received an email from a resident about a damaged verge in Pettiwell wondering if the County Council would repair this. Cllr Chris Wright volunteered to see the resident.

2/18/11 Playground/Sports and Social Club

The Clerk had been in contact with Mr Hawes to ask for the extra part of hedge behind the play area to be cut.

2/18/12 Village Maintenance

Cllr Paul Bolam brought up the matter of rubbish dumped on the Oxford Road on the left going out of the village. Cllr Paul Bolam will send details to District Cllr Elizabeth Gillespie who will arrange clearing.

2/18/13 Policing/Speed Monitoring

Cllr Richard Betteridge reported that the speed device would be moved to Southend.

2/18/14 Village Bus Service

Nothing to report

2/18/15 Burial Ground

Revised burial ground guidelines had been circulated and agreed.

Cllr Richard Betteridge reported that there was no further disturbance by badgers.

2/18/16 Neighbourhood Plan

An initial meeting was held on 4th February, with groups established to look at certain areas of the plan. Cllr Chris Wright stated that the group was keen to broaden representation within the village, and Rob Jeffery President of the Sports and Social Club agreed to be part of the group. Cllr Paul Bolam invited the Baldons Group Steering Committee via District Cllr Elizabeth Gillespie to attend the next meeting of the NDP group on 4th March 5.30pm in the Village Hall.

2/18/17 Any Other Business

Cllr Anne Eastwood had been asked by a resident how to contact Neighbourhood Watch. The Clerk was able to give information about Thames Valley Alert which has superceded Neighbourhood Watch. Cllr Judy Westgate agreed to look at possibilities.

Cllr Mike Patrick asked when the rest of Combewell would be cleared as brambles were now a problem. With the increasing amount of maintenance work now falling on the Parish Council, Cllr Anne Eastwood suggested the Parish Council buy a petrol strimmer for use by the volunteer group. Cllr Chris Wright was concerned about the level of insurance cover for the volunteer group and work they do on behalf of the Parish Council should be recorded in the minutes. Cllr Richard Betteridge stated that power tools were rarely used. Cllr Ian Dickinson stated that proper safety gear should be provided and worn.

Meeting closed at 9.00pm