**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 2nd Julyth at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Mike Patrick, Anne Eastwood, Richard Betteridge, Judy Westgate, Matthew Dovey, Paul Bolam, Ian Dickinson and District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

9 Members of the public were present.

7/18/1 Apologies for Absence

None received

7/18/2 Declarations of Interest

None

7/18/3 Public Participation

A resident brought up the matter of the grass cutting saying that 8 cuts a year were not enough. Cllr Chris Wright stated that there had been an attempt to save the parish money so as not to raise the precept, and did agree that the current contractor had not performed as well as they could. A new 3-year contract would be let next year and contractors would be invited to tender once the new specification had been agreed.

Kiln Lane – a group of residents wish to complain about the performance of SODC regarding the planning situation and had sent a suggested letter to the Parish Council Chairman, who has since re-drafted the letter which will be sent to the residents group to add some detail. Cllr Mike Patrick stated that this letter should be sent by the Parish Council on behalf of the residents.

A resident brought up the matter of the planning appeal relating to Kings Copse Mobile Home Park (item 7/18/9). The Parish Council were unable to make a comment on the initial application as this was under a certificate of lawful development, the position being the same under the appeal. The resident asked if Parish Councillors would make personal individual representations against this appeal. District Cllr Elizabeth Gillespie will write a letter of support and copy to the resident. The resident also went on to list other unneighbourly transgressions relating to the site. Cllr Chris Wright suggested details of these be given to the planning officers as evidence is always useful and to circulate the information to those who wish to make personal representations. Cllr Matthew Dovey added that if this appeal falls and a new planning application is made, then the Parish Council will be supportive.

7/18/4 Minutes of the Monthly Meeting held on 4th June 2018 and minutes of the extraordinary meeting held on 27th June 2018

These were agreed and signed.

7/18/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Regarding 6/18/7 Cllr Matthew Dovey asked District Cllr Elizabeth Gillespie if CCTV cameras could be part of a grant claim. District Cllr stated this was suitable spend for a grant claim.

Regarding 6/18/7 Cllr Chris Wright reported that there would be a meeting with Greenwoods sometime soon.

Cllr Anne Eastwood asked if the grit bin had been delivered to the Sports & Social Club. Cllr Mike Patrick confirmed that it had but it was smaller than they had expected.

Regarding 6/18/15 Cllr Chris Wright asked permission to pay the £116 fee to respond to the planning conditions relating to the new burial ground. District Cllr Elizabeth Gillespie stated this should be paid. This was agreed.

7/18/6 County Councillor’s Report

Previously circulated

7/18/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that SODC had asked permission from central government to hold back the Local Plan for 2 years. With no plan in place all the greenbelt sites identified for development would now go back for consultation and developers could now ‘cherrypick’ sites without any infrastructure. The Planning Inspectorate (PINS) have advised that the Chalgrove site should be included and that all sites should be thoroughly investigated before turning to greenbelt sites.

Oxford-Cambridge Expressway – District Cllr Elizabeth Gillespie stated that VOWH had voted for the route via Culham bridge but the final decision of the corridor is likely to rest with the Chancellor of the Exchequer.

7/18/8 Finance

The Clerk reported that the Internal Auditor had visited on 27th June and his report and observations were circulated. The Internal Auditor noted that £2.80 of petty cash amount had been banked but in effect was double counted thus showing up as an anomaly. This was corrected. He also wished to see a note of the burial fees and charges – these are standard amounts and the Parish Council had reviewed all these charges recently. The standard charges are available on-line. All returns have been sent to the External Auditors for perusal.

Regarding the matter of the formal community re-nomination of The Three Horseshoes Public House, 16 The Green Garsington as an asset of community value under section 88 of The Localism Act 2011. Cllr Judy Westgate formally proposed this re nomination. This was agreed. The Parish Council thanked Cllr Judy Westgate for her work on the nomination forms and all agreed to the re-nomination first requested at the meeting in May. A letter of this agreed action will be sent by the Clerk to Debbie Adams of the Policy and Partnerships Team.

Balances and cheques for signature –

Barclays Current Account at end of June 2018 - £41,718.72

To note DD payment to Grundon of £64.68

Receipts

£4,521.00 – from Rev Emma Pennington for burial fees to March 2018

£198.23 – from OCC for grass cutting

£48.00 – from Stonor Estates for Newsletter advertising

The following cheques were approved and signed

£273.00 – D Loveridge for 2 cuts of the play area (2 of 11)

£454.20 – Clerk’s salary June

£11.20 – PAYE due to HMRC

£540.00 to reimburse Cllr Richard Betteridge for stone purchase for stone walling

£116.00 – to SODC to review correspondence re new burial ground planning application (see item 7/18/15)

7/18/9 Planning

P18/S1222/HH – garage converted to self-contained accommodation to include open plan kitchen and living room facilities, along with bathroom and one bedroom. Utilities not separate from the main house. 197 Oxford Road.

The Parish Council objected to this application, and their comments were uploaded onto the SODC planning portal. The Clerk had since received a letter from the applicant asking the Parish Council to reconsider. The Parish Council agreed that their initial comments were to stand and asked the Clerk to write to the applicant to say this.

P18/S1761/FUL – To integrate part of field and parking into the garden of Tythe Barn Guydens Hamlet, Oxford Road. The Parish Council had no objections to this application.

P17/S1780/LDP – land at Kings Copse Mobile Home Park, Watlington Road – use of land for siting residential mobile homes. Appeal ref APP/Q3115/X18/3199426 under section 195K of Town and Country Planning Act 1990. The Parish Council were unable to comment on this appeal. District Cllr Elizabeth Gillespie stated that SODC will be defending this appeal, she will add her support and write a letter.

P18/S1708/HH – creation of a dropped kerb to allow easier access to property 7 Denton Lane, Garsington. The Parish Council had no objections to this application.

7/18/10 Correspondence to Chairman and Clerk

The Clerk had received an email from a resident regarding parked cars along Pettiwell. Clerk to respond to say we will remain active in this matter.

The Clerk had received emails and phone calls from a land agent (Daniel Fryd of Chelgate Local) representing Brasenose College wanting to arrange a meeting to discuss Northfield Brook. The Parish Council asked the Clerk to write back to say they were unable to meet with him. District Cllr Elizabeth Gillespie had also written to decline to meet them.

The Chair had received an email, which was circulated, concerning trees being felled on the path from Oxford Road to Horspath on land which is owned by Brasenose College. Cllr Richard Betteridge reported that the marked trees were between the fence line of Pine Close and the bridle path. Cllr Anne Eastwood stated that Brasenose had been contacted in the past and been asked to remove dangerous trees. Cllr Chris Wright stated that as the land was privately owned, then Tree Preservation Orders were the way forward. District Cllr Elizabeth Gillespie said the contact officer at SODC was Dominic Lamb. Clerk to contact the officer and suggest a meeting.

Cllr Matthew Dovey noted that the parish had lost a lot of trees and people do want to keep the remaining trees.

The Clerk had received a phone call from a resident concerned about nettles encroaching onto their boundary from Parsler’s Piece. Cllr Chris Wright and Cllr Richard Betteridge agreed to meet at the weekend to decide the way forward. Clerk will call the resident.

The Chair had received several communications about drones in the village causing a nuisance. Cllr Mike Patrick reported seeing a drone over his house and along the road nearby the previous week. Cllr Judy Westgate stated that there is a website where a person can list their property as a ‘no-fly zone’. Cllr Matthew Dovey stated that most drones should be operated within ‘line of sight’.

7/18/11 Playground/Sports and Social Club

Cllr Chris Wright stated that there was a current Health and Safety Policy in place for volunteers and also a Parish Council Health and Safety Policy. This last document needed reviewing to ensure that people coming onto Parish Council land can do so in a safe manner. Cllr Paul Bolam agreed to look at this policy.

Cllr Paul Bolam reported that broken glass had been found on at least 4 separate occasions and was checking regularly. 2 members of the public volunteered to help with this. If incidences continue, the local PCSO will be contacted. It was agreed to put up a notice to say ‘using at own risk’.

Cllr Paul Bolam also reported that the fence and table needed repairing and more bin bags were needed. Clerk to order more bags.

Cllr Chris Wright reported that extra bark was due to be delivered the next day to top up the play area.

Cllr Mike Patrick has spoken to the President of the Sports and Social Club about the locking/unlocking of the gates to explore other means to control entry to the car park or to share the burden. The President is willing to meet to talk about this issue. It was noted that the lease needs to be checked to identify any anomaly concerning the gates.

7/18/12 Village Maintenance

The Clerk had requested the grass cutting specification from the County Council, but not received a response. The current specification had been circulated to all for marking up ready to discuss at the next meeting. Cllr Richard Betteridge agreed to take the lead on updating the revised specification for 2019 which will include min and max length of grass.

The Clerk had received information from the company which provide the 3 defibrillators to the village with details of regular maintenance and checks to be performed. It was agreed to renew the pads in each of the machines. Clerk to order replacement pads. Cllr Paul Bolam volunteered to look into the checklist for the defibrillator at the Sports & Social Club.

Cllr Richard Betteridge proposed the purchase of the heavy-duty hedge trimmer details of which had previously been circulated, this was agreed. Cllr Richard Betteridge will apply for a grant of up to £3,000.00 for village maintenance from District Cllr Elizabeth Gillespie. This was agreed.

7/18/13 Policing/Speed Monitoring

Cllr Matthew Dovey stated nothing to report.

7/18/14 Village Bus Service

Cllr Matthew Dovey reported that there was a rumour that the timetable might change.

7/18/15 Burial Ground

Cllr Richard Betteridge had asked for the balance of grant money to be spent on extra stone for the wall. This was agreed.

Cllr Chris Wright brought up the matter of the fee requested by SODC to look at the correspondence relating to the planning application conditions on the new piece of land. It was agreed to pay the £116.00 fee and Cllr Chris Wright would write the letter.

Cllr Richard Betteridge offered to mark out the boundary of the new land.

7/18/16 Neighbourhood Plan

Cllr Chris Wright reported that there had been a promising site meeting with a local landowner. A housing needs survey will be undertaken and a framework needs to be developed. Before this there will be an initial housing questionnaire conducted at the Church Fete on 14th July as a first stage consultation with open ended questions. Volunteers were asked for and a young person volunteered to be part of the group.

7/18/17 Oxford-Cambridge Expressway

District Cllr Elizabeth Gillespie reported no announcement had yet been made.

7/18/18 Any Other Business

Cllr Anne Eastwood asked about the date of the October meeting. This was changed to 15th October.

Cllr Mike Patrick offered his apologies for the next meeting.

Meeting closed at 8.50pm