**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 5th July 2021 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Paul Bolam, Ian Ashley, Anne Eastwood, Judy Westgate, Richard Betteridge, Mike Patrick with L Stevenson in attendance.

2 members of the public were present, representations had been asked for by letter or email

7/21/1 Apologies for Absence

County Cllr Robin Bennett, District Cllr Elizabeth Gillespie, Cllr Matthew Dovey

7/21/2 Declarations of Interest

Cllr Chris Wright declared an interest in planning application for 29 Pettiwell as a near neighbour

7/21/3 Public Participation

A resident complained about blocked gutters/gullys on the edges of Wheatley Road and those in Larch End. Cllr Richard Betteridge explained that gullys were cleaned on a 4-yearly rota. Cllr Ian Ashley stated that this was a Highways responsibility and would be brought to the attention of County Cllr Robin Bennett.

The resident also brought up the matter of road signs for ‘The Hill’ and ‘Oxford Road’ near to the Village Hall and the ‘Cuddesdon/Great Milton’ road sign. Cllrs Chris Wright and Richard Betteridge agreed to inspect these following the meeting.

Cllr Richard Betteridge reported that the sign for ‘Cuddesdon/Great Milton’ had been reported on ‘Fix My Street’

7/21/4 Minutes of the Monthly Meeting held on 7th June 2021

These were agreed and signed

7/21/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

6/21/3 – Cllr Chris Wright had not received any further information from the residents group giving the current situation regarding Kiln Lane

Cllr Mike Patrick stated that the original ‘No Dogs’ signs at the Sports & Social Club had been put up by the Parish Council. Cllr Paul Bolam stated that he had spoken with the Chairman of the Sports & Social Club and Cllr Chris Wright reiterated that the Parish Council would seek to stop dogs going into the Play Area however the Parish Council would not be patrolling the sports ground to restrict dogs and this, as previously agreed, was a matter for the Sports & Social Club.

6/21/9.7 - Cllr Chris Wright confirmed that the letter to transfer the responsibility of the burial ground had been signed and the Parish Council was now the Burial Authority.

6/21/11 – Regarding speeding traffic near to Guydens Farm -Cllr Ian Ashley stated that further information regarding a speed survey had been received (see item 7/21/9)

Regarding the grass cutting at the Sports & Social Club -Cllr Paul Bolam had looked at the grass cutting and the kickabout area had been cut four times and was very tidy whereas the play area had only been cut twice and was very messy. Cllr Paul Bolam and the Clerk will look into this issue and contact the Chair of the Sports & Social Club.

Cllr Mike Patrick asked that the clearing of the footpath to Horspath be minuted.

7/21/6 MUGA (multi use games area) further information from Karen Barker from the primary school

Cllr Chris Wright welcomed Karen to the Parish Council meeting.

Karen addressed the questions raised regarding insurance stating that in the main, hirers would be covered by the school’s insurance unless the activity was classed as ‘dangerous’ (eg martial arts or a firework display) when the hirer would need their own insurance.

The Primary School had not approached the Sports & Social Club to have a shared facility as they want this facility on the primary school site as the playing field is unusable during a great proportion of the year. Also, the facility would be able to be used during the school day particularly for the younger children.

Regarding funding, the River Learning Trust is able to use the Sports Premium and money from the capital budget along with any money raised by the PTA through Crowdfunding. Karen added that whatever money is received by crowdfunding or other contributions would mean that the school could reduce their contribution to this project enabling them to fund other school projects.

Karen also stated that it is the intention to hire out the facility from 5.30pm onwards during school time and at weekends and holidays, the charge would cover the administration of this service. Karen also confirmed that the site would not install floodlights.

Cllr Anne Eastwood raised concerns regarding the impact on near neighbours to this project and the costs of hiring. Cllr Mike Patrick raised concerns regarding site security.

Cllr Chris Wright thanked Karen for attending the meeting and answering questions.

7/21/7 County Councillor’s Report - circulated

Cllr Ian Ashley stated that the Parish Council would find a more locally focussed report more suitable.

7/21/8 District Councillor’s Report

Cllr Chris Wright reported that District Cllr Elizabeth Gillespie had informed him that there was no date fixed for the 2 planning applications from the Three Horseshoes to go to the Planning committee.

7/21/9 Finance.

The Clerk informed the Parish Council that the budget monitoring report had not been completed due to computer difficulties

The bank reconciliation to end of May 2021 (previously circulated) was agreed and signed.

Funding of £650.00 plus VAT for the Road Safety Audit was agreed, the final report had also been circulated.

Funding of £250.00 plus VAT for a speed survey at Guydens Farms was agreed.

The increase of burial fees from 1st July was agreed along with a waiver of fees for under 18s and stillborn children.

Balances and invoices for payment

Barclays Current Account at end of June - £89,733.89

To note DD to Grundon of £64.73

Receipts

£736.00 – burial fees from the vicar

£60.00 – Newsletter advertising

The following invoices were approved for payment online

£780.00 – Traffic Management Consultants Road Safety Audit

£542.40 – BGG for grass cutting in June

£400.00 – Garsington Sports Club for grass cutting 6 cuts (20/3/2021 – 31/5/2021)

£222.00 – IAC Audit & Consultancy for internal audit fee

£180.00 – OCC for share of traffic survey

£551.63 – Clerk’s salary June

£75.21 – reimburse Clerk for computer hard drive cable and ink

All payments signed and agreed

Cllr Paul Bolam will set up the payments and authorise and Cllr Judy Westgate will authorise them as well.

Clerk agreed to investigate the Parish Council position regarding VAT and services provided

7/21/10 – Planning

P21/S1889/HH – Stable View 29 Pettiwell – proposed stables – planning amendment.

Cllr Chris Wright did not comment on this application.

Garsington Parish Council had no objections to this application but have requested the removal of permitted development rights and this still stands.

P21/S2487/FUL – Garsington Manor – variation of condition 2 on applications P20/S2617/FUL and P21/S2638/LB to alter design of consented windows

Garsington Parish Council had no objections to this application

P21/S2601/HH – 9 The Hill – single storey front extension and reconfigured garage.

Garsington Parish Council had no objections to this application.

7/21/11 Correspondence to Chairman and Clerk

The Clerk had stated that Cllr Richard Betteridge had marked the placing of the Peace Sculpture on the land next to the Gizzel.

The Clerk had received information regarding a litterbug detective trail from South and Vale waste team. The Parish Council decided not to participate.

The Parish Council had received emails from residents concerned about proposals to install road safety measures that would make Wheatley Road narrow in 2 areas. The Road Safety Audit Report (circulated today) will be discussed at the next Parish Council meeting.

7/21/12 Playground Sports & Social Club

Cllr Paul Bolam reported that the bin in the play area had been smashed and agreed to find a replacement.

7/21/13 Village Maintenance

The Clerk reported the areas for the deep clean were – Wheatley Road by North Manor to Tadpole Lane, Southend high walkway, the kerb line on Clinkard’s Hill, along Oxford Road past Combewell, the pavement on the hill on Oxford Road, the path from the sub-station on Southend up the hill and the paths on both sides from Kings Copse to Grenoble Road roundabout.

Cllr Richard Betteridge reported that he was waiting for a quote regarding improved disabled access to Parsler’s Piece.

7/21/14 Village Bus Service

Noting to report

7/21/15 Burial Ground

Cllr Chris Wright stated that the Parish Council was now the Burial Authority for the burial ground.

Cllr Chris Wright reported that the new flower bed needed weeding. Cllr Richard Betteridge stated that the bed would be tackled during the next week.

Cllr Anne Eastwood stated that the path from the lych gate to the burial ground was difficult to negotiate with any form of walker or to move the waste bin and the loose gravel needed compacting. Cllr Chris Wright stated that this path was the responsibility of the Parochial Church Council, Cllr Richard Betteridge agreed to inspect the path and report back at the next Parish Council meeting.

7/21/16 Northfield Update/SODC Local Plan/2050 Local Plan for Oxfordshire/NDP

Regarding Northfield, Cllr Chris Wright was expecting the report of the traffic survey from the consultants in the next few days.

Regarding the SODC Local Plan, Cllr Chris Wright reported that the Inspector had determined that SODC does not have a 5-year land supply, which SODC do not agree with. Cllr Ian Ashley added that the Oxford City 2040 Plan had included a call for sites.

Regarding the NDP, Cllr Chris Wright reported that the expected reports had not yet been received. Cllr Chris Wright and Cllr Paul Bolam will contact Cllr Matthew Dovey as he has the maps.

7/21/17 Future Parish Council Meetings – venue

The Parish Council agreed to continue to meet in the Village Hall, Clerk will make arrangements.

7/21/18 Any Other Business

Cllr Mike Patrick asked about the new speed camera. Cllr Anne Eastwood agreed to contact Cllr Mathew Dovey to discuss.

Cllr Mike Patrick asked about the older blurred adverts in the Newsletter. Cllr Judy Westgate reported that their renewal was on-going.

Cllr Mike Patrick offered his apologies for the next Parish Council meeting.

Cllr Chris Wright asked the Parish Council to consider the funding for the MUGA ready for the next meeting. Clerk will explore the funding status under s137 and circulate information.

Cllr Richard Betteridge thanked the volunteers who weeded the war memorial and noted that the railings and mortar joints needed attention.

The next Parish Council meeting to be held on Monday 2nd August at 7.30pm in the Village Hall

Meeting closed at 9.00pm