**GARSINGTON PARIS****H COUNCIL (DRAFT MINUTES)**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 5th June 2017at 7.30pm. The Chair Chris Wright presided, present were Cllrs Mike Patrick, Richard Betteridge, Judy Westgate, Anne Eastwood, Matthew Dovey and District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

4 Members of the public were present.

6/17/1 Apologies for Absence

County Cllr Lorraine Lyndsay-Gale - vacation

Cllr Paul Bolam – work commitments

Cllr Ian Dickinson - delayed

6/17/2 Declarations of Interest

Cllr Mike Patrick – ramp at Elm Drive

6/17/3 Public Participation

A resident brought up the matter of a proposed development at Kings Copse where the applicant understands they already have presumed planning permission under lawful development. District Cllr Elizabeth Gillespie stated that powers for lawful development for mobile homes was restricted and offered to pursue the matter with the Planning Officer. Cllr Chris Wright stated that when a certificate of lawful development was under consideration, the Parish Council was unable to make comments, but asked the resident to email the Parish Council with their concerns. Cllr Richard Betteridge also suggested the resident make comments as an individual to the Planning Officer.

Regarding Kiln Lane, District Cllr Elizabeth Gillespie informed residents that the earliest Planning Committee to consider this application would be in July. Another resident asked about the link between wheelie bins and Council Tax payment. District Cllr Elizabeth Gillespie agreed to check this.

6/17/4 Minutes of the Monthly Meeting held on 8th May 2017

The minutes were agreed and signed.

6/17/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

None

6/17/6 County Councillor’s Report

None received for this meeting.

6/17/7 District Councillor’s Report

District Cllr Elizabeth Gillespie informed the Parish Council that she was waiting for the County Council to contact SODC regarding cleaning the road before the double yellow lines in Pettiwell are put down. The County Council will liaise with the Police if needed.

Cllr Richard Betteridge asked about the funding from a personal grant offered in respect of the double yellow lines. District Cllr Elizabeth Gillespie stated that the money was now tied up, but trying to find a way round this. Also, reminded the parish council that there was still money in the Leader Fund available for capital projects/fixed assets.

Cllr Mike Patrick commented that County Cllr Lorraine Lyndsay-Gale had not been to the Parish Council meetings for 2 consecutive months and despite being asked repeatedly about the state of the road surface on the Oxford Road near Combewell, nothing had been done. Could District Cllr Elizabeth Gillespie have any influence? Cllr Chris Wright suggested that the Clerk write to the Police about the danger aspects of the road and ask them to contact the County.

6/17/8 Finance

The Clerk had notified the Parish Council of the internal audit of the parish accounts the following week.

Cllr Anne Eastwood thanked the Clerk for negotiating a 3year deal with Zurich for parish insurance at a greatly reduced rate.

Balances and cheques for signature –

Barclays Current Account at end of May 2017 - £35,578.64

To note DD payment to Grundon for £36.46

Receipts –

Direct credits - of £238.00 for Newsletter Advertising – (OX365 £48.00, Ben Smith £70.00 and Waterperry £120.00)

Cheques received – Newsletter advertising - £48.00 Stonor Enterprises and £120.00 Waterperry Gardens (late payment)

The following cheques were approved and signed

Zurich Municipal - £714.46 annual insurance 1/6/17 – 31/5/18

BGG Garden and Tree Care - £471.22 for Grasscutting May

BGG Garden and Tree Care - £420.00 for Urban Verge maintenance May

Colourplus - £879.48 for Newsletter printing June/July

David Mather - £11.99 to reimburse for heavy duty catch for gate at Parsler’s Piece

Village Hall - £61.00 for Hall Hire April-June

Clerk’s salary May - £449.06

Refund to Essex Pass - £12.00 for duplicate payment of advert in Newsletter

6/17/9 Planning

P17/S1780/LDP – Land at Kings Copse Mobile Home Park, Watlington Road, Garsington. Use of land for siting of residential mobile homes (static caravans) and associated operational development. Certificate of lawful development. Parish Council unable to comment.

P17/S1820/FUL – City Farm House, Wheatley Road, Garsington. Steel portal framed cattle housing building. The Parish Council had no objections to this application.

P17/S1901/FUL – 34 Pettiwell, Garsington. Demolition of existing house, construction of new house. The Parish Council had no objections to this application.

P17/S1580/HH – 32 Wheatley Road, Garsington. Formation of two gabled extensions including basement to the south elevation. The Parish Council had no objection to this application.

6/17/10 Correspondence to Chairman and Clerk

The Clerk had received an email from the new owners of the land next to St Mary’s Church, concerning the boundary between the new burial ground and their land and also the timing of the demolition of the corner of the wall near the road so as not to cause disruption to the normal business of the church. Cllr Richard Betteridge stated that the owners had spoken to the Church Warden about timings of the demolition of the wall, and Mr Young will cut the field grass this year. Cllr Anne Eastwood stated that the Parish Council had already agreed to mark the boundary. Also, Cllr Anne Eastwood wished to highlight that the area was crossed with a lot of footpaths.

The Chairman had received phone calls from a resident in Combewell concerning the encroaching brambles from Parsler’s Piece. Cllr Richard Betteridge will contact BGG to ask them to treat the area behind this address.

6/17/11 Playground/Sports and Social Club

Following an approach by the Sports and Social club to take back the maintenance of the kick about area of grass to enable their junior team to train on it at their own expense, the Clerk to write to the grass contractor to ask them not to mow that part any more from now on.

6/17/12 Village Maintenance

Pettiwell double yellow lines – The matter is in hand see 6/17/7.

Disabled ramp at Elm Drive shops – The Parish Council agreed that this matter had been explored at length. The quote received was too costly and the convenience store has now shut leaving only 1 shop left. It was agreed that no further action will be taken.

Old wall behind Old Stone Cross – Conditional planning permission has been granted to remove the wall, Cllr Chris Wright asked the Clerk to contact English Heritage to inform them of the work we will undertake and that no harm will be done to the Ancient Monument.

Parsler’s Piece – Cllr Richard Betteridge reported that the fence had been repaired and the new gate put in.

Clearing of Combewell – Fox Close. Cllr Richard Betteridge agreed to arrange a working party. Clerk to contact the resident who highlighted the problem to ask again for help with clearing.

Cllr Chris Wright reported that the contract from Oxfordshire County Council concerning extra grass cutting, was still with their legal department who are considering their response.

6/17/13 Policing/Speed Monitoring

Report circulated. 41 speeding vehicles and 1 with no insurance were stopped recently along the Wheatley Road. Clerk to write to the PCSO to ask if speed checks could continue on a regular basis.

6/17/14 Village Bus Service

Cllr Matthew Dovey reported that there was a new timetable from 23rd July with little consultation. Changes seem to be made on operational grounds rather than on demand. Buses now would go as far as Oxford without the need to change. However, return buses would now stop at Chalgrove.

6/17/15 Burial Ground

Clerk reported that the licence from Natural England had not yet been received. Cllr Chris Wright asked the Clerk to contact Natural England. Agreed that netting was the most straightforward solution once the licence has been received. Cllr Richard Betteridge agreed to look at the top corner to estimate the amount of mesh that may be needed.

Regarding the archaeological excavation which is a planning condition before the area can be used as a burial ground, the Clerk reported that 5 invitations for quotes had gone out with 2 companies already saying they were too busy to quote for the work. This work will be costly to the parish. District Cllr Elizabeth Gillespie was surprised that this work was asked to be done. She asked for a copy of the map of the area of excavation, and will look into this and report back to the Parish Council. Clerk to send a copy of the map of the area of excavation.

6/17/16 Neighbourhood Plans

Following the last meeting, 1 resident has offered to help with the Neighbourhood Plan. The next step is to apply for the initial grant, District Cllr Elizabeth Gillespie offered to ask Ricardo Rios (Neighbourhood Plan Officer) to send the form to the Clerk for circulation. Both the Neighbourhood Plan Officer and District Cllr Elizabeth Gillespie are available to meet with the Neighbourhood Plan Group.

6/17/17 Any Other Business

Cllr Mike Patrick gave his apologies for the next meeting.

Cllr Matthew Dovey offered to investigate the EU WiFi scheme for community buildings.

Cllr Chris Wright reported that the current Newsletter editor wished to resign. The Clerk did not wish to take this duty on. Clerk to ask the current Editor to send a list of duties and contacts.

District Cllr Elizabeth Gillespie was keen to know if the Parish Council would like her to send a monthly report in advance of the meeting. Cllr Matthew Dovey suggested having the report next month and then decide if it was useful.

Cllr Anne Eastwood asked about the SODC 5yr plan stating that there were 10 flats at South Oxford Business Centre. District Cllr Elizabeth Gillespie stated that these were covering an earlier period, not proposed new building.

Meeting closed at 8.40pm