**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held as a virtual meeting on Monday 1st June 2020 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Paul Bolam, Richard Betteridge, Mike Patrick, Ian Ashley, Anne Eastwood, Judy Westgate, Matthew Dovey, County Cllr Lorraine Lyndsay-Gale, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

1 member of the public was present, representations had also been asked for by letter or email

6/20/1 Apologies for Absence

None

6/20/2 Declarations of Interest

None

6/20/3 Public Participation

Cllr Chris Wright welcomed the ‘virtual’ member of the public to ‘Public participation’

The resident stated that they and others were concerned over the extensive building work currently being undertaken at The Three Horseshoes. Planning Enforcement had been formally contacted by one resident in March, sent photographs, given an enforcement reference, although had not said what action they would be taking. Photographs and emails from SODC had been circulated to the Parish Council. District Cllr Elizabeth Gillespie agreed to contact Head of Planning Enforcement and report back. Clerk to send copies of emails and photos to District Cllr Elizabeth Gillespie.

6/20/4 Minutes of the Monthly Meeting held on 4th May 2020

These were agreed.

6/20/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Cllr Chris Wright asked the Clerk when she would be able to pay cheques in. Clerk agreed to make a special trip to Cowley Centre which has a branch open for restricted hours.

Cllr Anne Eastwood asked if there was an estimate of cost from the planning advisor John Brearley. Cllr Chris Wright replied that that the total costs would be between £4,000.00 and £5,000.00.

6/20/6 County Councillor’s Report

Previously circulated

County Cllr Lorraine Lyndsay-Gale stated that the county had received 597K from central government to alleviate the costs incurred from Covid-19 which she stated would not go far.

The County was looking for blanket provision for communities and one suggestion was to offer 20MPH for villages if interested and Garsington had been highlighted by County Cllr Lorraine Lyndsay-Gale as a village that may be interested. Cllr Matthew Dovey stated that other areas of interest would be to manage the road area around the school and provide cycle lanes along Oxford Road towards the gasometer and the provision of electric vehicle charging (EVpoints).

County Cllr Lorraine-Lyndsay Gale stated that the emphasis of projects was towards provision of infrastructure for cyclists.

Registration system was now able to start to register births as of today and had a current backlog of 1600 babies to register.

Cllr Anne Eastwood brought up a query from a resident regarding the poor condition of the road surface on Southend from the old Rectory down past the church to the Manor. This has just been reported on ‘Fix My Street’. County Cllr Lorraine Lyndsay-Gale offered to look into this matter and also to reschedule the road markings around the Village Hall.

6/20/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that she would be giving an independent statement to the Examination in Public of the 2034 Local Plan and will share with the Parish Council before submitting it.

6/20/8 Finance

The Parish Council Asset list, previously circulated, was agreed at a total of £130,425.00

The burial fee charges prescribed by The Church of England Parochial Fees Order 2019(SI) were adopted by the Parish Council.

An amount of £1,000.00 of CIL expenditure for the provision of a Village Orchard at Parsler’s Piece was agreed. Cllr Anne Eastwood proposed contacting Horspath Vineyard to find out if surplus apples could be made into cider when the trees start to fruit. Cllr Anne Eastwood recommended all to go and look at the wildflowers in bloom at Parsler’s Piece and also asked for an amount (yet to be specified) for more wildflower seeds for an enlarged area of planting. This was agreed in principle.

Balances and invoices for payment

Barclays Current Account at end of May - £69,330.51

To note DD to Grundon of - £32.56

DD to SSE of £28.92

Receipts

£798.00 – SODC hedge cutter amount re grant payment

£198.23 – County Council grass cutting grant

£1373.00 – burial fees to end of March

The following invoices were approved for payment online

£759.31 – Zurich Municipal for insurance renewal 2020/2021

£542.40 – BGG – for grass cutting May

£516.10 - Clerk’s salary May

£14.99 – to reimburse Clerk for printer ink

£2,000.00 – John Brearley for planning advice

Cllr Mike Patrick queried the amount of the BGG grass cutting. He asked if the amount was reduced as they weren’t cutting the play area at the Sports & Social Club. Cllr Richard Betteridge stated that the contractors were cutting other areas, for example the new burial ground and a couple of small areas around the village in exchange. Clerk offered to send a copy of the grass cutting contract to Cllr Mike Patrick if wanted.

All payments agreed.

Cllr Judy Westgate will set up the payments and authorise and Cllr Chris Wright will authorise them as well.

6/20/9 Planning

P20/S1540/HH – 51 Southend – construction of rear dormer window and first floor opening and removal of existing chimney (believed could be undertaken by permitted development which started on 18/4/2020), and the construction of a new balcony requiring planning permission.

The Parish Council had no objection to this application.

P20/S1369/RM – Amendment no 1 received 6/5/2020 – 2 Pine Close – Reserved Matters application following outline approval (P19/S0577/O) consent sought for demolition of existing garage and creation of 3bedroom dwelling. All matters as amended by drawings altering internally layout and window openings.

This was noted.

Proposed solar farm at Ninevah Farm, The Baldons.

Cllr Matthew Dovey noted that this may be visible from part of the village. District Cllr Elizabeth Gillespie stated that there was some opposition in The Baldons as this was good agricultural land.

Cllr Matthew Dovey shared the plan of the solar farm.

Building work reported to SODC Planning Enforcement at The Three Horseshoes. See 6/20/3 public participation.

6/20/10 Correspondence to Chairman and Clerk

The Clerk had received an email (previously circulated) from Oxfordshire Association for the Blind asking for financial help. This had been passed to Garsington Good Neighbours, but was back with the Parish Council. It was agreed to make a donation of £100.00. Clerk to contact the Oxfordshire Association for the Blind to inform them of this decision.

Clerk had received an email from a local runner asking the Parish Council to consider supporting a village fun run in September. Following a discussion, the Parish Council felt that it was too early to make a commitment for September, but that in the future would offer support and promotion. Clerk to respond to email.

Clerk had received an email from a resident giving an update on Kings Copse. Clerk reported that the Parish Council response to the Appeal had been lodged.

Clerk had received a phone call from a resident to say how well the area in Parsler’s Piece had been cut, they were particularly pleased that the grass had been carefully left around the wildflowers. Clerk to send feedback to the Contractor.

Cllr Richard Betteridge had received an email from a resident regarding further works to the Kiln Lane bridleway. Edges and tarmac speed humps had been installed on the bridleway. District Cllr Elizabeth Gillespie agreed to inspect and take photographs of these works and speak to the Planning Enforcement officer in charge.

6/20/11 Playground/Sports and Social Club

Cllr Paul Bolam reported that all was fine at the Play area, the bin was full. Also, defibrillators had been checked.

Cllr Mike Patrick reported that rubbish from picnics had been left on the field and the grass cutter had to clear up before cutting the grass.

Cllr Mike Patrick has the key ready for Cllr Paul Bolam to collect.

6/20/12 Village Maintenance

Clerk had received an email from Oxfordshire Garden Contractors offering to undertake works in the village – previously circulated. Cllrs Mike Patrick and Richard Betteridge agreed to discuss and will present a list of suggested works for the next meeting.

6/20/13 Village Bus Service

Cllr Matthew Dovey reported that the bus company was still running and often quite empty. With social distancing rules, it may only be possible to take 12 passengers on a double decker bus and there may not be enough buses to run the rural service.

6/20/14 Neighbourhood Development Plan

Previously circulated

Cllr Chris Wright reported that the NDP group had met and believed they had provided responses to all questions from SODC. The next step was to send the Plan back to SODC once approved by the Parish Council. This was agreed. The plan would go back to SODC. Cllr Anne Eastwood thanked all the members of the NDP group for their hard work. Cllr Paul Bolam specifically thanked Cllrs Chris Wright and Matthew Dovey for their work.

6/20/15 Burial Ground

The Burial Spoil Agreement previously circulated, was agreed and adopted.

Cllr Paul Bolam had emailed the Vicar who was in agreement and had sent the agreement to the Church Administrator. Cllr Paul Bolam will ask the Church Administrator to send on to Funeral Directors.

6/20/16 Oxford-Cambridge Expressway/Northfield Update

Cllr Chris Wright raised the matter of the Examination in Public. Following a discussion, it was agreed to join forces with Horspath Parish Council.

6/20//17 Any Other Business

Regarding Kiln Lane, Cllr Chris Wright advised that the details of special circumstances had been provided to SODC, our solicitor was pressing to have visibility of these and would then amend the Parish Council statement. At least 4 residents have agreed to make statements either written or oral along with the Parish Council statement.

Cllr Anne Eastwood informed the Parish Council that there was a dead tree next to the new seat on the Village Green. Cllr Chris Wright agreed to have a look at it.

Cllr Anne Eastwood noted that there was now an increase in traffic and asked if the speed indicator device could have the battery renewed. Cllr Matthew Dovey agreed to sort this out.

The next Parish Council meeting to be held on Monday 6th July at 7.30pm using Zoom.

Meeting closed at 9.00pm