GARSINGTON PARISH COUNCIL

The Monthly Meeting of the Parish Council, held in the Village Hall on Monday 15th May 2023 at 8.00pm.

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| **Members of the Parish Council:** | Cllr Chris Wright (Chair), Matthew Dovey, Judith Westgate, Anne Eastwood, Richard Betteridge, Claire Green, Ian Ashley, Paul Bolam and Adrian Townsend. |
| **In attendance:** |  |
| **Public attendance:** | 25 members of the public were present. |
| **Minutes:** | Elaine Small (Parish Clerk) |

# 5/23/1 Apologies for Absence

None.

# 5/23/2 Declarations of Interest

None.

5/23/3 Election of Chair

Councillor Chris Wright – elected unopposed.

5/23/4 Election of Vice Chair

Councillor Matthew Dovey – elected unopposed.

# 5/23/5 Public Participation

There was a discussion about the location of the pub sign in front of the war memorial and its subsequent removal.

# 5/23/6 Minutes of the Monthly Meeting held on 3rd April 2023

Change of wording “Village Hall “to “St Marys Church”. Agreed and signed by Cllr Chris Wright.

# 5/23/7 Matters Arising from the Minutes not covered elsewhere on the agenda

Asset of community value. In hand with Ian Ashley

1. Chelgate

Chelgate acts an interface between the developers of Northfield and the community to manage relationships. Chelgate last met the parish council 12 months ago, but there has been little interaction since then. Chelgate have now been in touch to “re-engage” with the parish council and the proposal is to meet them again. It was agreed that the chairman would get back to them to try to arrange a meeting. Chelgate is a “Reputational Management Organisation”.

1. Update on Climate Workshop from Ian Ashley

Ian informed the meeting that he is asking for further details about the workshop but he is on holiday on the 3rd July and asked for other volunteers to be involved.

# 5/23/8 County Councillor’s Report

Presented at the annual parish meeting

# 5/23/9 Distict Councillor’s Report

No Report

# 5/23/10 Finance

 Invoices presented:

Zurich Insurance £577.78; Bins Stickers £90; Stamps £4.40; Parish Clerk salary £543.23

Parish Clerk expenses £39.16; Defib (replacement) pads x 4 £302.04

Burial Ground Manager expenses for February and March £12.70 & £12.70

Burial Ground Manager salary £120.00; Sand & sleeper wood from Mobbs £71.05

Remix Post mix £90.50; 1 Willow Close yearly payment (for electricity to maintain Defibrillator) £30

Village trees £274.00; Direct Debit to Grundon £61.42

Payments agreed and approved by the Parish Council

All payments signed by Paul Bolam and Anne Eastwood. Cllr Paul Bolam will set up payments and Cllr Judy Westgate will authorise.

# 5/23/11 Planning

P23/SO468/DIS - 7/8 Kiln Lane Garsington OX44 9AR- Discharge of conditions 3 (foul water drainage scheme), 4 (surface water drainage scheme), 5 (restoration of the land) and 6 (visibility splays) on application reference number P19/S4253/FUL (The use of land as a travellers caravan site consisting of a mobile home, an amenity block, two touring caravans and associated works). Rejected by SODC.

P23/S1541/PDH - Removal of existing conservatory. Erection of a rear extension Depth 4.20m Height 3.70m Height to Eaves 2.40m AT: 11 Elm Drive Garsington OX44 9AG (for records + info only). – No objections.

[P23/S1504/FUL](https://data.southoxon.gov.uk/ccm/support/Main.jsp?MODULE=ApplicationDetails&REF=P23/S1504/FUL) - Garsington Manor 28 Southend Garsington OX44 9DH. Extension to scenery barn through conversion and works to part of adjoining cart shed. Suggest follow recommendation of the bat consultant.

5/23/12 Correspondence to the clerk and Parish Council

Chris Wright has had a contact from a village resident concerning the pub sign which now appears to have been taken away.

# 5/23/13 Village Fete

Parish Council to defer further discussions on its future involvement until there have been more discussions within the current fete organising team.

# 5/23/14 Northfield

Cllr Chris Wright to contact Nicola Smith at SODC and ask for a briefing for the PC on the current status.

# 5/23/15 Neighbourhood Development Plan – update

This is now up for a wider consultation which provides an opportunity for developers to contribute and make comments. These will be reviewed by the inspector who is in the process of being appointed. He/She will report back on whether the plan is in line with the law before a final referendum.

# 5/23/16 Good Neighbourhood Scheme

There is established in the village a Good Neighbourhood Scheme that is running with volunteers, also a volunteer driver scheme. More volunteers always welcome.

# 5/23/17 Village Maintenance

Playground – The metal gate is not satisfactory and needs replacing. It was suggested that a wooden gate should replace this for pedestrian use. There would be no access through this gate for cars, but emergency vehicles already do have access. Cost proposals will be obtained by Richard Betteridge.

The final payment for the playground refurbishment is still withheld until the company and the council meet to discuss issues with the work already in place.

 Second village pinch point – funding appears to have been approved but the parish council has no idea what is happening with this. Robin Bennett is going to be asked to follow this up.

School crossing scheduled for the summer.

Trees in the Sports and Social Club field – several trees are to be “managed” to prevent interference with electricity supplies. This still needs clarifying and Paul Bolam would meet up with the company to clarify and keep the S&SC informed.

Signage – hidden-dip sign, and signage at the entry to the village on the Wheatley Road /Oxford Road require attention. Robin Bennett will be asked at the next meeting to progress.

5/23/18 Village Bus Service

The bus company informed that they are amending the timetable due to the congestion coming from the City Centre in Oxford and the lateness of arriving in the village.

The PC had received a complaint that buses were travelling too fast down Southend. Cllr Bennett had raised this with the officer at the County Council who in charge of public transport and bus subsidies.

Bus stops had notice boards now with timetables.

The school bus still noted to be speeding down Southend. Robin Bennett with raise this again with the bus company.

# 5/23/19 Burial Ground

The burial ground is now ready for use and the white crosses will be removed by Richard Betteridge. Plan of plots to be marked up by Paul Bolam.

Paul suggested that we should revise the advice concerning what can go on top of the ground – He proposed no plastic flowers to be applied for the new burial ground.

# 5/23/20 Oxford-Cambridge Arc/ Local Plan for Oxfordshire/Joint Local Plan 2041

# City Local Plan 2040 (City)

In progress no news.

# 5/23/21 Any Other Business

Cllr Bolam replaced the defibrillator pads at all locations in the village and there are ongoing cabinet checks.

Down Pettiwell on the side of a verge into a field there is a bin is full of asbestos sheeting, this has been reported.

Electric Vehicle plan – Matthew Dovey is booked on to a webinar to look at how the village could develop a plan here

All Councillors to fill in and sign forms for “Register of Interest” and “Acceptance”

Garsington Parish Council will write to other Parish Councils concerning how Oxford City Council impacts negatively on their borders and their relationship with OCC, Ian Ashley and Adrian Townsend to draft two letters as per minutes of annual parish meeting. Chairman to contact Chief Executives of SODC and County Council.

# Meeting closed at 9.10pm.

## Date of forthcoming meeting:

5th June 2023 at 7.30pm Monthly Parish Meeting in the Village Hall.