**GARSINGTON PARIS****H COUNCIL (DRAFT MINUTES)**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 6th November 2017 at 7.30pm. The Chair was Cllr Anne Eastwood, present were Cllrs Mike Patrick, Paul Bolam, Richard Betteridge, Matthew Dovey, with L Stevenson in attendance.

9 Members of the public were present.

11/17/1 Apologies for Absence

Cllr Chris Wright - holiday

Cllr Ian Dickinson - work commitments

Cllr Judy Westgate – another meeting

District Cllr Elizabeth Gillespie - holiday

11/17/2 Declarations of Interest

Cllr Richard Betteridge – Planning items P17/S3401/FUL and P17/S3710/LB

Cllr Mike Patrick – ramp

11/17/3 Public Participation

A resident raised the matter of Kiln Lane giving an update of the situation and had questions to ask of District Cllr Elizabeth Gillespie. As she was not present, the Clerk was asked to write to District Cllr Elizabeth Gillespie to ask these and also to invite Emma Turner SODC Enforcement Officer, back to a Parish Council meeting to explain what actions, if any have been taken and answer any outstanding points.

11/17/4 Minutes of the Monthly Meeting held on 2nd October 2017

The minutes were agreed and signed.

11/17/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

The Clerk had received an apology from BGG over the quality of the grass cutting.

Item 10/17/3 Cllr Anne Eastwood reported that highways had cut away the overgrown edges at the top of Oxford Road where there is a water problem, but this has not helped.

Cllr Anne Eastwood reported that an abandoned vehicle in Pettiwell had been reported to SODC and will be removed in due course.

Item 10/17/5 – Cllr Mike Patrick reported that solar panels would not be fitted on the Village Hall roof due to planning restrictions.

Regarding the land for the new burial ground, Cllr Anne Eastwood reported that Cllr Judy Westgate had found out that if the building work had begun on the adjacent plot next to the church, that is sufficient to satisfy the planning permission that the Parish Council has obtained.

11/17/6 County Councillor’s Report

The report had been circulated.

11/17/7 District Councillor’s Report

None received.

11/17/8 Finance

Balances and cheques for signature –

Barclays Current Account at end of October 2017 - £42,366.78

To note DD payment to Grundon for £45.67

Receipts – Direct credits for Newsletter advertising - £300.00 (The Orchard £120.00, Brannfords £60.00, Waterperry £120.00)

Cheques for Newsletter advertising - £240.00 Crazy Bear

The following cheques were approved and signed

£471.22 – BGG Grass cutting September

£465.40 – Clerk’s salary October

£100.00 – donation to Be Free Young Carers

£1535.16 – Cllr Richard Betteridge reimbursement for badger protection supplies

£80.00 – refund to Orchard Preschool for Newsletter advertising no longer required

£19.87 – SSE electric supply to gardens adjacent to stone cross

£75.35 – SODC dog bin emptying July-September

£471.22 – BGG grass cutting October – this cheque was not signed as complaints had again been received about the burial ground clippings left strewn on graves. Clerk to contact the company again.

11/17/9 Planning

P17/S3505/HH – 193 Oxford Road Garsington – Erection of 2 storey extension to the rear with loft conversion.

Cllr Matthew Dovey noted that neighbours were concerned that their solar panels would be compromised.

The Parish Council had no objection to this application, but would like SODC to take account of neighbour’s concerns over light restrictions.

P17/S3573/HH – 32 Wheatley Road Garsington – construction of a 2.4m x 2.4m oak framed conservatory to south elevation.

The Parish Council had no objections to this application.

P17/S3492/FUL – Field House 23 Pettiwell, Garsington – conversion of existing garage and stores building to provide a two-bedroom dwelling with parking and garden. Alterations to the existing driveway to provide access and parking.

Following a discussion, the Parish Council objected to this application on the grounds of increased traffic and poor visibility on this part of the road.

P17/S3401/FUL – Land adj 20 Wheatley Road – New single storey house with mezzanine.

The Parish Council heard representations from all interested parties present. The Parish Council considered and discussed the matter fully and in conclusion, decided to object to the application on the grounds of the proposed building being too high and overlooking a neighbouring property, being too large for the area and not in keeping with other buildings in the area. The Parish Council also wished to advise the Planning Officer to take the concerns of neighbours into account when making their decision.

P17/S1901/FUL – 34 Pettiwell – amendment no 1 (10th October 2017) to existing application – demolition of existing house, construction of a new house.

The Parish Council had no objections to this amendment but wanted to note to the Planning Officer that if changes were highlighted, it would make it easier for identification.

P17/S3701/LB – The Old School House, 3 The Green – Internal alteration on the ground floor to remove existing WC and extend the kitchen and the formation of a basement with windows into the rear garden below the existing rear rooms.

The Parish Council had no objections to this application.

P17/S3627/FUL – Land adj St Mary’s Church Southend Garsington – Replacement of former agricultural building with new barn/garage and new greenhouse.

The Parish Council had no objections to this application.

11/17/10 Correspondence to Chairman and Clerk

The Clerk had received an email from Midcounties Co-Operative Funeral Service with a request for a dark grey unpolished memorial plaque with white or light-coloured lettering. The Parish Council agreed to this and asked the Clerk to write to the company. The Parish Council agreed to review the Burial Ground Rules (2007), at their next meeting.

The Clerk had received an email from Sue Ryder Nettlebed Hospice requesting a donation. This had been circulated. The Parish Council decided to defer a decision until nearer the end of the financial year. Clerk to inform the organisation.

The Clerk had received an email from Civic Voice requesting a £50.00 donation to help fund a parliamentary event to discuss the long-term future for conservation areas. This was circulated and the Parish Council asked the Clerk to forward this request to SODC.

The Clerk had received information about events arranged to discuss/become involved in the future of GP and Primary Care Services in our area. The Parish Council decided not to attend these events.

11/17/11 Playground/Sports and Social Club

Cllr Paul Bolam agreed that the grass was a mess and reported that no further quotes had been received for weeding and replacing the bark on the aerial runway. The fence also needed attention. Cllr Richard Betteridge asked if the sports and social club would cut the children’s playground area. Cllr Mike Patrick agreed to approach the Chairman of the Sports and Social Club.

Cllr Mike Patrick reported that the hedge had been cut along Denton Lane, it was recommended that this be done yearly by the contractor to keep this under control. Cllr Anne Eastwood noted that the hedge also needs to be cut along the back of the children’s playground and access should be available to do this, Cllr Mike Patrick will look into this further. An invoice will be sent to the Parish Council for payment.

11/17/12 Village Maintenance

Old wall behind Old Stone Cross – Cllr Paul Bolam is pursuing this matter.

Ramp at Elm Drive –Cllr Richard Betteridge informed the meeting that Cllr Judy Westgate has applied for a Communities Fund Grant to help with this project.

Road/Footpath at Combwell – Cllr Mike Patrick noted that the footpath area had not been cut back. Cllr Anne Eastwood reported that she Cllr Richard Betteridge and Cllr Chris Wright had met with Keith Stenning the Area Steward who confirmed that this was high priority, although nothing had happened apart from cutting back vegetation making the water zoom fast downhill to a blocked drain at the bottom. The Clerk was asked to email County Cllr Lorraine Lyndsay-Gale to remind her to take action.

11/17/13 Policing/Speed Monitoring

Cllr Matthew Dovey reported that a new battery had been put into the speed monitoring device and now needs to be moved, possibly Southend, then Wheatley Road. He also reported that a Bluetooth option could be added to the device for £500.00 + VAT so data could be downloaded without climbing up a ladder to the unit. Cllr Matthew Dovey agreed to see if any grant might be available towards the cost of this.

11/17/14 Oxford – Cambridge Expressway Update

Cllrs Chris Wright and Anne Eastwood attended a meeting of the Expressway Action Group in Cuddesdon on 10th October. No routes have been decided. Current information has been circulated to the Parish Council and a wider audience.

11/17/15 Village Bus Service

Cllr Matthew Dovey reported that the reliability of the service was not great with buses not running or only part running. Also, bus stops have changed in Oxford but there had been poor communication about this. Cllr Matthew Dovey noted that the timetable in the Newsletter was correct, but timetable information on the bus stops was incorrect. Cllr Anne Eastwood asked if the information about the new bus stops could be put into the Newsletter, and could the bus stop sign could be reinstated in Southend as currently there was a hand-written board there.

11/17/16 Burial Ground

Cllr Richard Betteridge reported that the badger protection netting and fencing had been installed.

Cllr Mike Patrick asked if there had been any message from Cllr Chris Wright regarding progress on asking the PCC for help with the grass cutting in the burial ground. Cllr Anne Eastwood reported that nothing had been received officially.

11/17/17 Neighbourhood Plans

Cllr Chris Wright and the Clerk met with Rachel Riach on 18th October. An application for a grant of £5,000 has been sent to SODC and the Clerk is now waiting to receive the purchase order to raise an invoice. The next stage after receiving a grant will be to convene a steering group of the Parish Council and others to develop a vision and objectives. Cllr Chris Wright to ask again for interest from the community.

11/17/18 Any Other Business

Cllr Richard Betteridge wished to discuss funds at the next meeting for a kissing gate on a footpath off the top of Oxford Road. Cllr Anne Eastwood noted that the landowner wanted a barrier.

The Clerk had been contacted by a resident who is examining bed blocking and the relationship between hospital and social care and the effects in local community. They are examining this in a professional capacity. They would like to address the next Parish Council meeting to raise this matter and see if any solution might be community driven.

Cllr Richard Betteridge asked if the Clerk would contact the PCSO to ask them to enforce the double yellow lines in Pettiwell.

Cllr Anne Eastwood raised the matter of household rubbish at the back of the shops in Elm Drive which is attracting vermin. Environmental Health has been contacted, but the land is private and owned by a company gone into liquidation. Cllr Richard Betteridge suggested arranging a working party to clear.

Cllr Anne Eastwood raised the matter of a Parish Council representative for Remembrance

Day. Cllr Mike Patrick agreed to represent the Parish Council.

Cllr Anne Eastwood wished to raise the matter of the 2017 Christmas tree at the next meeting.

Meeting closed at 8.50pm