**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 5th November 2018 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Judy Westgate, Matthew Dovey, Richard Betteridge, Mike Patrick, Ian Dickinson, County Cllr Lorraine Lyndsay-Gale (left 8.10pm), District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

6 Members of the public were present.

11/18/1 Apologies for Absence

Cllr Paul Bolam – work commitments

11/18/2 Declarations of Interest

None

11/18/3 Public Participation

District Cllr Elizabeth Gillespie offered apologies from Emma Turner.

A resident brought up the matter of Kiln Lane wondering if SODC had responded to the letter of complaint regarding their performance on a recent planning matter, if not, they wish to escalate the complaint. Cllr Chris Wright confirmed he had not received a reply and now this does need escalating using all available mechanisms and he agreed to do that.

A resident brought up the matter of no response from Head of Enforcement to emails and requests for an update. District Cllr Elizabeth Gillespie reported that a consultant had been brought in to support the team (David Millinship)

A resident brought up the matter of the concerns raised in regarding the support of planning officers cited in an application. Another resident stated that a letter from SODC had been received by the applicant asking them to apply for planning permission. District Cllr Elizabeth Gillespie agreed to look into these and other matters and confirmed that the Head of Enforcement will attend the next Parish Council meeting. Cllr Chris Wright asked if a meeting could be arranged with the Head of Planning Adrian Duffield, District Cllr Elizabeth Gillespie agreed to pursue this.

Another resident brought up a recent planning matter concerning an application within the greenbelt, where planning officers had suggested the applicant apply to vary a planning condition, this was later withdrawn. District Cllr Elizabeth Gillespie stated that this matter had been reopened as a new case.

11/18/4 Minutes of the Monthly Meeting held on 15th October 2018

These were agreed and signed.

11/18/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Regarding the Autumn cutback on Combewell, Clerk has a meeting arranged with Highways Inspector Tracy Morton on 15th November.

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9/18/9 – Wayleaves position – Cllr Richard Betteridge sent an email round to say that in lieu of a fee regarding disturbing the ground on the green, there is an agreement with SSE to move the electrical box by the Old Stone Cross on the village green without charge.

9/18/19 Clinkard’s Hill – the Clerk had written to the landowner and established that the verge is owned by the County Council. The Clerk will discuss this at the meeting with Highways Inspector on 15th November

Regarding replacing the ‘Garsngton’ boundary sign on Oxford Road by Guyden’s farm, Cllr Anne Eastwood asked about progress. District Cllr Elizabeth Gillespie stated this was a county responsibility. County Cllr Lorraine Lyndsay-Gale agreed and suggested contacting Tracy Morton in the first instance. Clerk will action this.

Regarding car parking in Pettiwell, Cllr Chris Wright reported that he had not met with Greenwoods as the cars seemed to be within the allowed number.

Cllr Mike Patrick asked about the cars that regularly parked in the field entrance. Cllr Chris Wright agreed to raise this matter with the owner of Greenwoods.

11/18/6 County Councillor’s Report

Previously circulated.

County Cllr Lorraine Lyndsay-Gale reported 35,127 road defects had been repaired this year. Cllr Richard Betteridge noted that recent repairs to Watlington Road had been done in the rain so they would not last.

County Cllr Lorraine Lyndsay-Gale gave information about extra salt for local bins. The Clerk confirmed that this had been ordered.

County Cllr Lorraine Lyndsay-Gale reported on the boost for a ‘full fibre’ Oxfordshire with vouchers worth up to £3,000 for businesses and up to £500.00 for a resident. Cllr Matthew Dovey stated that full fibre broadband to a home with BTOpenreach would cost £5,000 and full fibre to a small business around £10-15,000.

11/18/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that details of the Local Plan will be released in December.

11/18/8 Finance

Balances and cheques for signature –

Barclays Current Account at end of October 2018 - £50,136.94

To note DD payment to SSE of £19.87

Receipts

Cheque received for Newsletter advertising £48.00

The following cheques were approved and signed

£78.58 – SODC dog bin emptying July-Sept

£100.00 – Be Free Young Carers donation agreed last meeting

£136.50 – Doug Loveridge grass cutting (7 of 11)

£428.40– Clerk’s salary October

£37.00 – PAYE due to HMRC

11/18/9 Planning

P18/S3309/HH – 15 The Hill – demolition and rebuild of collapsing stone and tiled outhouse (retrospective)

The Parish Council objected to this application as it is presented as a rebuild of a collapsed outhouse. It is clear from the road that this is a residential development and represents an annexe to the main house. The plans show this with crossed out alterations of original wording. The Parish Council objects to this misrepresentation.

P18/S3460/HH – Tythe Barn Guydens Hamlet Oxford Road – erection of oak framed garden room extension to rear of property.

The Parish Council had no objections to this application.

P18/S3608/HH – Valerian 127 Oxford Road – conversion of loft space, including roof windows,

Internal alterations including new front door,

Single storey side extension,

Raising of existing patio and pathways around property, including new steps and ramps to accommodate level thresholds

The Parish Council had no objections to this application.

11/18/10 Review of Asset Register and Health & Safety Policy

Cllr Chris Wright noted the only change would be to add the hedge cutter when obtained.

This was agreed. Clerk to update Asset Register.

Health & Safety Policy Cllr Chris Wright stated that the policy needed to be amended to show the Parish Council as an employer and amenity provider. Also, to ask a Parish Cllr to be responsible for securing advice. The amendments to be added and circulated round. Clerk will amend and circulate for the next meeting.

11/18/11 Correspondence to Chairman and Clerk

Cllr Chris Wright stated that he had been party to a lot of correspondence between three other residents who have formed a campaign group against the Oxford to Cambridge Expressway and the housing proposals on Northfield. There is to be a meeting on 9th November for residents in the village hall. A further letter will be sent on behalf of the Parish Council to SODC as another level of action.

The Clerk had received an invitation to Oxfordshire South and Vale Citizens Advice asking for a donation towards the cost of their service. The Parish Council agreed to donate £100.00.

11/18/12 Playground/Sports and Social Club

Regarding the hedges around the top of the field and Denton Lane, Cllr Chris Wright stated that the lease contained very clear wording that it was the responsibility of the Sports & Social Club to maintain the hedges. Cllr Mike Patrick felt that the Sports & Social Club had not been sufficiently aware of this wording in the lease. Clerk to contact the Chairman of Sport & Social Club to offer a copy of the lease and ask if there is still a concern.

11/18/13 Village Maintenance

Cllr Richard Betteridge proposed that the District Cllr Grant when received, be used to replace the picnic bench at the Memorial field play area, provide a bench on the village green near the map stand and a bench on the remaining area of the village green by the Old Stone Cross. Also, the grant to be used to replace 3 failing wooden stiles around the church footpaths with wooden gates. This was agreed by the Parish Council.

Cllr Chris Wright also stated that there had been a suggestion to put a defibrillator at King’s Copse and this could be for future use of any grant available if this was wanted by residents.

Clerk to write and ask David Baker in the first instance.

Cllr Richard Betteridge also noted that the area on Parsler’s Piece near the 2nd gate, where the fence had recently been taken down had overgrown trees that were encroaching into gardens. Cllr Richard Betteridge agreed to pursue this matter.

11/18/14 Policing/Speed Monitoring

Cllr Matthew Dovey reported that the sign has been moved to Wheatley Road. Two new batteries in use. He also reported that the highest recorded speed in Southend was 81 mph.

11/18/15 Village Bus Service

Cllr Matthew Dovey reported that the meeting with Thames Travel was to be rearranged.

11/18/16 Burial Ground

Cllr Richard Betteridge reported that the fencing work had begun.

11/18/17 Neighbourhood Plan

Cllr Chris Wright reported that around 20% of the Housing Needs survey forms were returned (approx. 160). These would be looked at by the NDP group initially, then by an analysis company to provide an objective report.

Cllr Richard Betteridge stated that a local resident had invited the Parish Council to look at a piece of land with a view to building affordable housing. This invitation had been taken up, but access to the piece of land would probably be difficult.

Next meeting of the group to be on Sunday 18th November.

11/18/18 Oxford-Cambridge Expressway

Cllrs Anne Eastwood and Richard Betteridge attended an Expressway Action Group meeting on 23rd October. The EAG is supporting a northern route. More ecological information is need to support the group and the group may call for funding of around £1,000 per parish. Cllr Richard Betteridge offered to ask the Garsington Society for £500.00. The Parish Council agreed to fund £500.00. The Clerk will write to ask for financial details.

Cllrs Richard Betteridge and Matthew Dovey agreed to attend the Highways England Official Consultation on 29th November at Sandford on Thames, 2 places have been registered already.

The Parish Council agreed to join the No Expressway Alliance, Clerk to action this.

11/18/19 Any Other Business

District Cllr Elizabeth Gillespie thanked the Parish Council for their support during her selection process.

Meeting closed at 8.50pm