**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 7th November 2022 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Anne Eastwood, Richard Betteridge, Paul Bolam, Judy Westgate, Claire Green, Ian Ashley, District Cllr Elizabeth Gillespie, with L Stevenson in attendance.

3 members of the public were present, representations had been asked for by letter or email

11/22/1 Apologies for Absence

Cllr Matthew Dovey – unwell

County Cllr Robin Bennett - unwell

11/22/2 Declarations of Interest

none

11/22/3 Public Participation

A resident asked if there could be a light at the top of the alleyway by the war memorial and offered to donate a solar light for alleyway. Cllr Chris Wright thanked the resident, Cllr Richard Betteridge will look to see how to mount the light.

A resident enquired whether the village would set up a CO2 offsetting scheme.

A resident who has looked after the flower bed at the burial ground asked if an amount could be set aside each year to replenish the flower beds (see 11/22/18) and wished it to be known that any help to maintain the flower bed was welcome. Cllr Chris Wright thanked Stephen Wood for his work in the burial ground.

A resident asked if there were any plans for a cycle path/footpath along Oxford Road to end. Cllr Chris Wright stated that there were no current plans, but there may be a possibility of some sort of a cycleway or path associated with the Northfield development

A resident asked if there was to be any investigation following the water outage. Cllr Chris Wright stated that the only route for a complaint to be raised would be through our MP John Howell

11/22/4 Minutes of the Monthly Meeting held on 3rd October 2022

These were altered agreed and signed

11/22/5 Matters Arising from the Minutes not covered elsewhere on the agenda

Cllr Anne Eastwood reported that the ash trees on Parsler’s Piece had been trimmed.

Cllr Anne Eastwood confirmed that the dog signs had been put in place.

Cllr Chris Wright asked Clerk to write again to the Sports & Social Club to thank them for the rent payments and request again the last audited accounts for the club, details of the constitution and offices held by individuals.

Cllr Chris Wright asked the Clerk to circulate the insurance documents for all to look at following the query raised by Cllr Paul Bolam.

11/22/6 County Councillor’s Report

Report circulated

Cllr Chris Wright asked the Clerk to email County Cllr Robin Bennett regarding the issue raised of traffic speed between Garsington and Denton beyond the 30MPH speed signs

11/22/7 District Councillor’s Report

District Cllr Elizabeth Gillespie reported that SODC had now completed the bin survey and a new bin would be put near to the church on county land. District Cllr Elizabeth Gillespie stated that the dog bin at the post box in Southend was on County land and should not be charged for at all, but it will still be emptied. Clerk had raised the matter of an invoice received for dog bin emptying despite the parish council requesting the bin (at Southend) be removed. Clerk in contact with the officer to ask for the charge to be cancelled.

Regarding Local Nature reserve powers District Cllr Elizabeth Gillespie had contacted the officer who advised that these were complicated process to obtain these powers to access grants. Cllr Chris Wright will speak with the landowner

11/22/8 Budget monitoring report to end of October and draft budget 2023/2024

Cllr Chris Wright asked all to contact the Clerk with project costings (outside CIL spend) ready for December meeting

Following a discussion, it was agreed that taking the surplus into account, the precept would need to increase

11/22/9 Finance.

Bank reconciliation to end of September 2022 was agreed and signed

Clerk presented information received from internal auditors contacted. 2 were unable to accept new clients, 3 were able to offer a service. Following an examination of the details provided, it was agreed to appoint April Skies Accounting Ltd as Internal Auditor 2023 onwards. Clerk will write to company and confirm.

Balances and invoices for payment

Barclays Current Account at end of October 2022 - £66,021.46

DD to Grundon of £87.95

Receipts

£102.00 and £88.00 from Sports & Social Club rent for 2020/2021 and 2021/2022

The following invoices were approved for payment online

£4,500.00 – Jack Parker Cornerstone Barrister Kiln Lane inquiry fee (for approval as already paid)

£1556.45 –Playdale for runway repair 50%

£200.00 – Positive Tree Care – ash tree maintenance at Parsler’s Piece

£114.06 – Cllr Richard Betteridge to reimburse for fencing for play area

£46.80 – Cllr Anne Eastwood to reimburse for dog signs

£112.23 – BGM salary October

£12.70 – BGM expenses October

£631.35 – Clerk’s salary October

All payments signed and agreed by Cllrs Paul Bolam and Judy Westgate

Cllr Judy Westgate will set up payments and Cllr Paul Bolam will authorise

11/22/10 – Planning

P22/S3568/RM – 2 Pine Close – change of use of garden to build 1x3 bedroom house and remove existing garage

The Parish Council had no objections to this application

Cllr Chris Wright had been contacted by one party of the Kiln Lane inquiry to initiate a discussion with the other parties. Cllr Chris Wright will contact other interested parties and respond. Cllr Anne Eastwood reported that no costs were awarded against SODC nor the Parish Council

11/22/11 Volunteer Policy

A revised policy was circulated and following a discussion this was agreed, with Cllr Richard Betteridge nominated as the responsible person for the Green Gym and Cllr Paul Bolam nominated as the responsible person for Newsletter delivery volunteers and other activities. Cllr Richard Betteridge will send the revised policy to Clerk

11/22/12 Northfield development

District Cllr Elisabeth Gillespie stated that a PPA had been agreed to share costs between parties. District Cllr Elizabeth Gillespie will circulate this to the Parish Council

11/22/13 Neighbourhood Development Plan

Cllr Chris Wright reported that the next stage for the NDP plan would be to submit the 6 documents – responses to 3rd parties (Neil Homer to lead), responses to villagers (Cllr Ian Ashley to lead), history of the consultation (Cllr Paul Bolam to lead), basic condition statement (Neil Homer to lead), to update plan to remove affordable housing (Cllr Chris Wright will speak to Cllr Matthew Dovey) and the NDP plan (Cllr Chris Wright to lead) – to be done over the following 2 weeks

11/22/14 Correspondence to Chairman and Clerk

The Clerk had received an email from the waste team regarding Christmas Tree recycling. Clerk had confirmed the Parish Council will again participate in this scheme

Clerk had received information regarding a cycle event to be held in June 2023 which will pass through the village from Horspath athletic track, along Wheatley Road and Southend. Clerk will raise again in Jan/Feb

Clerk had received an email from the Oxfordshire Treescape project (prev circulated) giving details of the garden tree giveaway and the land app to map nature recovery and map ancient trees

Clerk had received an email from a resident of Kings Copse asking for defibrillator training for Kings Copse. Cllr Paul Bolam will respond

Chair had received further correspondence regarding an objection to the title of land registry of the village green. Chair will make the objector aware of the documents held.

Regarding parish online briefings, Cllr Ian Ashley volunteered to take part

11/22/15 Playground Sports & Social Club

Regarding the repair needed on the cableway platform, Cllr Paul Bolam and Clerk have contacted Playdale to quote for the repair and had received a quote (£3,112.90 inc VAT). The Parish Council agreed to go ahead with the repair.

The bark will be put down when the runway platform has been repaired

Regarding suggested repairs from the RoSPA safety report (previously circulated), Cllrs Paul Bolam and Richard Betteridge will repair the bark retaining wood, and look to arrange repair of the tractor and consult on removing the E11R climbing frame

Following a discussion about the adult play equipment, Cllr Paul Bolam will order the adult play equipment and locate a suitable site for the installation. The grant award was signed.

Cllr Paul Bolam reported that all the defibrillators needed an upgrade to software but there were no replacements presently available to have in place whilst this was being done

11/22/16 Village Maintenance

Regarding the stile at Kings Copse that had been blocked for use, Cllr Richard Betteridge will draft a letter for the Clerk to send to the Head Office of RS Hill

Clerk reported that SOHA had agreed to cut the grass on the corner of Denton Lane by end of October. Clerk will contact SOHA.

Regarding the replacement of the battery speed device with a solar speed device, Cllr Matthew Dovey had obtained a quote £4074 + VAT (prev circulated). It was agreed to purchase this replacement. Clerk will contact Cllr Matthew Dovey to place the order

Regarding the EV charging points, Cllr Matthew Dovey had circulated information to say that no organisations would take on a small village. Cllr Chris Wright asked Clerk to contact Cllr Matthew Dovey to ascertain if there was anything the parish council could do as an alternative and come up with a proposal to move forward.

11/22/17 Village Bus Service

Nothing to report

11/22/18 Burial Ground

Cllr Chris Wright reported that the petition for consecration of the new burial ground (all the area apart from 2 corners which will remain unconsecrated), was ready to sign. This was agreed by the Parish Council and agreed the date to action this by the Bishop, the Vicar and representatives of the Parish Council would be around the end of March, beginning of April 2023

Cllr Paul Bolam volunteered to create a plan for the burial of ashes in the new burial ground. Cllr Chris Wright will ask the Burial Ground Manager to locate the church plan for the whereabouts of unconsecrated ground within the church burial ground.

Following a discussion about the upkeep of the flower bed in the new burial ground (raised earlier in the meeting), it was agreed to fund £50.00 per annum for the purchase of replacement plants.

11/22/19 Oxford-Cambridge Arc/SODC Local Plan/2050 Local Plan for Oxfordshire/Joint Local Plan 2041/ City Local Plan 2040 (City)

Cllr Ian Ashley had examined the 2040 Local Plan and circulated a draft response; this will now be adjusted following comments received and Cllr Ian Ashley will circulate again and submit

11/22/20 Any Other Business

Cllr Anne Eastwood reported rubbish on Kiln Lane near to Watlington Road and the open barrier which should be locked. Cllr Richard Betteridge will contact the farmer

Cllr Anne Eastwood asked about the road sign on the Wheatley Road which had been hit again. This is County Council responsibility, Cllr Richard Betteridge will speak to County Cllr Robin Bennett

Cllr Ian Ashley had been contacted by a resident in Combewell where 3 large trees had been lightly pruned earlier in the year, the trees are reducing light into their property. Cllr Ian Ashley advised the resident to report on ‘Fix my Street,’ County looked at the trees and the query was closed. Cllr Chris Wright confirmed that these trees are County responsibility and theirs to prune. He suggested asking the opinion of other residents near to the trees, Cllr Richard Betteridge will look at the trees.

Meeting closed 9.25pm

Next meeting 5th December 2022 at 7.30pm in the Village Hall