**GARSINGTON PARIS****H COUNCIL - draft minutes**

The Monthly Meeting of the Parish Council was held in the Village Hall on Monday 2nd September 2019 at 7.30pm. The Chair was Cllr Chris Wright, present were Cllrs Matthew Dovey, Judy Westgate, Paul Bolam, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

3 Members of the public were present.

9/19/1 Apologies for Absence

Cllr Ian Ashley – holiday

Cllr Richard Betteridge – holiday

Cllr Anne Eastwood – holiday

Cllr Mike Patrick – absent due to illness

9/19/2 Declarations of Interest

None

9/19/3 Public Participation

Regarding Kiln Lane, a member of the public reported that they had tried to contact the PCSO regarding the high number of vehicles going to and fro, but had no response. Cllr Chris Wright suggested a further PCSO contact.

A resident also raised the matter of continuous construction on several plots in Kiln Lane, District Cllr Elizabeth Gillespie urged residents to collect and report all evidence to planning enforcement.

A resident also raised the matter of noisy dogs barking continually barking in the Kiln Lane area. District Cllr Elizabeth Gillespie stated that SODC Environmental Health could help with this problem and agreed to pursue this.

Cllr Chris Wright went on to say that if there were another appeal against enforcement action in Kiln Lane, should the Parish Council seek to ask for legal representation. The Parish Council agreed, subject to an agreed budget amount, to fund a legal person should there be any further appeal.

9/19/4 Minutes of the Monthly Meeting held on 5th August 2019

These were amended, agreed and signed.

9/19/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

No actions had been confirmed by County Cllr Lorraine Lyndsay-Gale. Clerk will contact her again with the outstanding list.

Clerk gave details of estimated costs of a further defibrillator to be sited at Kings Copse and will contact Mr Hill’s representative.

Clerk reported that no response had been received from Highways re advice sought on a suitable sign to warn motorists of children playing. Clerk will contact Highways again.

Chair reported that Cllr Richard Betteridge was considering his request to take the Health & Safety Brief.

9/19/6 County Councillor’s Report

Previously circulated

9/19/7 District Councillor’s Report

District Cllr Elizabeth Gillespie to say that it was likely that SODC would not be meeting until October to look at the Local Plan issue. SODC had also removed its support for the Oxford-Cambridge Expressway and all references to this would be removed from documents. Also see 9/19/17 below.

9/19/8 Finance

A direct debit mandate was signed for the Information Commissioner, the Parish Council will receive a £5.00 reduction by paying using this method.

The Internal Auditor’s report and observations had previously been circulated. The Internal Auditor was satisfied with all internal controls. The Internal Auditor made several observations in a separate report, these were noted and would be acted upon if not already done so.

It was agreed to pursue Online banking and adjust the Financial Regs agreed to include this when set up.

Wayleaves Income – Cllr Judy Westgate stated that it had been established that the post by the phone box is on Parish land and the parish is entitled to the wayleaves income. It appears that the offer from the electricity company is for 20years income in full and final settlement or an annual income with 6 years backdated. Cllr Judy Westgate has asked for further information concerning this offer. The preference was for 6 years backdated with a following annual payment.

Following receipt of an email from Infrastructure Claims Team of SODC regarding acceptance of CIL (Community Infrastructure Levy), the Parish Council agreed to accept any payments relating to this levy. Cllr Chris Wright noted that the Parish Council would receive 66.67% more if there was a neighbourhood plan in place, ie an increase from 155 to 25%. The Parish Council asked the Clerk to write formally to SODC to accept the payment and also enquire about other developments in the village that might attract the CIL levy.

Balances and cheques for signature

Barclays Current Account at end of August 2019 - £50,428.19

To note DD to Grundon of - £49.78

The following cheques were approved and signed

£879.48 – Colourplus for Newsletter Aug/Sept

£222.00 – IAC Audit & Consultancy Ltd for Internal Audit fee 2019

£118.00 – Garsington Village Hall for Hall hire July-Sept

£100.00 – donation to Wheatley Park School prizegiving under the Local Government Finance Act 1972 s137

£502.30 – Clerk’s salary August

£3.40 – PAYE to HMRC

£92.48 – to reimburse Clerk for stationery, storage boxes, printer ink

£542.40 – BGG for Grass cutting August

9/18/9 Planning

P19/S2440/LDE – Certificate of Lawful Development for residential mobile home park (caravan site) at Kings Copse, Lower Road

The Planning department had written to the Clerk asking for any information regarding this strip of land near the road. The Parish Council stated that in their experience there had been no occupancy of this piece of land for mobile home use for the last 20 years plus. Clerk will write to the Planning Officer.

9/19/10 Correspondence to Chairman and Clerk

The Chairman had received an email – circulated – from a resident requesting permission to put a plaque in remembrance of their mother on the seat on Clinkard’s Hill, Oxford Road. This was agreed. Clerk to contact resident.

The Clerk had received an email asking the Parish Council to register as a stakeholder with Highways England to ensure updates are received (previously circulated). This was agreed and Clerk asked to register for this service.

The Clerk had received an email from Active Oxfordshire – circulated – to ask for nominations for people or organisations to be recognised. This had also been sent to the Sports & Social Club Chairman.

The Clerk had received an email from Age UK with an invitation to an event on 8th October in Oxford – ‘Let’s Talk Loneliness’. It was agreed that Clerk forward to the Garsington Good Neighbours Group.

The Chair had been in communication with Martin Harris of Horspath concerning Bayswater Brook, but there was no clear course of action so far.

The Chair stated that he had been sent a copy of the Cuddesdon & Denton Neighbourhood Development Plan for consultation which had been circulated. Comments were being sought.

The Chair brought up the Denton Lane drainage situation that is on-going. The County Council and Cllr Richard Betteridge have been in close contact. The County proposes installing an underground tank below the road surface which Cllr Richard Betteridge feels this will weaken the road surface. Cllr Richard Betteridge will update the Parish Council on his return.

9/19/11 Playground/Sports and Social Club

Cllr Paul Bolam reported that he had found 2 bits of glass.

The RoSPA report -circulated – was discussed. The report was as predicted. The level of bark was a concern, Cllr Paul Bolam reported that the amount of bark was deeper than it looked. He will also arrange a metal fabricator to repair the tractor leg.

A grass cutting proposal had been received from the Sports & Social club regarding the kickabout football area. The proposal was to cut the area of grass from the football pitches up to the picket fence of the playground and the main public football goals area at a rate of £50.00 per cut on a needs basis. This was agreed with a cap of £400.00 subject to their advice.

Clerk will contact the Chairman to agree to this proposal and ask if the play area could also be cut and what would be the amount for the increased area.

9/19/12 Village Maintenance

Cllr Paul Bolam reported that all defibrillators were fine although the Willow Close one has some condensation inside the box. He reported that mastic may be the answer. When Clerk is in contact with the supplier, to ask about overcoming damp issues within the units.

9/19/13 Local Parishes and SODC and Oxford City Local Plans

See under 9/1910 – Cuddesdon and Denton NDP

9/19/14 Village Bus Service

Cllr Matthew Dovey agreed to follow up the request from a resident regarding extending the ‘Pick me up’ service to Garsington.

9/19/15 Nominated Asset – The Three Horseshoes

Cllr Chris Wright informed the meeting that that there would be 2 presentations of the proposal and the share offer on 5th and 9th September. He reported that there had been a good response for pledges. District Cllr Elizabeth Gillespie noted the success of the Seven Stars in Marsh Baldon and encouraged all to invest.

9/19/16 Burial Ground

Nothing to report.

9/19/17 Oxford-Cambridge Expressway/Northfield Update

The Parish Council is now a registered stakeholder with Highways England.

District Cllr Elizabeth Gillespie stated that 6 routes would be released at the end of Autumn, 3 to West, 3 to South.

Promises of funds are being sought by the EAG for legal representation, engineers. The Clerk confirmed that no formal request for funds had been received. District Cllr Elizabeth Gillespie will arrange for such a request to be made.

9/19/18 Any Other Business

None

Meeting closed at 8.40pm