**GARSINGTON PARIS****H COUNCIL – draft minutes**

The Monthly Meeting of the Parish Council was held in the village hall on Monday 6th September 2021 at 7.30pm. The Chair was Cllr Paul Bolam, present were Cllrs Ian Ashley, Anne Eastwood, Mike Patrick, Richard Betteridge, County Cllr Robin Bennett, District Cllr Elizabeth Gillespie with L Stevenson in attendance.

5 members of the public were present, representations had been asked for by letter or email

9/21/1 Apologies for Absence

Cllrs Chris Wright, Judy Westgate and Matthew Dovey

9/21/1.1 Election of Chair for the meeting

The Clerk asked those councillors present who would be prepared to take the position of Chair for the meeting. Cllr Paul Bolam was proposed as Chair by Cllr Richard Betteridge and seconded by Cllr Anne Eastwood

Cllr Paul Bolam was elected unopposed as Chair for the meeting

9/21/2 Declarations of Interest

None

9/21/3 Public Participation

A resident informed the meeting that a road surface was being laid on Kiln Lane, a bridle way and asked if this was allowed. District Cllr Elizabeth Gillespie offered to contact Planning Enforcement and was able to confirm that permission for the works would need to be given by the landowner, Christchurch College. District Cllr Elizabeth Gillespie confirmed that the Planning department would contact those responsible the next day.

Regarding the two planning appeals for Kiln Lane, information and advice was given to the residents group on the format and information to present at the hearing which had been received from the planning consultant

9/21/4 Minutes of the Monthly Meeting held on 2nd August 2021

These were agreed and signed

9/21/5 Matters Arising from the Minutes not covered elsewhere on the Agenda

Cllr Paul Bolam will send details of the stiles that need repairing to Cllr Richard Betteridge

Clerk has informed SOHA of the uncut bank at end of Denton Lane

9/21/6 County Councillor’s Report - circulated

County Cllr Robin Bennett apologised for not attending the last meeting. County Cllr Robin Bennett offered to attend every 2 months (he has to attend 3 meetings on a parish council night), with informal contact in the meantime. This was acceptable to the Parish Council.

Regarding the new parking enforcement arrangements, once the new scheme is running, the Parish Council can highlight any issues with the contractor. Cllr Robin Bennett offered to follow up any issues with the contractor too.

County Cllr Robin Bennett was still pursuing road safety meetings with officers with regard to the traffic calming projects on Wheatley Road.

Regarding the paving of Kiln Lane that was raised earlier in the meeting, County Cllr Robin Bennett agreed to find out who within the Highways Department would be responsible for taking action over this.

9/21/7 District Councillor’s Report

District Cllr Elizabeth Gillespie informed the meeting that she is in favour of a refund following the suspension of the brown garden waste bin collection service.

District Cllr Elizabeth Gillespie stated that she would be supporting plans for a community woodland for the Grenoble Road and Northfield Brook area.

District Cllr Elizabeth Gillespie informed the meeting that no date has been given for the 2 planning applications from The Three Horseshoes to go to Planning Committee as information requested by Building Control had not been received.

9/21/8 Finance.

The budget monitoring report had been circulated

Following the circulation of the NALC guidance concerning funding for the MUGA at the primary school, it was agreed to help fund road safety improvements rather than this project. Cllr Ian Ashley will respond to school representative.

Following a discussion, the Parish Council agreed to fund legal representation at the planning appeal hearing for Kiln Lane. Details had been received of the costs for QC representation which are given as £8,000. It was noted that there would be an additional amount for the services of the planning consultant who had provided advice for the parish council including how to present information at the appeals.

The Parish Council considered road safety improvements and the items for these put into the budget. It was agreed that contributions to the road safety improvements for Wheatley Road in 2 areas would go ahead and put the pathway at Pettiwell on hold.

Cllr Paul Bolam requested finance for 3 bags of play bark to top up the play area. This was agreed. Clerk will order.

The Parish Council formally agreed to receive any CIL payments from SODC. Clerk will inform SODC of this decision.

The Clerk informed the Parish Council that the GDPR certificate had been received from the Information Commissioner.

The Clerk reported that there had been a query from the External Auditor asking if the Parish Council had a Code of Conduct in place. The Clerk was able to answer this query and send a copy of the code.

Balances and invoices for payment

Barclays Current Account at end of August - £86,437.12

To note DD to Grundon of £56.63

To note DD to ICO of £35.00

Receipts

£1,078.00 – burial fees from Vicar (sept)

The following invoices were approved for payment online

£4,673.94 – Westcotec for speed indicator device, Bluetooth data collection and padlocks

£611.82 – Glasdon for new bin and fixture for playground

£1,084.80 – BGG for grass cutting July and August – only **£542.40** (payment for July) agreed as BGG had not actually cut all the areas specified in August. Cllr Richard Betteridge is in touch with the contractor

£551.63 – Clerk’s salary August

£220.65 – Burial Ground Manager salary August

£30.54 – to reimburse T Wyer for Mastermap re planning application for the Picasso Peace Sculpture

£68.00 – Village Hall Hire July-Sept (inc 1 NDP meeting)

All payments signed and agreed by Cllrs Paul Bolam and Anne Eastwood

Cllr Paul Bolam will set up the payments and authorise and Cllr Judy Westgate will authorise them as well.

9/21/9 Planning

P21/S3434/HH – 39 Poplar Close – demolition of existing conservatory to rear and construction of single storey rear extension consisting of new kitchen and family room.

Garsington Parish Council had no objections to this application.

P21/S3102/FUL – Garsington Manor – conversion and alteration of the Tyrell Barn to form staff dwelling.

Garsington Parish Council had no objections to this application.

The Clerk informed the Parish Council of the receipt of a scoping opinion application for Northfield – notification to a public body P21/S3647/SCO.

The Clerk also informed the Parish Council of the receipt today of a hand delivered copy of the latest planning application plans for The Three Horseshoes, The Green – dated 08/2021 on the drawings.

9/21/10 Correspondence to Chairman and Clerk

Regarding the Picasso Peace sculpture, the Clerk confirmed that drawings were being done for the planning application.

Regarding the Queen’s Platinum Jubilee in 2022. Following a discussion, it was agreed to ask Cllr Chris Wright to put this information into the next Newsletter.

The Clerk had received a request for the hedge to be severely cut back along the path fronting Combewell and to uncover the path that was being obscured by ground growth. This is a County Council responsibility. County Cllr Robin Bennett agreed to investigate this on behalf of the resident.

The Clerk had received an email regarding overgrown hedges along Wheatley Road making it difficult for farm vehicles to use the road. Clerk will write to the resident and ask them to cut back the hedge along the road front and on the corner where the hedge joins the footpath to improve vision.

The Clerk reported that the issues raised by a resident in Poplar Close had been reported to SOHA for action.

The Clerk had received an invitation from John Howell MP to ‘Catch Up’ at an open day time meeting in October. The Clerk will write and accept with the date of Saturday 9th October

The Clerk had received details of the new Monitoring Officer at SODC offering a review of the Code of Conduct and other training to the Parish Council.

9/21/11 Playground Sports & Social Club

Cllr Paul Bolam reported that the grass cutting had improved and he was pleased with the standard.

Regarding the parking of vehicles on busy days, the Parish Council has agreed to this, but would like to know when this will occur and arrangements for locking the gate. Cllr Paul Bolam will contact the Chair of the Sports & Social Club.

Cllr Paul Bolam reported that the carpet had come away on the aerial runway, Cllr Richard Betteridge will inspect.

9/21/12 Village Maintenance

Cllr Richard Betteridge reported that he was still investigating how to improve disabled access to Parsler’s Piece.

9/21/13 Village Bus Service

Nothing to report

9/21/14 Burial Ground

The Clerk had received a request for a memorial bench. This was agreed in principle, Clerk will pass details onto the Burial Ground Manager to arrange.

9/21/15 Northfield Update/SODC Local Plan/2050 Local Plan for Oxfordshire/NDP/Joint Local Plan 2041

Chair had received an email from the representative of the developer of Northfield to set up a meeting. Cllr Paul Bolam will ask Cllr Chris Wright to respond to agree to a meeting.

Cllr Ian Ashley will respond on behalf of the Parish Council to the consultation regarding the 2050 SODC Local Plan and the Joint Local Plan 2041. Cllr Ian Ashley will draft responses and circulate

9/21/16 Any Other Business

Cllr Anne Eastwood stated that there was still a vacancy on the Parish Council

Cllr Anne Eastwood thanked Nick Green and the Garsington Fete committee for organising the fete.

Cllr Anne Eastwood also wished to welcome Mr Aziz and Mario to Garsington and to the successful opening of the pub.

The next Parish Council meeting to be held on Monday 4th October at 7.30pm in the Village Hall

Meeting closed at 9.10pm